

# *CITY OF SEGUIN, TEXAS*



## *2013 – 2014 PROPOSED BUDGET*

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## CITY OF SEGUIN

TO: Mayor Don Keil  
Mayor Pro Tem Nick Carrillo  
City Councilwoman Jeannette Crabb  
City Councilwoman Donna Dodgen  
City Councilman Tomas Castellon  
City Councilman Ernest Leal  
City Councilman Carlos Medrano  
City Councilwoman Fonda Mathis  
City Councilman Bob Pees

FROM: Douglas G. Faseler, City Manager

SUBJECT: FY2013-14 Budget

DATE: July 31, 2013

On behalf of the City staff, I present the proposed 2013-14 Budgets for the City of Seguin. The annual budgets are presented to provide a comprehensive review of the City's operations and services during the new fiscal year beginning on October 1, 2013.

In presenting the Budget Report, I wish to recognize the Assistant City Manager Rick Cortes, Finance Director Susan Caddell, Accounting Supervisor Tracy Stalnaker, Human Resources Director Tammy Garcia, and all of the other City Directors for their contributions to the development of the FY2014 Budgets. Each Director prepared the budgets for their individual departments, but also provided input into establishing overall priorities. Ms. Caddell and Ms. Stalnaker contributed many hours in the review of all city departments and provided input on ways to balance the operating expenses within the available financial resources.

Each year's budget presents its challenges presenting a balanced budget that maintains the City's current level of services, along with service enhancements, with the least affect possible on our citizens through taxes, fees, and utility rates. The specific budgets are presented in detail for your review. A summary on significant points is presented as introduction.

## Review of FY2013 Budgets

Overall, the FY2013 expenditures are estimated to be higher than the budget appropriations. The projected General Fund expenditures are \$22,077,758, which is \$547,786 above budgeted expenditures.

The projected FY2013 General Fund revenues are \$23,023,047, which is \$1,493,075 over the budget. This is due to several factors. Sales Tax Revenue is estimated to be \$1,150,000 higher than the budget. Property Tax revenue is estimated to be \$183,430 higher than budgeted.

The General Fund is projected to end FY2013 with a positive estimated cash balance of \$945,289.

The projected FY2013 Utility Fund revenues are \$40,772,920, which is \$73,752 above the budgeted revenues. The projected FY2013 Utility Fund expenditures are \$40,678,312, which is \$20,856 below the budget. The Utility Fund is projected to complete FY2013 with an estimated positive cash balance of \$94,608.

## FY2014 General Fund Revenues

When compared to FY2013, the projected FY2014 General Fund Revenues show an increase of \$1,800,923, which represents an increase of 8.4%. Specific increases relating to the FY2013 revenues are presented below:

(1)	Sales Tax Revenue Based on year-to-date revenue projections.	\$1,150,000
(2)	Recycling Fee Based on increase for curbside recycling. An offsetting increase in revenue is included in the Public Works budget	\$259,250
(3)	Golf Course Receipts and Golf Cart Rentals Based on increase in activity at the golf course due to Landa Golf Course in New Braunfels closing for a year	\$168,000
(4)	Amusement Establishment Permits Based on an increase in permit fees	\$120,000
(5)	GVEC Franchise Tax Revenue Based on a proposed increase in the franchise fee from 2% to 3%	\$95,000
(6)	Building Permits Based on forecasted construction activity	\$88,000

A noted decrease in revenue is in Current Property Tax revenue of \$148,063. This is due to several reasons. This is the first full year the City will see the effects of the tax exempt status of the Rio Nogales Power plant which was purchased by CPS Energy. In addition, property values have decreased. The average home in FY13 was \$116,722 while the average home in

FY14 is \$115,365. Due to these factors, the effective tax rate is \$.5449, which is \$.0376 higher than the current tax rate of \$.5073. To offset some of the increase in the effective tax rate, staff is recommending again this year to transfer \$350,000 from the CPS Agreement Fund to the General Fund and \$350,000 to the General I&S Fund. With this transfer, I am recommending a tax rate of \$.5173 be adopted. This rate is below the effective tax rate by \$.0276; therefore, several of the state mandated notices and public hearings are not required. The \$.01 tax increase will generate approximately \$120,380, which is the equivalent to the approximate amount of tax revenue generated by the new improvements placed on the tax roll based on our current tax rate. New improvements to the tax roll totaled \$25,092,827. The proposed \$.01 increase in the tax rate will increase taxes on the average valued home by \$11.54.

### **FY 2014 General Fund Expenditures**

The FY2014 expenditures increased \$1,800,923, or 8.4% when compared to FY2013. Costs for personnel and benefits represent 68.8% of the total General Fund expenditures.

Some of the noted increases in expenditures include:

(1) Salaries and benefits	\$1,028,677
This includes a 6% increase for health insurance and a 2 % cost of living increase. It also includes additions and upgrades of positions as described in the Personnel section below	
(2) Recycling	\$279,000
Due to the start of curbside recycling	
(3) Transfers to Economic Development	\$200,000
This is due to increased sales tax revenue.	
(4) Indigent Health Care (This represents a 10% increase)	
This is an estimate. We will receive a final amount in August.	
	\$130,102
(5) Transfers to Retiree Insurance Fund	\$76,172
Due to funds transferred from Workers' Compensation Fund in FY13	
(6) Golf Pro Commission	\$24,500
Based on expected increase in rounds played due to Landa Golf Course in New Braunfels closing for a year	
(7) Minor Tools and Equipment – Public Works	\$19,500
To purchase radios for crews, to replace the tamp machine and the purchase of two arrow boards	
(8) L&I Maintenance-Streets Maintenance	\$19,036
Due to increase maintenance projects for streets	
(9) Election Expenses	\$15,761
For bond election expenses in November 2013	

**FY2014 Utility Fund Revenue**

The projected FY2014 revenues show a decrease of \$569,635 when compared to FY2013, a 1.4% decrease. The projected water and sewer revenues are expected to increase \$41,550 and \$95,400 respectively more than FY2013, while electric revenues are expected to decrease by \$350,865.

In addition, we have previously received a reservation fee from SAWS through SSLGC of \$269,000. This fiscal year, San Antonio Water Systems (SAWS) is expected to begin taking water in 2014; therefore, we will only receive one reservation fee this year.

**FY 2013 Utility Fund Expenditures**

The Utility Fund expenditures are projected to decrease by \$569,635. Costs for personnel and benefits represent 14.7% of the Utility Fund expenditures.

Noted increases in expenditures include:

- (1) Salaries and benefits \$452,778  
 This includes a 6% increase for health insurance and a 2 % cost of living increase. It also includes additions and upgrades of positions as described in the Personnel section below
- (2) Indirect Cost Allocation \$200,000  
 Based upon FY12 audit results
- (3) Contractor-Electric Distribution \$150,000  
 Due to the fact these services were budgeted in Utility Capital Projects Fund in FY13
- (4) Transfers to Retiree Insurance Fund \$37,368  
 Due to funds transferred from Workers’ Compensation Fund in FY13
- (5) Account Services – Utility Services \$27,424  
 For the maintenance and monitoring fee for the STAR and TWACS systems
- (6) L&I Maintenance-Distribution System – Electric Distribution \$50,000  
 Due to increased number of projects

Noted decreases in the Utility Fund Expenditures include the following:

- (1) Wholesale Power Costs \$1,431,170  
 Based upon usage and competitive rates negotiated within the CPS Energy contract and hedged gas prices
- (2) Downtown/North Austin Corridor \$250,000  
 Due to program in the infancy stages, no additional funds have been appropriated

- (3) Attorney Fees – Non-Departmental \$51,795  
Due to funds being appropriated in FY12 from a credit received from LCRA for which the funds were used toward legal fees associated with the wholesale power contract.

## **Personnel**

The proposed budget includes a 2% cost of living increase for all employees. The annual cost of the proposed cost of living increase is \$369,080 in the General Fund and \$166,223 in the Utility Fund. It is important to continue to include the cost of living adjustment each year in order to maintain our classification and compensation system and to remain competitive with the other area cities as we compete to attract the most qualified personnel.

In addition, as we have done each year, funding for merit increases are included.

In a continuing effort to meet funding levels established by TMRS and the Governmental Accounting Standards Board, we have budgeted 12.5% of gross payroll rather than the required 11.5% established by TMRS. The additional 1% contribution will go towards reducing the City's unfunded retirement liability.

In the area of personnel requests, the following are included:

In the Police Department, the addition of one Telecommunications Operator (\$47,794). With increases in fire and police calls within our community, and the County, the demands on the Dispatch Center in the Police Department have increased. Also within the Police Department is an upgrade in the Evidence Technician position to Evidence & Forensic Specialist (\$5,636).

In Public Works/Streets Department one Service Worker (\$32,947) is included. This position serves as additional manpower to assist crews in street maintenance and other public work projects.

In Engineering, an additional Project Inspector (\$63,472) is included to assist in the numerous upcoming projects to include the infrastructure at The Meadows at Nolte Farms, the River/Mountain/San Marcos street/drainage/utility project, and other infrastructure projects planned to serve new development. Funding for this position is split between the General Fund and the Utility Fund.

In Information Technology, an additional Information System Technician (\$56,966) is included. The coming year several significant projects in the area of IT with the installation of new Enterprise Software throughout the City operations, the transition to new Video Mobile Data Terminals throughout the Police Department patrol fleet, the replacement of existing work stations, as well as the increasing number of routine IT Help Desk requests. Funding for this position would be split between the General Fund and the Utility Fund.

