Revised 1-5-2018

SECURITY OFFICERS AGREEMENT

SEGUIN EVENTS COMPLEX

950 S. Austin St. · Seguin, TX 78156 · (830) 401-2486

This agreement made and entered into by and between the City of Seguin, acting by and through its duly authorized leasing agent, hereinafter called the **Seguin Events Complex**, and _____, hereinafter called **Lessee**.

That the Lessee has received and read, and does hereby agree to all the terms in the Terms and Conditions, in particular the terms pertaining to security outlined under Section 57 of the Seguin Coliseum Facility Rental Agreement and under Section 7 of the Seguin Events Complex Facility Rental Agreement. _____ (initial)

Lessee understands that the function of the Security Officers is to provide a presence, patrol the area, and check the bathrooms, behind the stage, and the parking lot. They do not perform event-related tasks such as checking wristbands or collecting tickets. Officers can help direct traffic if such is requested in advance and written into the contract by including times and location. _____ (initial)

Lessee agrees to pay Security Officers approved to work by the Seguin Police Department in full, by cash or money order, at the START of the event. Officers pay must include an additional 1/2 hour after close of event in order to secure premises while guests are leaving. All guests must have exited the premises by 1/2 hour after close of event (except for the cleanup crew). _____ (initial)

Lessee understands that if this Agreement is not fully adhered to, the event could be subject to immediate cancellation. _____ (initial)

Event Information			
Event Type		**Date**	
Attendance		**Day**	
Contact Information and Event Times			
Name		**Phone**	
Event Starting Time		**Event Ending Time**	
Alcohol Served/Allowed	**Yes** **No**	**Security Times**	
Number of Security Officers required:		**Security Rate (4 hour minimum)**	**$35 per hour for each officer, paid upon the officer(s) arrival**

The number of Security Officers required will be determined by the Seguin Police Department and the Events Complex Coordinator based upon type of event, number of people attending, and whether or not alcoholic beverages are being served or allowed during the event. This agreement shall be signed and dated by the Lessee and completed with the Events Complex Coordinator at least 30 days prior to the event date. Once signed, changes by the Lessee will not be allowed. This Agreement is considered invalid without the signature of the designated Lessee, over 18-years of age, who signed the Lease Agreement.

Seguin Events Complex - City of Seguin

By: Kayla Kappelmann
Events Complex Coordinator

_____
Signature Date

Lessee

By: _____
Print Name

_____
Signature Date