



**PARKS &
RECREATION**

SEGUIN EVENTS COMPLEX

FACILITY RENTAL AGREEMENT

950 S. Austin St. · Seguin, TX 78155 · (830) 401-2486

This agreement made and entered into by and between the City of Seguin, acting by and through its duly authorized leasing agent, hereinafter called **Seguin Events Complex**, and

_____ hereinafter called **Lessee**.

WITNESSETH

That the Seguin Events Complex does hereby lease to Lessee the following portion or portions of the Seguin Events Complex at 950 S. Austin Street, Seguin, Texas, for and in consideration of the following reservation agreement and for the period or periods specified below. The Seguin Events Complex Terms and Conditions, which are attached hereto, govern the performance of this Lease. By initialing here, Lessee acknowledges receipt of and agreement to the Terms and Conditions _____.

EVENT INFORMATION

Day/Dates		Event Hours	
Type of program		Attendance	
Rental Buildings/Areas		Fees	
	Rodeo Arena (includes initial dirt preparation) – Monday-Thursday	\$250/day	
	Rodeo Arena (includes initial dirt preparation) – Friday-Sunday (includes 20 stalls)	\$400/day	
	Rodeo Arena (includes initial dirt preparation) – Friday evening with full weekend rental (includes 20 stalls)	\$250/5 p.m.	
	Stalls	\$15/stall	
	Stall Office	\$25/day	
	Livestock Barn	\$250/day	
	Swine Barn	\$250/day	
	Dance Slab/Women’s Building	\$400/day	
	Hall of Fame	\$150/day	

EQUIPMENT/EXTRAS for the Fairground Facilities (Please check all that apply)

Removal of Shavings from Barns \$300/event		Riding fee (3-hour ride) Indoor - \$15/horse, no lights Outdoor - \$10/horse		Strip and Shoot Rental/Set Up \$15/event	
Panels \$5/panel/event		Key Deposit \$25/event		Dirt Preparation \$150/day	
RV Hookups \$25/day		Nelda St. Closure \$50/event or \$275 w/ sand (City Council approval required)		Vendor Space \$30/day - Parking Lot (includes 110 hookup)	
Ticket Office \$100/day		Multi-Concession Stands \$30/day each \$100 for all 7		Removal of Shavings from Stalls \$5/stall/event	
Trashcans 1-5 – \$25/event 6-10 – \$50/event 11-15 – \$75/event 16-20 – \$100/event		Bleachers \$25 each/event		Picnic tables \$10/each/event	

Describe and/or provide a map for locations of the trashcans, bleachers, picnic tables, etc.

FEES DUE	Rental		
	Extras		
	Damage Deposit		
	TOTAL		
Reservation Deposit	\$	Due By	
Reservation Balance	\$	Due By	
Damage Deposit	\$250 - single Fairgrounds facility \$500 - multiple Fairgrounds facilities \$1,000 - Fairgrounds carnival/midway \$400 - Coliseum	Due By	
Insurance Required	Yes <input type="checkbox"/> No <input type="checkbox"/>	Due By	

EVENT SECURITY

The Seguin Events Complex Coordinator schedules all security; however, it is the responsibility of the Lessee to pay the officers in cash upon their arrival to the event. Lessee must sign the Security Agreement if officers are required. For officer requirements, see Section 57 of the Terms and Conditions. (Note: Please inquire about the rate per hour for officers)

Required **Not Required** **Number of Officers** _____

CONCESSION

Do you want to serve alcohol? **Yes** **No**

All beer and wine sales **MUST** be provided
RRL Concessions (Robert) (830) 609-3080

- *It is the responsibility of the customer to contact Robert about alcohol service. Initial*

ACCOMODATIONS:

Will you be using hotels in the area? **Yes** **No**

Do you need assistance with blocks of rooms? **Yes** **No**

It is understood and agreed that the Terms and Conditions, restrictions and special service provisions within this contract are hereby incorporated herein by reference for all purposes, and Lessee, by the execution of this contract, acknowledges that he/she has read the attached Terms and Conditions, which contain restrictions and special service provisions and fully understands their meaning and effect.

This contract is considered invalid without the signature of a designated Lessee over 18 years of age.

Seguin Events Complex

Lessee

By:

By:

Date: _____

Date: _____

Address: _____

Email: _____

Cell: _____