

**SEGUIN DOWNTOWN HISTORIC DISTRICT LOW INTEREST LOAN APPLICATION**

Date: \_\_\_\_\_

**APPLICANT INFORMATION:**

Individual/Business Name:

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Tax I.D./SS#: \_\_\_\_\_

Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Sub-Chapter S \_\_\_\_\_ Corporation \_\_\_\_\_

Non Profit \_\_\_\_\_ Individual \_\_\_\_\_ LLC \_\_\_\_\_ Other (describe) \_\_\_\_\_

Ownership Distribution: (List stockholders, partners,  
owner names)

Note: Attach separate sheet if  
additional space needed.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ # of Years: \_\_\_\_\_ SS#: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ # of Years: \_\_\_\_\_ SS#: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ # of Years: \_\_\_\_\_ SS#: \_\_\_\_\_

Nature of Business: \_\_\_\_\_ Year Established: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Years at Present Location: \_\_\_\_\_ [ ] Lease [ ] Own

Accountant: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Insurance Agent: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Attorney: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

**FINANCIAL INFORMATION**

**Bank Accounts:**

Bank: \_\_\_\_\_ Account Number: \_\_\_\_\_ Balance: \_\_\_\_\_  
Bank: \_\_\_\_\_ Account Number: \_\_\_\_\_ Balance: \_\_\_\_\_  
Bank: \_\_\_\_\_ Account Number: \_\_\_\_\_ Balance: \_\_\_\_\_

Credit Relationships: Please provide details of your business credit relationships below:

<u>Name of Creditor</u>	<u>Purpose of Loan</u>	<u>Loan Amount</u>	<u>Presently Owing</u>	<u>Payment Terms</u>	<u>Date</u>
_____	_____	\$ _____	\$ _____	_____	_____
_____	_____	\$ _____	\$ _____	_____	_____
_____	_____	\$ _____	\$ _____	_____	_____

**LOAN REQUEST**

Amount of Loan Requested: \_\_\_\_\_

Requested Term of Loan (maximum 15 years) \_\_\_\_\_

Location/address of property: \_\_\_\_\_

Specific Loan Purpose (Check all that apply)

- [ ] Repairs Specify: \_\_\_\_\_
- [ ] Improvements Specify: \_\_\_\_\_
- [ ] Renovation Specify: \_\_\_\_\_
- [ ] Code Compliance Specify: \_\_\_\_\_

Collateral Available (Check all that apply)

- [ ] Accounts receivable  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_
- [ ] Inventory  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_
- [ ] Machinery and equipment  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_  
(Please attach equipment list, including serial numbers of description of equipment, and invoices for new equipment)

- [ ] Real Estate (Please attach property address, legal description and a copy of most recent tax bill)  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_
- [ ] Cash on Deposit at (name of bank) Branch: \_\_\_\_\_ Account # \_\_\_\_\_
- [ ] Personal Assets  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_
- [ ] Other:  
Describe: \_\_\_\_\_ Value: \_\_\_\_\_ Prior liens? \_\_\_\_\_

**Guarantors** (Required for all incorporated borrowers. Please attach personal financial statements)

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

**BUSINESS BACKGROUND INFORMATION**

Please provide a brief history of your business, future plans and projections, and describe your products and/or services and competition.

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**PERSONAL BUSINESS EXPERIENCE**

If you have been in your present business for less than five years, please describe your previous business experience. Include business background, management experience, and training, or include a resume.

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### **MISCELLANEOUS INFORMATION**

Are tax liabilities current? [  ] Yes [  ] No Settled through: \_\_\_\_\_

Is the business an endorser, guarantor, or co-maker for any obligation not listed in the financial statements?

[  ] Yes [  ] No

If yes, what is the contingent liability? \_\_\_\_\_

Has the business or owner or shareholder ever declared bankruptcy? [  ] Yes [  ] No

If yes, provide details on a separate sheet.

Is the business a defendant in any lawsuit? [  ] Yes [  ] No

If yes, provide details on a separate sheet.

Are any of the business assets encumbered by liens or attachments of any type? [  ] Yes [  ] No

What: \_\_\_\_\_ By Whom: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

What: \_\_\_\_\_ By Whom: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

What: \_\_\_\_\_ By Whom: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Does the business have a pension fund? [  ] Yes [  ] No

Profit-sharing plan? [  ] Yes [  ] No

If so, does the plan have any unfunded pension liabilities? [  ] Yes [  ] No Amount: \$ \_\_\_\_\_

### **CERTIFICATION**

The undersigned certifies that, to the best of his or her knowledge and belief, all information contained in this loan application and in the accompanying statements and documents is true, complete and correct. The undersigned agrees to notify the City of Seguin Main Street Program immediately of any material changes in this information. It is further agreed that, whether or not the loan or incentives herein applied for is approved, the undersigned will pay or reimburse for the costs, if any, of surveys, title or mortgage examinations, appraisals, etc., performed by non-lender personnel with the consent of the applicant. The undersigned authorizes the lender to contact any bank and trade creditors it deems necessary without further notice, including, but not limited to, Dunn & Bradstreet reports or information from commercial Credit Data Services.

Business Name (print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicant Title: \_\_\_\_\_

Guarantor(s) Signature: \_\_\_\_\_ Date \_\_\_\_\_

Guarantor(s) Signature: \_\_\_\_\_ Date \_\_\_\_\_

FOR CITY USE ONLY

\_\_\_\_\_  
Main Street  
Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_

\_\_\_\_\_  
Finance  
Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_

\_\_\_\_\_  
SEDC  
Recommended \_\_\_\_\_ Not Recommended \_\_\_\_\_

City Council Approval: \_\_\_ Required \_\_\_ Not Required \_\_\_

Date: \_\_\_\_\_

## City of Seguin Low Interest Loan Application Review

Check items required:

Note date received:

___ Incentive Application	Received _____
___ Low Interest Loan Application	Received _____
___ Additional insurance	Received _____
Amount _____	
___ Assets/collateral List	Received _____
___ Business Plan`	Received _____
___ Credit check authorization	Received _____
___ Proof of cash on deposit	Received _____
___ Taxes, utilities current	Received _____
___ Federal tax returns (3 years)	Received _____
Business ___	
Principal owners ___	
___ Business/corp organization docs	Received _____
___ Good standing TX Comptroller	Received _____
___ Proof of property ownership	Received _____
___ Financial Statements	Received _____
Personal ___	
P & L Audited ___	
___ Additional information	Received _____

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