In Administration, the addition of a Public Information Officer (\$58,124) is proposed. With the City's increase in City projects that affect our citizens in the form of construction, development, and delivery of city services, the need to adequately inform the public is paramount. The position is proposed to be split between the General and Utility Funds.

In the Convention and Tourist Department, the Part-time Tourism Assistant is proposed to be upgraded to Full-time (\$20,805). Increased marketing of the City has resulted in increased contacts by the public and tours by our staff.

In the Human Resources Department, the hours of the Part-time Clerk are being increased from half-time to three-quarter (\$6,179) to assist with HR tasks.

Additional Upgrades (\$21,409) are included in Facilities, IT, Golf, and Parks in recognition of additional duties and responsibilities of personnel in these areas.

### **Emergency Fund**

The Emergency Fund is used for emergency situations. It has been utilized in recent years for flood recovery. Our goal has been to maintain at least \$2,000,000 in the fund balance. The projected balance for the Emergency Fund on September 30, 2013 is approximately \$2,160,000.

### **Capital Improvement Projects**

This budget includes a strong Capital Improvement Program. The proposed General Fund budget includes \$137,750 in additional funding for capital improvement projects. The proposed Utility Fund budget includes additional funding of \$1,298,250 for capital improvement projects. These are in addition to an already aggressive capital improvement program in both funds that is already underway. Specific projects are outlined in the General Fund and Utility Fund Capital Improvement sections of the budget.

### **Capital Equipment**

General Fund and Utility Fund operations both have vehicles and equipment that are in need of replacement as part of a regular replacement program. In an effort to continue to update the City's fleet, \$915,971 is proposed for capital equipment in the General Fund and \$153,300 in the Utility Fund. Funding for this equipment is from favorable fund balances from prior years and estimated year end fund balances.

### **Conclusion**

The FY2014 Budgets will enable the City of Seguin to continue to provide quality services to its citizens. In addition to continuing these services to our customers, our citizens will enjoy the many benefits of the many capital improvements projects that are underway and planned for FY2014.

Staff will be available to address questions that Council Members may have at our upcoming workshops and meetings. As well, please feel free to contact Susan Caddell, Director of Finance, or myself if you have any questions.

**BUDGET**

**SUMMARIES**

**2013/14 ANNUAL BUDGET SUMMARY  
OF ALL FUNDS**

	<u>2011/12 ACTUAL</u>	<u>2012/13 BUDGET</u>	<u>9/30/2013 ESTIMATES</u>	<u>2013/14 BUDGET</u>
General Fund	21,361,367	21,529,972	22,077,758	23,321,168
Utility Fund	41,633,474	40,699,168	40,678,312	40,129,533
Coliseum Fund	231,424	340,800	330,875	257,588
Aquatic Center Fund	111,986	88,014	91,000	91,681
SSLGC Operating Fund	5,071,017	5,298,194	5,298,194	8,565,415
Convention and Visitors Bureau Fund	219,580	307,028	302,028	310,643
Sebastopol House Fund	31,305	56,577	56,878	75,125
<b>Subtotal Operating</b>	<b>\$ 68,660,153</b>	<b>\$ 68,319,753</b>	<b>\$ 68,835,045</b>	<b>\$ 72,751,153</b>
General Capital Projects Fund	1,651,341	2,020,963	1,555,835	1,107,289
Utility Capital Projects Fund	2,740,791	5,678,434	3,106,605	1,109,413
Occupancy Tax Fund	568,950	625,040	685,570	625,500
2007 General Obligation Bond Fund	25,077	-	-	-
2008 General Obligation Bond Fund	662,412	1,000	1,235	500
2010 Certificates of Obligation Fund	277,604	10,000	13,440	5,000
2011 Certificates of Obligation Fund	462,291	3,000	4,185	1,000
2008 Utility Revenue Bond Fund	308,047	-	1,080	-
2010 Utility Revenue Bond Fund	966,388	3,000	6,840	1,000
Golf Course Capital Projects Fund	9,147	38,050	23,843	120,100
Hydroelectric Subordination Payment Fund	393,657	10,000	9,300	5,000
Municipal Court Security Fund	29,474	18,302	22,070	19,612
Municipal Court Technology Fund	18,828	16,500	16,565	28,000
Smokey Joe Scholarship Fund	6,600	100	80	50
Impact Fund	-	91,000	55,500	116,000
Riverside Cemetery Fund	110	100	100	100
Industrial Development Fund	-	300	-	300
Federal Forfeiture/Seizure Fund	2,750	10	6,000	-
State Forfeiture/Seizure Fund	617	10	-	-
D.A.R.E. Program Fund	29,244	25,100	30,250	25,050
D.A.R.E. Scholarship Fund	8,600	30	23	20
Retiree's Insurance Fund	91,608	93,270	98,735	113,540
Health Internal Insurance Fund	2,453,520	2,518,846	2,529,348	2,612,424
Emergency Fund	159,931	4,000	3,288	-
CPS Energy Agreement Fund	-	5,000	12,500	7,500
Workers' Comp. Internal Insurance Fund	192,024	265,202	266,418	185,000
Police Department Donations Fund	-	50	40	50
Park Development Fund	2,900	(6,657)	2,845	50
Library Building Fund	-	100	175	-
Juvenile Case Manager Fund	39,414	43,176	43,176	40,000
PEG Capital Fees Fund	-	1,200	1,200	1,200
Utility I & S Fund	1,840,165	1,828,444	1,733,205	1,760,704
General I & S Fund	3,574,934	3,582,677	3,499,953	3,527,754
1991 Park/Golf Cert. Of Obl. Fund	35,418	5,903	5,903	-
SSLGC I & S Fund	-	-	-	-
<b>Subtotal Miscellaneous</b>	<b>\$ 16,551,842</b>	<b>\$ 16,882,150</b>	<b>\$ 13,735,307</b>	<b>\$ 11,412,156</b>
<b>GRAND TOTAL</b>	<b>\$ 85,211,995</b>	<b>\$ 85,201,903</b>	<b>\$ 82,570,352</b>	<b>\$ 84,163,309</b>

**BUDGET SUMMARY  
CITY OF SEGUIN  
YEAR ENDING SEPTEMBER 30, 2014**

Fund	Expenditures/Expenses					Total
	Current	Capital Outlay	Debt Service	Transfers to Other Funds	Use of Fund Balance/RE	
General Fund	19,239,435	-	-	5,111,806	(1,030,073)	23,321,168
General Capital Projects Fund	36,250	1,094,102	83,369	-	(106,432)	1,107,289
Utility Fund	37,923,461	408,000	-	2,699,622	(901,550)	40,129,533
Utility Capital Projects Fund	262,939	1,355,300	-	-	(508,826)	1,109,413
Coliseum Fund	257,588	-	-	-	-	257,588
Aquatic Center Fund	91,681	-	-	-	-	91,681
SSLGC Operating Fund	7,245,415	20,000	-	1,300,000	-	8,565,415
Convention & Visitors Bureau Fund	310,643	-	-	-	-	310,643
Sebastopol Fund	75,125	-	-	-	-	75,125
Occupancy Tax Fund	147,959	-	-	566,277	(88,736)	625,500
Bond Funds:						
2007 General Obligation Bond Fund	-	44,835	-	-	(44,835)	-
2008 General Obligation Bond Fund	-	670,000	-	-	(669,500)	500
2010 Certificates of Obligation Fund	-	9,560,000	-	-	(9,555,000)	5,000
2011 Certificates of Obligation Fund	-	2,685,000	-	-	(2,684,000)	1,000
2008 Utility Revenue Bond Fund	-	70,585	-	-	(70,585)	-
2010 Utility Revenue Bond Fund	-	3,986,107	-	-	(3,985,107)	1,000
Capital Project Funds:						
Golf Course Capital Projects Fund	-	98,500	79,185	-	(57,585)	120,100
Hydroelectric Sub. Payment Fund	-	1,005,900	-	-	(1,000,900)	5,000
Miscellaneous Funds:						
Municipal Court Security Fund	19,612	-	-	-	-	19,612
Municipal Court Technology Fund	47,565	-	-	-	(19,565)	28,000
Smokey Joe Scholarship Fund	4,700	-	-	-	(4,650)	50
Impact Fund	-	844,500	-	-	(728,500)	116,000
Riverside Cemetery	-	-	-	100	-	100
Industrial Development Fund	3,000	-	-	-	(2,700)	300
Federal Forfeiture/Seizure Fund	16,000	15,100	-	-	(31,100)	-
State Forfeiture/Seizure Fund	-	-	-	-	-	-
D.A.R.E. Program Fund	40,000	-	-	-	(14,950)	25,050
D.A.R.E. Scholarship Fund	4,700	-	-	-	(4,680)	20
Retiree's Insurance Fund	113,540	-	-	-	-	113,540
Health Internal Insurance Fund	2,758,712	-	-	-	(146,288)	2,612,424
Emergency Fund	-	-	-	-	-	-
CPS Energy Agreement Fund	-	-	-	700,000	(692,500)	7,500
Workers' Comp. Int. Ins. Svc. Fund	185,000	-	-	-	-	185,000
Police Department Donations Fund	-	10,000	-	-	(9,950)	50
Park Development Fund	-	46,271	-	-	(46,221)	50
Library Building Fund	-	-	-	-	-	-
Juvenile Case Manager Fund	-	-	-	40,000	-	40,000
PEG Capital Fees Fund	1,200	-	-	-	-	1,200
Debt Service Funds:						
Utility I & S Fund	-	-	1,760,704	-	-	1,760,704
General I & S Fund	-	-	3,527,754	-	-	3,527,754
SSLGC I & S Fund	-	-	-	-	-	-
<b>Totals</b>	<b>\$ 68,784,525</b>	<b>\$ 21,914,200</b>	<b>\$ 5,451,012</b>	<b>\$ 10,417,805</b>	<b>\$ (22,404,233)</b>	<b>\$ 84,163,309</b>

