

# SEGUIN TEXAS

## PLANNING & CODES



# POOL PERMIT APPLICATION

## Pool Permit Requirements

- Residential Building Permit Application
  - a. If the install is done by the **homeowner** a Homeowner's Statement is also needed.
  - b. If the install is done by a **pool contractor** the contractor must complete the application and apply for the permit.
- Site Plan – A drawing of the property layout and placement of the pool. Drawing must show measurements, setbacks and impervious coverage. *Must not exceed 60% of Impervious Coverage.*

## Electrical Permit Requirements

*\*Only required if the install of a weather proof GFI is needed.\**

- Electrical Permit Application
  - a. If the install is done by the **homeowner** a Homeowner's Statement is also needed.
  - b. If the install is done by an **electrical contractor** the contractor must complete the application and apply for the permit.

# RESIDENTIAL BUILDING PERMIT APPLICATION

Date: _____ Time: _____ Application # _____	<b>LOCATION:</b> Address: _____ Floodplain <b>YES NO</b> 500yr _____ 100yr _____ Floodway _____ Base Flood Elevation attached <b>YES NO</b>	Zoning District: _____ Subdivision: _____ Lt: _____ Blk.: _____ Lt. Size: _____	<b>OWNERSHIP:</b> Private [ ] Public [ ]
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**TYPE OF IMPROVEMENT:**

**COST OF IMPROVMENT:**

- a. NEW BUILDING [ ]
- b. ADDITION [ ]
- c. ALTERATION [ ]
- d. REPAIRS [ ]
- e. DEMOLITION [ ]
- f. MOVING [ ]
- g. FOUNDATION [ ]

- BUILDING ONLY \_\_\_\_\_
- ELECTRIC \_\_\_\_\_
- PLUMBING \_\_\_\_\_
- HEATING & A/C \_\_\_\_\_
- GAS \_\_\_\_\_
- OTHER \_\_\_\_\_
- TOTAL COST** \_\_\_\_\_

**DESCRIPTION OF CONSTRUCTION:** \_\_\_\_\_  
 \_\_\_\_\_

**Office Use Only**

<p><b><u>New Residential Building &amp; Mobile Homes</u></b>                  101 [ ] One Family house detached                  102 [ ] One Family house attached                  103 [ ] Two Family building                  112 [ ] Manufactured home</p> <p><b><u>New Non-Residential Building</u></b>                  328 [ ] Other non-residential buildings (sheds)                  329 [ ] Structures other than buildings (fences/pools)</p> <p><b><u>Additions &amp; Alterations</u></b>                  433 [ ] Increase in number of housing units (Accessory use Maids-Quarters, In-Law residences)</p>	<p>434 [ ] No change in number of housing units (porches, room-additions, insulation, windows)                  435 [ ] Decrease in the number of housing units                  437 [ ] All other building/structures (foundations/roofing)                  438 [ ] Residential garages/carports</p> <p><b><u>Demolition &amp; Razing of Building</u></b>                  645 [ ] One family attached/detached                  646 [ ] Two family building                  649 [ ] All other building/structures</p>
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**AREA IN USE**

First Story: Sq. Ft. (\_\_\_\_\_) Second Story: Sq. Ft. (\_\_\_\_\_) Total Sq. Feet in Living Area: Sq. Ft. (\_\_\_\_\_)  
 Attached Garage [ ] Sq. Ft.(\_\_\_\_\_) Separate Garage [ ] Sq. Ft.(\_\_\_\_\_)  
 Carport [ ] Storeroom [ ] Washroom [ ] Fire Place [ ]

**Foundation:** Concrete [ ] Wood [ ] **Roof:** Metal [ ] Asphalt Shingles [ ] BUR [ ] Other [ ] **Floors:** Concrete [ ] Wood [ ]

**Exterior Walls** Masonry [ ] Wood [ ] Other [ ] **Interior Walls:** Masonry [ ] Wood [ ] Sheetrock [ ] Other [ ]

**ENERGY COMPLIANCE**

Year of code (\_\_\_\_\_) IECC - Percentage better than code is (\_\_\_\_\_) **PROVIDE THE RES-CHECK FORM**

**REQUIRED PLAN REVIEW – If all items required are not submitted, the permit will be denied.**

**INITIAL AND DATE PLEASE**

2 FULL SETS OF SITE PLANS WITH LOCATIONS OF ALL STRUCTURES ON SITE, MEASURED DISTANCES FROM PROPERTY LINES, ALL UTILITY EASEMENTS AND SERVICES, DRIVEWAYS AND SIDEWALKS. (\_\_\_\_\_) )

