# Submit an Event

The City of Seguin CVB hosts this calendar to help promote venues and events that draw tourists to the community. We reserve the right to not post an event, but generally an event that may have a tourism appeal will be accepted. This includes, but is not limited to the categories listed below. An event being listed on the Seguin CVB calendar does not guarantee that it qualifies as an event that allows temporary food vendors. Temporary food vendors are regulated by the Texas Food Establishment Rules and are enforced by the Seguin Planning & Codes Department. Submit completed forms to agomez@seguintexas.gov.

## Event Info

*Name of Event: _____

Category:

❑ Art ❑ Benefit ❑ Comedy ❑ Dance ❑ Eat & Drink ❑Expo/ Tour ❑ Family ❑ Festival

❑ Film Theater ❑ Home and Garden ❑ Literary ❑ Music ❑ Nature ❑ Sports and Fitness ❑ Style ❑ Other

*Description: *(Attach posters, brochures or other marketing collateral)*

We do not publish on our calendar events that are very locally focused or events whose audience is a very distinct audience. This includes, but is not limited to: Garage sales (excluding a city-wide garage sale, which is a type of festival), club/membership meetings, or bake sales or similar fundraisers unless held in conjunction with a festival.

| **One Time Event** | **Recurring Event** ❍ Daily ❍ Weekly ❍ Monthly ❍ Yearly |
|---|---|
| Start Date: | Start Date: |
| End Date: | End Date: |
| Start Time: | Start Time: |
| End Time: | End Time: |
| *Event Location: | |
| *Cost | Expected Attendance: |
| Address: | |
| City: State: | Zip Code: |
| *Event Sponsor: | |
| *Contact Name: | *Phone Number: |
| Email Address: | |
| Website (if applicable): | |
| Will you or any of your guest be staying in a Seguin Hotel, B&B, or vacation rental? ❑ Yes ❑ No<br>If so, what percentage? | |

Required fields are marked with an asterisk. *

*Seguin Main Street & CVB*
*P.O. Box 591, Seguin, Texas 78156*
*Phone: 830-401-2448 FAX: 830-386-2532*