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* General Taxes	7,827,592	7,530,499	7,153,530	7,765,669	7,495,436
* Licenses and Permits	404,953	288,000	162,302	293,000	478,000
* Intergovernmental Revenue	7,448,969	6,523,315	2,844,666	7,669,571	7,605,455
* Charges for Services	3,350,706	3,102,750	1,715,126	3,156,700	3,633,500
* Fines	1,308,301	1,229,260	674,074	1,227,960	1,229,510
* Other Revenues	685,231	664,986	464,827	700,223	689,501
* Intragovernmental Service	1,708,734	1,797,886	898,943	1,816,648	1,799,666
* Other Financing Sources	39,524	393,276	18,488	393,276	390,100
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	22,774,010	21,529,972	13,931,955	23,023,047	23,321,168

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* General Government	72,768	83,510	40,876	83,370	84,812
* City Manager	188,504	196,076	92,468	195,129	234,407
* Finance	396,430	430,645	224,683	428,121	450,601
* Legal and Judicial	286,133	311,844	136,403	308,641	323,096
* Police	5,270,357	5,703,159	2,575,090	5,671,722	6,085,167
* Fire/EMS	4,196,024	4,513,688	2,019,494	4,504,226	4,819,560
* Animal Services	194,330	305,415	108,491	302,165	313,933
* Planning/Codes	767,608	837,618	335,872	811,763	918,092
* City Secretary	75,772	110,158	66,002	109,443	127,885
* Human Resources	263,780	301,211	137,173	297,936	318,703
* Public Works Department	2,673,950	3,087,824	1,269,106	3,161,985	3,588,546
* Vehicle Maintenance	207,403	223,423	96,311	222,011	233,237
* Downtown & Main St. Prog.	196,043	208,700	91,508	205,851	207,790
* Facilities	203,603	205,034	102,634	202,034	244,966
* Public Library	551,508	603,271	262,215	599,976	639,045
* Parks and Recreation	1,142,242	1,246,900	508,914	1,242,171	1,305,885
* Golf Course Department	572,271	606,922	269,078	595,782	662,944
* Information Technologies	220,684	249,178	112,464	249,153	293,744
* City Attorney	68,988	78,525	31,670	75,610	82,850
* Non-Departmental	3,812,969	4,345,359	3,446,140	4,929,157	3,415,978
* Use of Fund Balance	0	2,118,488-	0	2,118,488-	1,030,073-
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	21,361,367	21,529,972	11,926,591	22,077,758	23,321,168

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Salaries	10,461,799	11,334,201	5,084,762	11,332,351	12,117,077
* Benefits	3,455,206	3,681,451	1,691,693	3,681,411	3,961,732
* Professional Services	1,567,288	1,577,731	720,798	1,618,506	1,952,384
* Technical Services	0	150	0	0	0
* Utilities Services	395,430	423,165	176,311	414,219	431,425
* Repairs/Maintenance	605,356	969,832	283,331	952,123	1,023,560
* Rental	27,194	35,550	14,581	33,597	49,350
* Insurance	146,336	146,000	108,258	134,000	141,000
* Advertising	13,951	14,800	4,303	14,794	20,850
* General Supplies	503,814	620,147	223,881	606,214	671,110
* Energy and Fuel	357,843	393,700	158,222	366,450	383,875
* Miscellaneous	3,267,300-	3,021,761-	1,494,389-	3,019,711-	3,169,300-
* Education	116,285	181,060	64,224	167,460	208,470
* Public Relations	36,775	42,510	17,065	43,010	42,410
* Contributions	1,291,540	1,394,603	45,911	1,395,503	1,405,492
* Intragvt. Transfers	5,648,772	5,855,321	4,827,640	6,456,319	5,111,806
* Use of Fund Balance	0	2,118,488-	0	2,118,488-	1,030,073-
* Inventory (Over)/Short	1,078	0	0	0	0
	----- 21,361,367	----- 21,529,972	----- 11,926,591	----- 22,077,758	----- 23,321,168

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Charges for Services	40,380,337	39,769,623	17,848,559	39,846,675	39,574,283
* Other Revenues	732,512	849,545	251,815	846,245	475,250
* Intragovernmental Service	80,000	80,000	40,000	80,000	80,000
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	41,192,849	40,699,168	18,140,374	40,772,920	40,129,533

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Utility Billing	354,431	341,976	139,104	331,926	358,274
* Utility Administration	348,629	354,987	125,697	333,787	338,347
* Administrative Services	928,336	923,082	426,716	923,082	1,033,422
* Electric Distribution	21,355,729	22,553,235	8,751,359	22,294,214	21,475,780
* Utility Services	743,693	899,876	358,058	900,659	991,295
* Water Plant	4,939,052	5,080,233	1,911,151	5,371,295	5,403,729
* Water/Sewer Maintenance	2,936,703	1,879,641	852,502	1,900,213	1,957,358
* Springs Hill WW System	303,886	307,500	100,706	285,000	330,000
* Geronimo Creek WWTP	254,544	227,700	97,436	226,510	213,550
* Walnut Branch WWTP	1,398,895	858,772	361,086	853,815	894,516
* Economic Development	292,652	313,400	124,071	307,565	349,698
* Facilities	463,327	574,542	233,936	570,342	595,074
* Information Technologies	157,591	173,986	79,702	180,461	225,744
* City Attorney	117,224	345,700	35,133	344,905	298,079
* Non-Departmental	7,038,782	11,832,496	7,951,276	11,822,496	6,566,217
* Use of Fund Balance	0	5,967,958-	0	5,967,958-	901,550-
	-----	-----	-----	-----	-----
	41,633,474	40,699,168	21,547,933	40,678,312	40,129,533

ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Salaries	3,600,542	4,064,663	1,684,329	4,089,663	4,389,268
* Benefits	1,315,705	1,396,922	592,909	1,396,922	1,505,137
* Professional Services	576,466	779,545	159,959	766,495	899,050
* Technical Services	146,187	190,376	105,850	175,700	224,800
* Utilities Services	4,304,348	4,628,630	1,760,834	4,919,012	4,920,243
* Repairs/Maintenance	2,363,639	2,503,061	1,118,522	2,511,673	2,547,791
* Rental	18,020	19,500	7,820	19,000	19,000
* Insurance	109,381	145,000	104,313	130,000	140,000
* Advertising	990	2,000	710	2,000	2,000
* General Supplies	306,744	425,765	140,971	392,540	419,355
* Energy and Fuel	18,741,765	20,483,724	7,956,750	20,225,409	19,087,112
* Miscellaneous	3,636,418	3,420,100	1,614,504	3,421,600	3,635,100
* Education	77,398	110,355	34,191	108,355	116,805
* Public Relations	9,174	265,500	4,061	265,500	17,800
* Capital Outlay	283,380	305,584	82,707	296,000	408,000
* Intragvt. Transfers	3,164,975	7,926,401	6,188,438	7,926,401	2,699,622
* Use of Fund Balance	0	5,967,958-	0	5,967,958-	901,550-
* Depreciation	2,868,144	0	0	0	0
* Inventory (Over)/Short	110,198	0	8,934-	0	0
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	41,633,474	40,699,168	21,547,933	40,678,312	40,129,533



**GENERAL  
FUND  
REVENUES**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
General Taxes						
Property Tax						
001-0000-311.10-00	Current Property Tax	6,591,157	6,566,570	6,617,016	6,750,000	6,418,507
001-0000-311.30-00	Delinquent Property Tax	338,556	100,000	98,219	125,000	100,000
001-0000-311.60-00	Penalty and Interest	84,937	80,000	50,326	80,000	80,000
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*	Property Tax	7,014,650	6,746,570	6,765,561	6,955,000	6,598,507
Franchise Taxes						
001-0000-318.10-00	AT&T	121,210	122,000	28,971	122,000	120,000
001-0000-318.20-00	Cable Television	201,934	205,000	50,749	205,000	210,000
001-0000-318.40-00	G.V.E.C.	164,327	160,000	171,506	171,506	255,000
001-0000-318.50-00	CenterPoint Energy	136,358	130,000	32,589	139,000	137,000
001-0000-318.55-00	Springs Hill Water Supply	18,040	15,000	17,234	17,234	17,000
001-0000-318.70-00	Laser Pipeline Company	8,617	8,617	8,617	8,617	8,617
001-0000-318.75-00	RNPP (MARKWEST)	12,312	12,312	12,312	12,312	12,312
001-0000-318.80-00	Commercial Solid Waste	101,815	85,000	38,970	85,000	87,000
001-0000-318.90-00	Misc. Telecom Companies	48,329	45,000	27,021	50,000	50,000
001-0000-318.95-00	Fiber Optic Companies	0	1,000	0	0	0
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*	Franchise Taxes	812,942	783,929	387,969	810,669	896,929
		-----	-----	-----	-----	-----
**	General Taxes	7,827,592	7,530,499	7,153,530	7,765,669	7,495,436
Licenses and Permits						
Building Permits						
001-0000-321.50-00	Building Permits	288,082	192,000	114,973	210,000	280,000
001-0000-321.55-00	Lien Pmts-Mowing & Demo	26,116	18,000	6,106	10,000	10,000
001-0000-321.60-00	Occupational Licenses	29,180	33,000	12,460	23,000	23,000
001-0000-321.70-00	Fire Inspections	14,325	15,000	5,514	10,000	15,000
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*	Building Permits	357,703	258,000	139,053	253,000	328,000
Other Licenses & Permits						
001-0000-322.10-00	Amusement Est. Permit	47,250	30,000	23,249	40,000	150,000
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*	Other Licenses & Permits	47,250	30,000	23,249	40,000	150,000
		-----	-----	-----	-----	-----
**	Licenses and Permits	404,953	288,000	162,302	293,000	478,000
Intergovernmental Revenue						
Interlocal Agreement						
001-0000-331.01-00	Emergency Medical Service	409,046	404,676	171,032	404,676	404,676
001-0000-331.02-00	Fire Protection	127,648	135,394	51,931	132,686	142,959
001-0000-331.05-00	Public Library	165,446	165,446	69,456	166,695	166,695
		-----	-----	-----	-----	-----
*	Interlocal Agreement	702,140	705,516	292,418	704,057	714,330
State/Federal Gov. Grants						
001-0000-334.18-00	Spay/Neuter Grant Program	14,875	0	0	0	0
001-0000-334.22-00	Victim Coordinator/Liason	40,547	41,957	15,094	41,719	0
001-0000-334.26-00	VAWA (ARRA) Grant-Crim Inv	41,816	47,115	9,671	47,115	47,115