2 FULL SETS OF BUILDING PLANS WITH FLOOR LAYOUTS, PLUMBING, ELECTRIC, AND MECHANICAL DETAILS (\_\_\_\_\_) )

**APPLICATIONS FOR: INITIAL AND DATE PLEASE**

TEMPORARY PERMANENT POWER AGREEMENT (_____)	TEMPORARY LOOP (_____)
ELECTRIC SERVICE (_____)	
WATER SERVICE (_____)	IRRIGATION SERVICE (_____)
SEWER SERVICE (_____)	SEPTIC TANK PLAN (_____)

	NAME	ADDRESS	PHONE NUMBER
PROPERTY OWNER			
CONTRACTOR			
ARCHITECT/ENGINEER			
ELECTRIC			
PLUMBER			
HVAC			

**\*SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING AND HVAC. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. I hereby certify that I have read and examined this application and know the same to be true and correct. Provisions of the International Building Code as well as all laws and ordinances covering this type of work will be completed within the specified time. The granting of a permit does not presume to give authority to violate or cancel the provisions of any City, State or Local Law regulating construction or performance of said construction.**

If this is a HOMESTEAD by definition of the Guadalupe County Appraisal District, a City Residential Contractor's License is not required. \_\_\_\_\_ (print name) I certify this is my legal homestead and it is registered with the Guadalupe County Appraisal District as my primary home.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Permits submitted must be obtained within 75 days of submittal unless an extension is granted. Failure to obtain the permit will require a new application**

**↓DO NOT WRITE BELOW LINE – OFFICE USE ONLY↓**

SPECIAL APPROVALS	REQUIRED	NOT REQUIRED	APPROVED	APPROVED BY
Building Inspections				
Mechanical				
Electric				
Sewer				
Water				
Health-Dept/Septic Tank				
Fire Alarms				
Fencing				
Off Street Parking				
Fire Marshal				
Fire Sprinkler				
Setbacks				
Sidewalk				
Variance				
Zoning				
Floodway - 100yr- 500yr				

APPLICATION NUMBER#  _____
PLAN CHECK FEE (1/2 of permit in addition to)  _____
BUILDING PERMIT FEE  _____
APPROVED BY  _____

# SWIMMING POOL INFORMATION

## POOL PERMIT

- Required for 24 inches or higher. (IPMC 303.2)
- Cost based on Total Cost of Addition (what the pool costs).
- In-ground pool – Owner/Contractor is required to obtain.
- On-ground pool – Tenants may be allowed to apply for pool permit only.
- Must provide 2 copies of site plan.



## BARRIERS, LOCKS, ALARMS

- Provide protection against potential and near drowning. (ISPSC 305.1)

## BARRIER REQUIREMENTS

- Must be not less than 48 inches.
- Must be constructed of approved material, height, and clearance.
- On-ground pool structure may serve as barrier if certain conditions are met. (ISPSC 305.5)

## FENCE WITH APPROVED LOCK

- Gates and doors must be self-closing and self-latching.
- Self-latching device less than 54 inches high shall have release mechanism on pool side of gate.

## ALARMS ON DOORS AND WINDOWS

- Must produce audible warning with deactivation switch located 54 inches or higher above floor. (ISPSC 305.4)
- In Accessible units, deactivation switch shall be not less than 48 inches above floor.

## POOL ACCESS LADDER ON ABOVE GROUND POOLS

- Must be capable of being secured, locked or removed to prevent access, unless surrounded by a barrier. (ISPSC 305.5, 702)

## ELECTRICAL CONNECTION

- Extension cords shall not be used.
- Must be directly connected to electrical outlet.
- Outlet must have GFI/weather-proof cover (“In Use Cover”).
- If the install of the outlet is required the permit must be pulled by the homeowner *if the homeowner resides at the residence* or an electrical contractor.



## PLEASE NOTE AND BEWARE:

- \* INSURANCE MAY NOT COVER ACCIDENTS OR DAMAGES IF SWIMMING POOL DOES NOT MEET CODE.
  - \* YOU SHOULD DISCUSS YOUR SWIMMING POOL WITH YOUR INSURANCE PROVIDER.
- \* YOU ARE RESPONSIBLE FOR ENSURING THAT YOUR PROPERTY IS SAFE AND IN COMPLIANCE.
  - \* YOU MUST COMPLY AND/OR APPLY FOR A PERMIT WITHIN THREE (3) DAYS OF NOTICE.