



## PLANNING & CODES

### How to Obtain a Commercial/Residential Contractor's License with the City of Seguin

A passing grade on the ICC exam is required to obtain a Contractor's license from the City of Seguin. Please see specific information below to determine which test to take. Testing is available at a number of locations, specified by Pearsonvue, the test administrator. [Tests are also available through Pronto on the ICC website.](#) - Tests are open book. International code (ICC) books can be purchased at the [www.iccsafe.org](http://www.iccsafe.org) website.

**GO TO THIS WEBSITE:** [www.pearsonvue.com](http://www.pearsonvue.com) to sign up to take the test required for the City of Seguin licenses. When on the website, specify the test you wish to take is International Code Council Contractor's exam. You will have to sign up on the website to get to your test instructions. The cost of the test is \$200.00 (subject to change).

For Pearsonvue sign up assistance review <http://www.seguintexas.gov/Personvue%20presentation.pdf> or contact Pearsonvue at 877-234-6082.

- **Testing based on 2012 International Codes**
    - a. W11- National Standard General Building Contractor (A)-4hr- 90 multiple-choice questions (Commercial only)
    - b. W12- National Standard Building Contractor (B) -4Hr, 80 multiple choice, open book (Commercial/Residential)
    - c. W13- National Standard Residential Building Contractor (C) -4hr, 80 multiple choice, open book
  - **Testing based on 2015 International Codes**
    - a. F11- National Standard General Building Contractor (A)-4hr- 90 multiple-choice questions (Commercial only)
    - b. F12- National Standard Building Contractor (B) -4Hr, 80 multiple choice, open book (Commercial/Residential)
    - c. F13- National Standard Residential Building Contractor (C) -4hr, 80 multiple choice, open book
  - Complete Contractor's Application
  - Copy of Driver's License
  - Commercial license requires \$1,000,000.00 General Liability Insurance with the City of Seguin as Certificate Holder.
  - Residential license requires \$300,000.00 General Liability Insurance with the City of Seguin as Certificate Holder.
- The City of Seguin's Contractors license fee is \$125.00. If renewed on time each year thereafter, the annual fee is \$100.00.
- 21 For renewal of license, you will be required to take a 6 hours Continuing Education Program.
  - Please contact the Permit Center at [permits@seguintexas.gov](mailto:permits@seguintexas.gov) for more information.
  - Please visit [www.iccsafe.org](http://www.iccsafe.org) for the most up to date information on International Codes.

Updated on March 26, 2019



## PLANNING & CODES

### How to Obtain a Residential Restricted Contractor's License with the City of Seguin

No test is required to obtain a Residential Restricted Contractor's License with the City of Seguin. Residential Restricted Contractor only applies to the installation and site setup of modular homes, manufactured homes, and prefabricated portable storage buildings (not site built), and the construction of awnings, decks, and fencing. A Residential Restricted Contractor shall also comply with Section 18-39 of Ordinance No. 2017-12

- Complete Contractor's Application
- Copy of Driver's License
- Residential license requires \$300,000.00 General Liability Insurance with the City of Seguin as Certificate Holder.
- The City of Seguin's Contractors license fee is \$125.00. If renewed on time each year thereafter, the annual fee is \$100.00.
- For renewal of license, you will be required to take a 6 hours Continuing Education Program.
- Please contact the Permit Center at [permits@seguintexas.gov](mailto:permits@seguintexas.gov) for more information.
- Please visit [www.iccsafe.org](http://www.iccsafe.org) for the most up to date information on International Codes and testing.