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET	
001-0000-334.55-00	LEOS Education Fd.-Police	4,359	8,000	0	1,000	3,000	
001-0000-334.56-00	LEOS Education Fd.-Fire	1,558	342	295	295	0	
001-0000-334.62-00	Border Security Grant	11,385	18,000	12,129	18,000	0	
001-0000-334.92-00	Regional Solid Waste Grnt	0	20,250	0	20,250	0	
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*	State/Federal Gov. Grants	114,540	135,664	37,189	128,379	50,115	
State Gov. Shared Revenue							
001-0000-335.30-00	City Sales Tax	6,533,696	5,550,000	2,431,537	6,700,000	6,700,000	
001-0000-335.50-00	Motor Veh Tax-School Cr.	30,904	28,000	15,296	31,000	31,000	
001-0000-335.70-00	Liquor and Bingo Taxes	67,689	65,000	33,215	67,000	68,000	
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*	State Gov. Shared Revenue	6,632,289	5,643,000	2,480,048	6,798,000	6,799,000	
Local Grants & Contribut.							
001-0000-339.45-00	Help Seguin Shine Grant	0	4,125	0	4,125	0	
001-0000-339.80-00	Misc. Grants & Donations	0	0	0	0	7,000	
001-0000-339.86-00	PetSmart Charities Grant	0	35,010	35,010	35,010	35,010	
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*	Local Grants & Contribut.	0	39,135	35,010	39,135	42,010	
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**	Intergovernmental Revenue	7,448,969	6,523,315	2,844,666	7,669,571	7,605,455	
Charges for Services							
Charges for Services							
001-0000-341.75-00	Management Services-SSLGC	18,905	18,500	9,297	18,500	6,000	
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*	Charges for Services	18,905	18,500	9,297	18,500	6,000	
Public Safety							
001-0000-342.20-00	Emergency Medical Service	1,100,318	1,000,000	576,564	1,000,000	1,000,000	
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*	Public Safety	1,100,318	1,000,000	576,564	1,000,000	1,000,000	
Sanitation Revenues							
001-0000-344.30-00	Refuse Collection Fees	1,295,777	1,225,000	658,696	1,310,000	1,310,000	
001-0000-344.31-00	Brush Collection	2,669	1,500	1,645	2,500	2,500	
001-0000-344.33-00	Recycling	21,536	56,750	25,632	51,000	316,000	
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*	Sanitation Revenues	1,319,982	1,283,250	685,973	1,363,500	1,628,500	
Health							
001-0000-345.20-00	Food Establishment Insp.	47,620	46,000	27,272	46,000	46,000	
001-0000-345.40-00	Animal Impounding Fees	9,222	12,000	6,521	12,700	12,000	
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*	Health	56,842	58,000	33,793	58,700	58,000	
Culture and Recreation							
001-0000-347.10-00	Golf Course Receipts	236,510	202,000	118,005	185,000	275,000	
001-0000-347.15-00	Golf Cart Rentals	211,019	155,000	89,464	145,000	250,000	
001-0000-347.60-00	League Participant Fees	24,288	23,000	9,991	23,000	25,000	
001-0000-347.81-00	Softball Facility Rental	4,094	4,000	3,753	4,500	4,000	
001-0000-347.82-00	Park Facility Rental	21,545	20,000	7,045	22,000	25,000	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET	
001-0000-347.83-00	Fair Park Rental	2,800	3,000	1,100	2,000	2,000	
001-0000-347.90-00	Daycamp Registration Fees	77,380	70,000	0	70,000	75,000	
001-0000-347.91-00	After School Program	270,724	260,000	178,255	260,000	270,000	
001-0000-347.97-00	Softball Programs	6,299	6,000	1,887	4,500	15,000	
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*	Culture and Recreation	854,659	743,000	409,499	716,000	941,000	
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**	Charges for Services	3,350,706	3,102,750	1,715,126	3,156,700	3,633,500	
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Fines							
Municipal Court							
001-0000-351.10-00	Miscellaneous Violations	1,280,349	1,200,000	658,331	1,200,000	1,200,000	
001-0000-351.20-00	Parking Violations	1,651	1,500	750	1,500	1,500	
001-0000-351.25-00	Time Payment Fees	2,819	5,760	1,385	4,460	5,510	
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*	Municipal Court	1,284,819	1,207,260	660,466	1,205,960	1,207,010	
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Library							
001-0000-352.10-00	Library Receipts	23,482	22,000	13,608	22,000	22,500	
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*	Library	23,482	22,000	13,608	22,000	22,500	
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**	Fines	1,308,301	1,229,260	674,074	1,227,960	1,229,510	
-----							
Other Revenues							
Interest Revenues							
001-0000-361.01-00	Interest-Pooled Cash	1,331-	1,500-	1,259-	2,000-	2,000-	
001-0000-361.02-00	Interest-Investment Pools	15,677	11,786	5,626	10,500	10,000	
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*	Interest Revenues	14,346	10,286	4,367	8,500	8,000	
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Miscellaneous Revenues							
001-0000-362.05-00	Industrial District Agmt.	505,000	510,050	382,500	510,050	515,151	
001-0000-362.20-00	July 4th Luncheon Tickets	1,789	1,300	0	1,000	1,000	
001-0000-362.30-00	Miscellaneous	95,932	70,000	49,408	95,000	95,000	
001-0000-362.41-00	Trade Days	9,944	13,000	5,974	13,000	10,000	
001-0000-362.43-00	Community Events	3,340	3,000	600	3,000	3,000	
001-0000-362.46-00	4-Plex Concessions	2,677	8,000	1,686	8,000	6,000	
001-0000-362.53-00	PetSmart Ch. Program Inc.	0	3,000	1,620	3,000	0	
001-0000-362.90-00	Tobacco Settlement	24,384	20,000	0	24,208	20,000	
001-0000-362.92-00	Credit Card Service Fees	7,286	5,000	3,840	7,500	7,000	
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*	Miscellaneous Revenues	650,352	633,350	445,628	664,758	657,151	
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Lease Revenues							
001-0000-363.70-00	Sprint Tower-410 N. Camp	10,350	10,350	10,350	10,350	10,350	
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*	Lease Revenues	10,350	10,350	10,350	10,350	10,350	
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Private Source Donations							
001-0000-365.80-00	Main Street Program	6,373	7,500	3,681	7,500	7,500	
001-0000-365.82-00	Green Team	65	0	0	0	0	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET	
001-0000-365.85-00	Fireworks Display	1,085	3,500	0	3,500	6,500	
001-0000-365.87-00	Park Benches-Walnut Spr.	1,612	0	0	0	0	
001-0000-365.99-00	Special Revenue Donations	1,048	0	801	5,615	0	
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*	Private Source Donations	10,183	11,000	4,482	16,615	14,000	
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**	Other Revenues	685,231	664,986	464,827	700,223	689,501	
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Intragovernmental Service							
User Fees							
001-0000-370.01-00	Right of Way	1,708,734	1,797,886	898,943	1,816,648	1,799,666	
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*	User Fees	1,708,734	1,797,886	898,943	1,816,648	1,799,666	
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**	Intragovernmental Service	1,708,734	1,797,886	898,943	1,816,648	1,799,666	
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Other Financing Sources							
Intragovernmental Trnsfrs							
001-0000-391.26-00	Transfers from Riverside	110	100	58	100	100	
001-0000-391.51-00	Transfer from CPS Agr. Fd	0	350,000	0	350,000	350,000	
001-0000-391.87-00	Juvenile Case Manager Fd.	39,414	43,176	18,430	43,176	40,000	
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*	Intragovernmental Trnsfrs	39,524	393,276	18,488	393,276	390,100	
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**	Other Financing Sources	39,524	393,276	18,488	393,276	390,100	
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***	General	22,774,010	21,529,972	13,931,955	23,023,047	23,321,168	



**GENERAL**

**FUND**

**EXPENDITURES**

The City Council is the legislative and governing body for the City and is composed of a mayor and eight council members. The mayor is elected at-large while council members are elected one from each of eight districts. All serve four year terms. City Council enacts ordinances, which ensure the health, safety, and welfare of residents.

