SEGUIN DOWNTOWN HISTORIC DISTRICT
INCENTIVE REQUEST FORM

Applicant Name: _____

Business Name: _____

Mailing Address: _____

Phone Number: (_____)_____Email Address:_____

Check all incentives that are being applied for. There may be separate applications for different incentives.

_____ FIX-IT Façade Grant for Exterior Improvements (Maximum 1:1 reimbursement based on funds available).

_____ Applicants for the following permits within the Downtown Historic District are exempt from the payment of the relevant permit fees: Building, Electrical, Mechanical, Plumbing, Sprinkler Systems, Alarm Systems, Sign and Sign Variance.

_____ Low Interest Loan for the repair or renovation of property, life safety and code compliance, asbestos survey and abatement, lead paint remediation, handicap accessibility, and/or historic restoration of a commercial property.

_____ City Tax Abatement on Improvements, 5 and 10-year based on level of investment

_____ County Tax Abatement on Improvements, 5-year

_____ Federal and State Tax Credits

Submit this form along with the completed incentive application by mail to: Seguin Main Street Program, P.O. Box 591, Seguin, Texas 78156, or in person to 211 N. River Street at the City of Seguin Municipal Building Annex, or at mainstreet@seguintexas.gov. If submitting electronically please confirm receipt by calling Seguin Main Street at 830-401-2448.

This application must be submitted prior to applying for Building Permits or Building License applications for this work.

CITY OF SEGUIN MAIN STREET PROGRAM
INCENTIVE APPLICATION

PROJECT IDENTIFICATION

This form has been developed to cover several different incentive programs. If you find that a question doesn't make sense for your type of incentive request, please just respond with "N/A" (Not Applicable).

Applicant Name: _____

Business/Company Name: _____

Project Address: _____

Date building was constructed: _____

Legal Description: _____

Property Owner's Name: _____

Owner's Address: _____

Owner's Telephone: _____

Is applicant a tenant? Yes _____ No _____
(If yes, attach a Lease Agreement)

Structure's Current Use:
_____ vacant
_____ commercial
_____ residential
_____ mixed use
_____ other

Project will result in:
_____ new commercial space
_____ new residential units
_____ new mixed use commercial/residential
_____ other

Completed project will provide for _____ new jobs.

Provide brief description of new use below:

_____

_____

DESIGN INFORMATION

Please provide site plans for any work to be completed on the interior or exterior of the property.
Free design service for exterior improvements is available by contacting the Seguin Main Street Program.

In the categories below submit a detailed description of proposed work.

Describe existing exterior façade materials proposed to be removed:

_____

_____

Describe proposed window frame treatment (repair, replacement, etc.) for storefront, upper floors, and transom windows:

_____

_____

Describe proposed window glass treatment for storefront, upper floors, and transom windows:

_____

_____

Describe preparation of surface to be painted (pressure washed, primed, etc.):

_____

_____

Show proposed paint colors and location of each paint color on the building:

_____

_____

Show proposed door treatment (repair, replacement, additions, etc.):

_____

_____

Please describe any repair that will be completed on the roof, gutters, down spouts, etc.:

_____

_____

Describe work to be completed on each elevation (exterior wall) of the building.

_____

_____

Describe parking plans, number of vehicles accommodated:

_____

_____

Describe handicap accessibility accommodations:

_____

_____

Describe brick and mortar (including tuck pointing) or stucco repair:

_____

_____

Describe brick and mortar or stucco cleaning:

_____

_____

Describe proposed cornice treatment:

_____

_____

Describe proposed awnings and canopy treatment:

_____

_____

Describe proposed storefront repair and/or replacement:

_____

_____

Description of interior work to be completed (include plans to retain or remove architectural features like original ceiling material, wood trim, wood floors, light fixtures, etc.):

_____

_____

Estimated time of construction (month) _____ until (month) _____, _____ year.

Name: _____ Signature: _____ Date: _____