Council meetings are scheduled for 5:30 P.M. the first and third Tuesday of each month.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Mayor	1	1	1
Council Members	8	8	8
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	9	9	9

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1000-411.11-01	Regular	49,936	49,900	22,984	49,900	49,915
		-----	-----	-----	-----	-----
*	Salaries	49,936	49,900	22,984	49,900	49,915
Benefits						
001-1000-411.12-10	Payroll Taxes	4,125	3,810	1,909	3,810	4,080
001-1000-411.12-40	Workers' Compensation	120	112	60	112	79
001-1000-411.12-60	Car Allowance	2,820	2,828	1,410	2,828	2,828
		-----	-----	-----	-----	-----
*	Benefits	7,065	6,750	3,380	6,750	6,987
Utilities Services						
001-1000-411.41-50	Telephone Service	217	0	0	0	0
001-1000-411.41-51	Long Distance	10	50	5	50	100
001-1000-411.41-52	Telephone-Mobile Phone	600	600	300	600	600
		-----	-----	-----	-----	-----
*	Utilities Services	827	650	305	650	700
Repairs/Maintenance						
001-1000-411.43-11	Office Maint.-Equipment	367	300	129	260	300
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	367	300	129	260	300
General Supplies						
001-1000-411.61-10	Office Supplies	641	700	424	700	700
001-1000-411.61-20	Postage	52	200	23	100	200
		-----	-----	-----	-----	-----
*	General Supplies	693	900	447	800	900
Education						
001-1000-411.66-10	Seminar Tuition	1,205	5,000	3,550	5,000	5,000
001-1000-411.66-50	Travel and Lodging	5,722	8,500	6,965	8,500	8,500
001-1000-411.66-55	Meals	511	3,500	1,207	3,500	4,500
		-----	-----	-----	-----	-----
*	Education	7,438	17,000	11,722	17,000	18,000
Public Relations						
001-1000-411.67-10	Public Relations	3,560	4,000	1,909	4,000	3,500
001-1000-411.67-20	Fourth of July Luncheon	2,882	3,500	0	3,500	4,000
001-1000-411.67-40	Sister City Program	0	510	0	510	510
		-----	-----	-----	-----	-----
*	Public Relations	6,442	8,010	1,909	8,010	8,010
		-----	-----	-----	-----	-----
**	General Government	72,768	83,510	40,876	83,370	84,812

The City Manager's primary function is to implement the policies established by the council and ensure that the city is operated in an economical and responsible manner. Specific duties include the following:

Enforcement of all city ordinances, rules, and regulations in a fair and impartial manner.

Supervision and oversight of all municipal employees and programs.

Provide information to the council to facilitate its ability to make informed policy decisions in the best interest of the community.

Preparation of council meeting agendas, associated data, and attendance at such meetings to serve as a resource to the council.

Coordination of capital improvement projects authorized by City Council.

Preparation of proposed annual budgets.

Represents the City in negotiations of contracts and discussions with other governmental entities.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
City Manager *	1	1	1
Citizen Relations Coordinator*	1	1	1
Asst. to City Manager*	1	1	1
Public Information Officer*	0	0	1
	--	--	--
	3	3	4
Part-Time:			
Intern	1	0	0

\* One-half of salary and benefits funded in Utility Fund

**BUDGET SUMMARY**

This budget includes the new position of Public Information Officer. One-half of the salary of this position is being funded here and the other one-half is being funded in the Utility Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 3/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1100-413.11-01	Regular	138,699	143,555	66,397	143,555	171,362
		-----	-----	-----	-----	-----
*	Salaries	138,699	143,555	66,397	143,555	171,362
Benefits						
001-1100-413.12-10	Payroll Taxes	8,456	8,218	3,771	8,218	10,133
001-1100-413.12-20	Retirement	17,904	18,023	8,335	18,023	22,060
001-1100-413.12-30	Health Insurance	8,195	8,545	4,183	8,545	12,144
001-1100-413.12-31	Life Insurance	95	95	47	95	126
001-1100-413.12-40	Workers' Compensation	359	352	188	352	295
001-1100-413.12-60	Car Allowance	4,200	4,212	2,100	4,212	4,212
		-----	-----	-----	-----	-----
*	Benefits	39,209	39,445	18,624	39,445	48,970
Professional Services						
001-1100-413.32-05	Professional Services	0	200	0	100	200
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*	Professional Services	0	200	0	100	200
Utilities Services						
001-1100-413.41-50	Telephone Service	438	0	0	0	0
001-1100-413.41-51	Long Distance	20	50	9	50	100
001-1100-413.41-52	Telephone-Mobile Phone	450	451	225	451	900
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*	Utilities Services	908	501	234	501	1,000
General Supplies						
001-1100-413.61-10	Office Supplies	1,241	1,200	780	1,100	1,500
001-1100-413.61-20	Postage	233	300	69	125	300
001-1100-413.61-80	Minor Tools	0	300	73	200	500
		-----	-----	-----	-----	-----
*	General Supplies	1,474	1,800	922	1,425	2,300
Education						
001-1100-413.66-10	Seminar Tuition	1,075	2,000	385	1,200	2,000
001-1100-413.66-50	Travel and Lodging	2,016	3,500	2,750	3,500	3,500
001-1100-413.66-55	Meals	1,082	1,200	627	1,200	1,200
001-1100-413.66-60	Dues	3,969	3,800	2,530	4,128	3,800
001-1100-413.66-70	Subscriptions	72	75	0	75	75
		-----	-----	-----	-----	-----
*	Education	8,214	10,575	6,292	10,103	10,575
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**	City Manager	188,504	196,076	92,468	195,129	234,407

The Finance Department is responsible for maintaining the City's accounting and financial systems including accounts payable, accounts receivable, payroll, investments, fixed assets, utility collections and occupancy tax collections. The department is also responsible for risk management, purchasing, and municipal court for the City.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Finance*	1	1	1
Assistant Director of Finance *	1	1	1
Accounting Supervisor*	1	1	1
Bookkeeper *	1	1	1
Accounts Payable Technician *	1	1	1
Accounts Receivable Technician*	1	1	1
Buyer*	1	1	1
Purchasing Technician*	1	1	1
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	8	8	8

\* One-half of all salary and benefits are funded in Utility Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1200-415.11-01	Regular	204,271	221,008	100,624	221,008	232,774
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*	Salaries	204,271	221,008	100,624	221,008	232,774
Benefits						
001-1200-415.12-10	Payroll Taxes	14,981	16,816	7,374	16,816	17,343
001-1200-415.12-20	Retirement	25,580	26,984	12,287	26,984	29,210
001-1200-415.12-30	Health Insurance	21,760	22,788	11,154	22,788	24,288
001-1200-415.12-31	Life Insurance	252	252	126	252	252
001-1200-415.12-40	Workers' Compensation	520	527	279	527	392
		-----	-----	-----	-----	-----
*	Benefits	63,093	67,367	31,218	67,367	71,485
Professional Services						
001-1200-415.32-05	Professional Services	2,558	3,198	3,198	3,198	3,500
001-1200-415.32-10	Annual Audit	35,885	39,802	38,931	36,936	38,500
001-1200-415.32-25	Appraisal District	73,350	78,000	40,562	81,125	82,972
		-----	-----	-----	-----	-----
*	Professional Services	111,793	121,000	82,691	121,259	124,972
Utilities Services						
001-1200-415.41-50	Telephone Service	1,322	100	42	101	0
001-1200-415.41-51	Long Distance	84	100	33	85	100
001-1200-415.41-52	Telephone-Mobile Phone	900	900	450	900	900
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*	Utilities Services	2,306	1,100	525	1,086	1,000
Repairs/Maintenance						
001-1200-415.43-11	Office Maint.-Equipment	0	100	0	0	100
001-1200-415.43-21	V&E Maint.-Motor Vehicles	354	500	246	500	500
001-1200-415.43-22	V&E Maint.-Machine & Tool	0	200	0	100	200
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*	Repairs/Maintenance	354	800	246	600	800
Rental						
001-1200-415.44-15	Office Equipment	1,231	1,250	615	1,231	1,250
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*	Rental	1,231	1,250	615	1,231	1,250
Advertising						
001-1200-415.54-10	Publication of Notices	2,059	2,200	220	2,200	2,200
		-----	-----	-----	-----	-----
*	Advertising	2,059	2,200	220	2,200	2,200
General Supplies						
001-1200-415.61-10	Office Supplies	4,853	5,800	3,994	5,800	5,800
001-1200-415.61-20	Postage	4,425	4,800	2,439	4,800	4,800
001-1200-415.61-80	Minor Tools	207	0	0	0	300
		-----	-----	-----	-----	-----
*	General Supplies	9,485	10,600	6,432	10,600	10,900
Energy and Fuel						
001-1200-415.62-10	Gasoline	199	300	45	150	200
		-----	-----	-----	-----	-----
*	Energy and Fuel	199	300	45	150	200
Education						
001-1200-415.66-10	Seminar Tuition	474	2,850	850	1,000	3,000
001-1200-415.66-50	Travel and Lodging	715	1,000	630	800	1,000
001-1200-415.66-55	Meals	53	300	46	100	300
001-1200-415.66-60	Dues	325	645	465	645	645
001-1200-415.66-70	Subscriptions	72	225	75	75	75

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Education		1,639	5,020	2,066	2,620	5,020
** Finance		396,430	430,645	224,683	428,121	450,601

The Municipal Court's primary duties are to hear the cases presented to determine if they are guilty or not guilty, to maintain an accurate record of the cases that are to be tried and those that have been tried, to set court appearance dates and notify the individuals, and to secure individuals for jury duty to hear the contested cases if a jury is requested.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Municipal Court Administrator	1	1	1
Juvenile Case Manager	1	1	1
Court Clerk	3	3	3
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	5	5	5

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**BUDGET SUMMARY**

This budget includes a 2% cost of living adjustment for the Municipal Court Judge.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1400-423.11-01	Regular	156,498	166,495	73,923	166,495	176,442
001-1400-423.11-20	Overtime/On Call	452	2,000	56	150	500
		-----	-----	-----	-----	-----
*	Salaries	156,950	168,495	73,979	166,645	176,942
Benefits						
001-1400-423.12-10	Payroll Taxes	11,918	12,828	5,624	12,828	13,217
001-1400-423.12-20	Retirement	19,808	20,489	8,996	20,489	28,118
001-1400-423.12-30	Health Insurance	27,316	28,484	12,849	28,484	30,360
001-1400-423.12-31	Life Insurance	316	316	145	316	316
001-1400-423.12-40	Workers' Compensation	402	400	201	400	296
		-----	-----	-----	-----	-----
*	Benefits	59,760	62,517	27,815	62,517	72,307
Professional Services						
001-1400-423.32-05	Professional Services	50,738	57,000	25,138	57,000	51,412
		-----	-----	-----	-----	-----
*	Professional Services	50,738	57,000	25,138	57,000	51,412
Utilities Services						
001-1400-423.41-10	Electric	5,270	6,500	2,714	6,500	6,500
001-1400-423.41-20	Water	892	1,200	413	1,200	1,200
001-1400-423.41-30	Sewer	453	650	201	600	650
001-1400-423.41-50	Telephone Service	1,339	297	125	300	300
001-1400-423.41-51	Long Distance	52	75	22	75	75
		-----	-----	-----	-----	-----
*	Utilities Services	8,006	8,722	3,476	8,675	8,725
General Supplies						
001-1400-423.61-10	Office Supplies	3,481	3,500	1,054	3,500	3,500
001-1400-423.61-20	Postage	4,380	4,700	2,413	4,700	4,700
001-1400-423.61-80	Minor Tools and Equipment	0	1,150	1,144	1,144	0
		-----	-----	-----	-----	-----
*	General Supplies	7,861	9,350	4,611	9,344	8,200
Education						
001-1400-423.66-10	Seminar Tuition	883	1,500	290	1,300	1,500
001-1400-423.66-50	Travel and Lodging	1,452	2,700	916	2,000	2,450
001-1400-423.66-55	Meals	458	1,500	179	1,100	1,500
001-1400-423.66-60	Dues	25	60	0	60	60
		-----	-----	-----	-----	-----
*	Education	2,818	5,760	1,385	4,460	5,510
**	Legal and Judicial	286,133	311,844	136,403	308,641	323,096

The Seguin Police Department is charged with the basic responsibilities of the protection of life and property, identification and apprehension of offenders, recovery of lost and stolen property, and to present evidence and testimony in court. The department includes patrol, detective, warrant, dispatching, records, community programs divisions, and the traffic division.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Police Chief	1	1	1
Deputy Chief	1	1	1
Police Captain	1	1	1
Lieutenant	2	3	3
Detective/Sergeant	2	1	1
Sergeant Patrol	4	5	5
Police Corporal	5	4	4
Detective	6	6	6
D.A.R.E. Officer	1	1	1
Police Officer	28	30	31
Telecommunications Supervisor	1	1	1
Assistant Telecommunications Supervisor	1	1	1
Telecommunications Operator	11	11	12
Police Records Clerk	1	1	1
Senior Police Records Clerk	1	1	0
Records Manager	0	0	1
Office Supervisor	1	1	1
Administrative Technician	1	1	1
Community Services Technician	1	1	1
Warrant Officer	1	1	1
Crime Victim Liaison	1	1	1
Property Evidence Technician	1	1	0
Evidence & Forensic Specialist	0	0	1
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	72	74	76
Part-time and Seasonal:			
School Crossing Guard I (P/T)	5	5	5
Intern -	1	1	1
Evidence Technician (P/T)	0	0	0
Traffic Officer (P/T)	1	1	1
Telecommunications Operator (P/T)	1	0	0
Crime Victim Liaison	0	0	0
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	8	7	7

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Professional Services of \$7,678 for additional consulting services and a contract with the Guadalupe County Children's Advocacy Center. The contract is to assist the Criminal Investigations Division with the interviews of the children.
2. An increase in Training Supplies of \$3,500 due to the increase in ammunition costs caused by the shortage in ammunition nationwide.
3. An increase in Subscriptions of \$4,050 due to the addition of a subscription to the CrimeReports module. This software module allows the department to go back to any point in time to track crime trends. Currently, the department does not have this capability.
4. An upgrade in the position of Senior Police Records Clerk to Records Manager.
5. An upgrade in the position of Property Evidence Technician to Evidence and Forensic Specialist.
6. An additional position of Telecommunications Operator.
7. An additional position of a Police Officer.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1600-421.11-01	Regular	3,470,398	3,739,415	1,686,504	3,739,415	4,030,062
001-1600-421.11-20	Overtime/On Call	202,121	231,250	117,393	231,250	231,250
		-----	-----	-----	-----	-----
*	Salaries	3,672,519	3,970,665	1,803,897	3,970,665	4,261,312
Benefits						
001-1600-421.12-10	Payroll Taxes	268,440	293,437	132,469	293,437	316,307
001-1600-421.12-20	Retirement	454,539	479,076	217,705	479,076	528,697
001-1600-421.12-30	Health Insurance	390,290	414,447	196,455	414,447	459,649
001-1600-421.12-31	Life Insurance	4,527	4,590	2,217	4,550	4,780
001-1600-421.12-40	Workers' Compensation	72,081	70,114	37,844	70,114	52,157
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*	Benefits	1,189,877	1,261,664	586,690	1,261,624	1,361,590
Professional Services						
001-1600-421.32-05	Professional Services	0	6,322	6,322	6,322	14,000
		-----	-----	-----	-----	-----
*	Professional Services	0	6,322	6,322	6,322	14,000
Utilities Services						
001-1600-421.41-10	Electric	30,457	35,000	13,338	32,750	33,000
001-1600-421.41-20	Water	4,564	4,000	1,470	3,900	4,000
001-1600-421.41-30	Sewer	904	900	384	900	900
001-1600-421.41-50	Telephone Service	8,311	1,768	742	1,736	1,800
001-1600-421.41-51	Long Distance	421	700	261	625	700
001-1600-421.41-52	Telephone-Mobile Phone	12,444	13,000	5,317	12,300	13,000
001-1600-421.41-62	MDT Service	18,970	22,000	9,619	22,000	22,000
		-----	-----	-----	-----	-----
*	Utilities Services	76,071	77,368	31,129	74,211	75,400
Repairs/Maintenance						
001-1600-421.43-11	Office Maint.-Equipment	992	1,000	0	1,000	1,000
001-1600-421.43-21	V&E Maint.-Motor Vehicles	29,802	38,000	15,417	32,000	32,000
001-1600-421.43-22	V&E Maint.-Machine & Tool	223	500	0	500	500
001-1600-421.43-24	V&E Maint.-Communications	8,715	4,765	1,105	4,765	10,000
001-1600-421.43-28	Generators	1,544	2,000	522	2,000	1,800
001-1600-421.43-31	Bldg. Maint.-Annual Cont.	2,987	4,500	1,397	4,000	4,500
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*	Repairs/Maintenance	44,263	50,765	18,441	44,265	49,800
Rental						
001-1600-421.44-15	Office Equipment	7,070	8,000	3,390	8,000	8,000
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*	Rental	7,070	8,000	3,390	8,000	8,000
General Supplies						
001-1600-421.61-10	Office Supplies	11,663	13,000	7,764	13,000	13,000
001-1600-421.61-20	Postage	2,046	2,500	787	2,000	2,500
001-1600-421.61-30	Operating Supplies	28,147	31,910	18,793	31,910	32,000
001-1600-421.61-47	Forensics	1,925	2,000	418	2,000	2,000
001-1600-421.61-51	Grant Expenditures	0	2,500	0	2,500	0
001-1600-421.61-60	Uniforms	23,680	25,250	10,307	25,250	26,000
001-1600-421.61-70	K-9 Supplies	1,685	2,500	1,022	2,500	3,000
001-1600-421.61-71	Special Rev. Expenditures	1,703	565	1,741	3,325	3,365
001-1600-421.61-80	Minor Tools and Equipment	898	1,100	0	1,100	4,100
		-----	-----	-----	-----	-----
*	General Supplies	71,747	81,325	40,832	83,585	85,965
Energy and Fuel						
001-1600-421.62-10	Gasoline	161,173	185,500	66,790	165,000	160,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	Energy and Fuel	161,173	185,500	66,790	165,000	160,000
	Education					
	001-1600-421.66-10 Seminar Tuition	16,368	23,500	6,212	23,500	23,500
	001-1600-421.66-50 Travel and Lodging	9,318	10,500	2,406	10,500	10,500
	001-1600-421.66-55 Meals	5,330	6,000	798	6,000	6,000
	001-1600-421.66-56 Training Supplies	9,733	11,500	5,013	10,000	15,000
	001-1600-421.66-60 Dues	1,341	2,500	906	2,500	2,500
	001-1600-421.66-70 Subscriptions	1,188	4,550	2,262	4,550	8,600
	001-1600-421.66-90 LEOSE Expenses	4,359	3,000	0	1,000	3,000
*	Education	47,637	61,550	17,597	58,050	69,100
**	Police	5,270,357	5,703,159	2,575,090	5,671,722	6,085,167

The Seguin Fire/EMS Department provides continuous service twenty-four hours a day. The department consists of paid and volunteer personnel. Paid personnel respond to emergencies first with equipment, volunteers provide additional manpower for the emergency.

The Fire/EMS personnel complete cross training as both firefighters and paramedics. This has improved the professional qualifications of personnel and upgraded the professional knowledge/capabilities. It also enables the city to have increased flexibility in schedules.

The Seguin Fire/EMS Department provides EMS and Fire Protection services to unincorporated areas in Guadalupe County by contract as well as to the City of New Berlin.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Fire/EMS Chief	1	1	1
Battalion Chief	3	3	3
Fire Marshal	1	1	1
Lieutenant	6	9	9
Firefighter/Paramedic	39	30	31
Office Supervisor	1	1	1
Fire Apparatus Operator	0	9	9
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	51	54	55
Part-time & Seasonal:			
Fire/EMS Clerk	1	1	1

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Medical Supplies of \$5,000 due to the rising cost of pharmaceutical and medical supplies and a higher call volume.
2. An increase in Seminar Tuition of \$2,500 due to the increased tuition fees for regularly attended schools.
3. An addition position of Firefighter/Paramedic.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 3/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1700-422.11-01	Regular	2,591,555	2,829,314	1,260,067	2,829,314	3,047,848
001-1700-422.11-20	Overtime/On Call	205,657	204,500	109,612	204,500	208,000
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* Salaries		2,797,212	3,033,814	1,369,679	3,033,814	3,255,848
Benefits						
001-1700-422.12-10	Payroll Taxes	205,326	224,476	100,378	224,476	239,530
001-1700-422.12-20	Retirement	351,143	364,081	164,466	364,081	402,242
001-1700-422.12-29	Volunteer Pension System	3,924	5,000	1,272	5,000	5,000
001-1700-422.12-30	Health Insurance	277,443	307,323	140,945	307,323	328,198
001-1700-422.12-31	Life Insurance	3,218	3,407	1,591	3,407	3,470
001-1700-422.12-40	Workers' Compensation	52,431	52,450	27,543	52,450	40,467
		-----	-----	-----	-----	-----
* Benefits		893,485	956,737	436,195	956,737	1,018,907
Professional Services						
001-1700-422.32-05	Professional Services	139,694	130,000	59,243	130,000	135,000
		-----	-----	-----	-----	-----
* Professional Services		139,694	130,000	59,243	130,000	135,000
Utilities Services						
001-1700-422.41-10	Electric	37,022	42,000	18,341	40,000	40,000
001-1700-422.41-20	Water	5,637	6,000	2,418	6,000	6,000
001-1700-422.41-30	Sewer	3,383	3,800	1,469	3,800	3,800
001-1700-422.41-40	Gas-Centerpoint	1,471	1,400	886	1,500	1,500
001-1700-422.41-50	Telephone Service	4,067	1,345	600	1,390	1,355
001-1700-422.41-51	Long Distance	112	150	45	150	150
001-1700-422.41-52	Telephone-Mobile Phone	4,263	5,300	2,246	4,400	7,500
		-----	-----	-----	-----	-----
* Utilities Services		55,955	59,995	26,006	57,240	60,305
Repairs/Maintenance						
001-1700-422.43-21	V&E Maint.-Motor Vehicles	41,088	36,000	13,829	36,000	36,000
001-1700-422.43-22	V&E Maint.-Machine & Tool	11,377	13,500	5,233	13,500	13,000
001-1700-422.43-24	V&E Maint.-Communications	849	1,500	785	1,500	1,500
001-1700-422.43-28	Generators	6,440	6,000	1,567	5,000	5,000
		-----	-----	-----	-----	-----
* Repairs/Maintenance		59,754	57,000	21,414	56,000	55,500
Rental						
001-1700-422.44-10	Equipment Rental	3,566	3,900	1,833	3,900	3,900
		-----	-----	-----	-----	-----
* Rental		3,566	3,900	1,833	3,900	3,900
General Supplies						
001-1700-422.61-10	Office Supplies	2,011	2,000	1,084	2,000	2,000
001-1700-422.61-20	Postage	505	600	392	600	600
001-1700-422.61-30	Operating Supplies	15,502	17,500	11,224	17,500	18,000
001-1700-422.61-33	Chemicals	2,186	3,000	1,113	3,000	3,000
001-1700-422.61-37	Medical	68,983	71,000	38,991	71,000	76,000
001-1700-422.61-60	Uniforms	24,704	30,500	3,831	30,500	36,700
001-1700-422.61-75	Emergency Mgmt Supplies	2,640	5,500	749	5,500	5,500
001-1700-422.61-78	Personal Protective Equip	11,885	19,000	345	19,000	19,000
001-1700-422.61-80	Minor Tools and Equipment	8,574	0	0	0	0
		-----	-----	-----	-----	-----
* General Supplies		136,990	149,100	57,730	149,100	160,800
Energy and Fuel						
001-1700-422.62-10	Gasoline	73,395	80,000	32,418	75,000	80,000
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 3/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	Energy and Fuel	73,395	80,000	32,418	75,000	80,000
	Education					
001-1700-422.66-10	Seminar Tuition	7,726	9,500	3,929	8,000	12,000
001-1700-422.66-20	Certification Fees	5,895	8,400	5,229	8,400	9,000
001-1700-422.66-50	Travel and Lodging	2,004	2,200	680	2,200	2,200
001-1700-422.66-55	Meals	290	900	334	900	1,000
001-1700-422.66-60	Dues	0	340	315	340	340
001-1700-422.66-70	Subscriptions	0	260	29	200	260
001-1700-422.66-90	LEOSE Expenses	1,558	342	295	295	0
		-----	-----	-----	-----	-----
*	Education	17,473	21,942	10,811	20,335	24,800
	Public Relations					
001-1700-422.67-30	Fire Prevention	1,511	2,100	570	2,100	4,500
		-----	-----	-----	-----	-----
*	Public Relations	1,511	2,100	570	2,100	4,500
	Contributions					
001-1700-422.81-10	Volunteer Firefighters	8,191	10,000	3,218	10,000	10,000
001-1700-422.81-11	Volunt.Firefighters Equip	8,798	9,100	378	10,000	10,000
		-----	-----	-----	-----	-----
*	Contributions	16,989	19,100	3,596	20,000	20,000
		-----	-----	-----	-----	-----
**	Fire/EMS	4,196,024	4,513,688	2,019,494	4,504,226	4,819,560

The Animal Services Department is responsible for the enforcement of City Ordinances and applicable state laws pertaining to animals. The department enforces a restraint ordinance and impounds, cares for, and either provides adoptions, or disposes of stray and unwanted animals.

The removal of dead animals and unwanted wildlife are also functions of the Animal Services Department. Provisions of the State Rabies Control Act are strictly enforced by the department. The Animal Services Department coordinates a yearly pet vaccination.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Animal Services Supervisor	1	1	1
Animal Services Officer	2	2	2
Kennel Attendant	1	1	1
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	4	4	4

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**BUDGET SUMMARY**

This budget includes the following:

1. Special Revenue Expenditures includes the expenses related to the receipt of another PetSmart grant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-1800-425.11-01	Regular	106,532	142,300	61,404	142,300	149,795
001-1800-425.11-20	Overtime/On Call	17,046	20,000	8,187	20,000	20,000
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* Salaries		123,578	162,300	69,591	162,300	169,795
Benefits						
001-1800-425.12-10	Payroll Taxes	9,197	12,212	5,165	12,212	12,224
001-1800-425.12-20	Retirement	16,653	19,845	8,535	19,845	21,412
001-1800-425.12-30	Health Insurance	16,320	22,787	9,676	22,787	24,288
001-1800-425.12-31	Life Insurance	189	252	109	252	252
001-1800-425.12-40	Workers' Compensation	3,054	3,509	1,668	3,509	2,802
		-----	-----	-----	-----	-----
* Benefits		45,413	58,605	25,153	58,605	60,978
Professional Services						
001-1800-425.32-05	Professional Services	0	500	0	500	500
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* Professional Services		0	500	0	500	500
Utilities Services						
001-1800-425.41-10	Electric	2,810	2,500	842	3,000	3,000
001-1800-425.41-20	Water	867	800	464	900	900
001-1800-425.41-30	Sewer	730	700	390	750	750
001-1800-425.41-40	Gas-Centerpoint	1,539	1,800	799	1,600	1,800
001-1800-425.41-50	Telephone Service	528	0	0	0	0
001-1800-425.41-51	Long Distance	29	50	16	50	50
001-1800-425.41-52	Telephone-Mobile Phone	900	2,100	635	2,100	2,100
001-1800-425.41-60	Pagers	122	41	41	41	0
		-----	-----	-----	-----	-----
* Utilities Services		7,525	7,991	3,187	8,441	8,600
Repairs/Maintenance						
001-1800-425.43-11	Office Maint.-Equipment	0	150	0	150	150
001-1800-425.43-21	V&E Maint.-Motor Vehicles	303	2,000	126	1,800	2,000
001-1800-425.43-22	V&E Maint.-Machine & Tool	0	200	0	200	200
001-1800-425.43-24	V&E Maint.-Communications	0	400	0	400	400
001-1800-425.43-30	Buildings Maintenance	563	1,500	189	1,500	1,500
		-----	-----	-----	-----	-----
* Repairs/Maintenance		866	4,250	315	4,050	4,250
General Supplies						
001-1800-425.61-20	Postage	146	300	15	200	300
001-1800-425.61-30	Operating Supplies	8,553	19,759	4,691	19,759	20,000
001-1800-425.61-44	Public Education Supplies	0	200	0	200	200
001-1800-425.61-60	Uniforms	1,377	2,200	632	2,200	3,000
001-1800-425.61-71	Special Rev. Expenditures	0	38,010	1,135	35,010	35,010
001-1800-425.61-80	Minor Tools and Equip.	613	1,200	0	1,200	1,400
		-----	-----	-----	-----	-----
* General Supplies		10,689	61,669	6,473	58,569	59,910
Energy and Fuel						
001-1800-425.62-10	Gasoline	5,464	6,200	2,212	5,800	6,000
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* Energy and Fuel		5,464	6,200	2,212	5,800	6,000
Education						
001-1800-425.66-10	Seminar Tuition	225	1,600	920	1,600	1,600
001-1800-425.66-20	Certification Fees	0	300	0	300	300
001-1800-425.66-50	Travel and Lodging	402	1,500	262	1,500	1,500
001-1800-425.66-55	Meals	168	500	378	500	500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
* Education		795	3,900	1,560	3,900	3,900
** Animal Services		194,330	305,415	108,491	302,165	313,933

The Planning/Codes Department administers the Zoning Ordinance, Subdivision Regulations, other City codes, State statutory and regulatory requirements, and Health codes. Specific areas of responsibility include: applications for rezoning of property; subdivision of land; variances to development requirements; annexation; long range plans; and health inspection services.

The Department is also charged with promoting the long-term growth and prosperity of the community. The Department provides staff support to the Planning and Zoning Commission, the Building and Standards Commission, and the Zoning Board of Adjustments.

The Department also provides services to ensure a high quality of public health within the City. Seguin has numerous establishments which require food inspections and permitting. All of these establishments require several inspections annually. The Department also offers food handler training for all persons in the City who work in food service.

Code compliance is one of the Department's major activities. This includes enforcement of the City's weedy lot and junk vehicle ordinances, responses to illegal trash dumping, insect and rodent control, sewer violations, and any other situations which in any way pose a risk to public health.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Planning	1	1	1
Assistant Director of Planning	1	1	1
Administrative Technician	1	1	1
Building Official	1	1	1
Building Inspector	2	2	2
Permit Technician	1	1	1
Code Compliance Officer	1	1	1
Planner I	1	1	1
Environmental Health Supervisor	1	1	1
Planning Assistant	0	1	1
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	10	11	11

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Telephone-Mobile Phone of \$3,300 to provide air cards for inspectors tablets.
2. An increase in Publication of Notices of \$5,000 due to public notification requirements for public hearings as the current codes are amended as a result of the drafting of the Unified Development Code.
3. An increase in Seminar Tuition, Travel and Lodging, and Meals of \$9,105 to allow Planning Commissioners to attend the state planning conference and for additional training for inspectors.
4. An increase in subscriptions of \$7,008 due to the annual fee for the unified code software.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2100-419.11-01	Regular	509,142	534,311	226,494	534,311	563,042
		-----	-----	-----	-----	-----
*	Salaries	509,142	534,311	226,494	534,311	563,042
Benefits						
001-2100-419.12-10	Payroll Taxes	37,071	40,318	16,612	40,318	42,497
001-2100-419.12-20	Retirement	63,963	65,339	27,710	65,339	70,757
001-2100-419.12-30	Health Insurance	51,681	56,969	24,756	56,969	66,792
001-2100-419.12-31	Life Insurance	599	631	280	631	694
001-2100-419.12-40	Workers' Compensation	3,017	2,973	1,329	2,973	2,190
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*	Benefits	156,331	166,230	70,686	166,230	182,930
Professional Services						
001-2100-419.32-05	Professional Services	4,718	9,700	3,042	9,700	9,700
001-2100-419.32-40	Weedy Lots	23,860	20,000	7,041	20,000	22,500
001-2100-419.32-55	Redistricting	4,558	20,000	0	700	25,000
001-2100-419.32-90	Building Demolition	13,169	25,000	0	20,000	25,000
		-----	-----	-----	-----	-----
*	Professional Services	46,305	74,700	10,084	50,400	82,200
Utilities Services						
001-2100-419.41-50	Telephone Service	1,245	0	0	0	0
001-2100-419.41-51	Long Distance	73	150	28	150	150
001-2100-419.41-52	Telephone-Mobile Phone	3,277	3,600	1,500	3,600	6,900
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*	Utilities Services	4,595	3,750	1,528	3,750	7,050
Repairs/Maintenance						
001-2100-419.43-11	Office Maint.-Equipment	0	200	0	0	200
001-2100-419.43-21	V&E Maint.-Motor Vehicles	1,372	3,119	1,185	3,200	4,500
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	1,372	3,319	1,185	3,200	4,700
Advertising						
001-2100-419.54-10	Publication of Notices	6,739	5,000	2,933	5,000	10,000
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*	Advertising	6,739	5,000	2,933	5,000	10,000
General Supplies						
001-2100-419.61-10	Office Supplies	3,357	5,100	1,904	5,100	5,100
001-2100-419.61-20	Postage	4,525	5,320	2,028	5,300	5,300
001-2100-419.61-30	Operating Supplies	3,275	4,500	996	4,000	4,000
001-2100-419.61-60	Uniforms	1,869	2,081	1,889	2,100	1,650
001-2100-419.61-71	Special Rev. Expenditures	14,875	0	0	0	0
001-2100-419.61-80	Minor Tools	861	2,625	2,045	2,625	3,125
		-----	-----	-----	-----	-----
*	General Supplies	28,762	19,626	8,862	19,125	19,175
Energy and Fuel						
001-2100-419.62-10	Gasoline	8,279	9,000	3,960	9,000	9,200
		-----	-----	-----	-----	-----
*	Energy and Fuel	8,279	9,000	3,960	9,000	9,200
Miscellaneous						
001-2100-419.65-40	Annexation Expense	0	5,000	5,000	7,000	7,000
		-----	-----	-----	-----	-----
*	Miscellaneous	0	5,000	5,000	7,000	7,000
Education						
001-2100-419.66-10	Seminar Tuition	2,620	8,655	630	6,655	14,655
001-2100-419.66-50	Travel and Lodging	1,650	3,400	2,281	3,400	4,600

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
001-2100-419.66-55	Meals	245	1,500	131	750	2,600
001-2100-419.66-60	Dues	873	2,435	1,867	2,250	3,240
001-2100-419.66-70	Subscriptions	695	692	231	692	7,700
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*	Education	6,083	16,682	5,139	13,747	32,795
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**	Planning/Codes	767,608	837,618	335,872	811,763	918,092

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The City Secretary's office is primarily responsible for giving notice and the recording of City Council Meetings and is responsible for the charge of certain official records and documents of the City, including minutes of the City Council, adopted ordinances and resolutions, deeds and easements, and administers all City elections. In addition, the City Secretary's Office has frequent contact with the public regarding public meetings, minutes of meetings, and general information pertaining to the City.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
City Secretary	1	1	1
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	1	1	1

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**BUDGET SUMMARY**

This budget includes the following:

An increase in Election Expenses of \$15,761 for bond election expenses in November 2013.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2200-414.11-01	Regular	41,274	42,111	19,382	42,111	42,945
		-----	-----	-----	-----	-----
*	Salaries	41,274	42,111	19,382	42,111	42,945
Benefits						
001-2200-414.12-10	Payroll Taxes	3,128	3,427	1,476	3,427	3,528
001-2200-414.12-20	Retirement	5,148	5,121	2,357	5,121	5,368
001-2200-414.12-30	Health Insurance	5,463	5,697	2,788	5,697	6,072
001-2200-414.12-31	Life Insurance	63	63	31	63	0
001-2200-414.12-40	Workers' Compensation	101	100	53	100	72
		-----	-----	-----	-----	-----
*	Benefits	13,903	14,408	6,706	14,408	15,040
Utilities Services						
001-2200-414.41-50	Telephone Service	167	0	0	0	0
001-2200-414.41-51	Long Distance	4	100	2	98	50
		-----	-----	-----	-----	-----
*	Utilities Services	171	100	2	98	50
Repairs/Maintenance						
001-2200-414.43-11	Office Maint.-Equipment	0	100	0	100	100
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	0	100	0	100	100
Advertising						
001-2200-414.54-10	Publication of Notices	2,544	2,900	306	2,594	2,950
		-----	-----	-----	-----	-----
*	Advertising	2,544	2,900	306	2,594	2,950
General Supplies						
001-2200-414.61-10	Office Supplies	1,915	1,500	336	1,164	1,700
001-2200-414.61-20	Postage	144	250	24	226	100
001-2200-414.61-80	Minor Tools and Equipment	378	400	353	353	550
		-----	-----	-----	-----	-----
*	General Supplies	2,437	2,150	713	1,743	2,350
Miscellaneous						
001-2200-414.65-30	Election Expenses	5,670	34,239	34,239	34,239	50,000
001-2200-414.65-31	Municipal Code Updates	8,367	10,200	3,665	10,200	10,500
001-2200-414.65-34	Minute/Ordinance Supplies	392	500	321	500	500
		-----	-----	-----	-----	-----
*	Miscellaneous	14,429	44,939	38,224	44,939	61,000
Education						
001-2200-414.66-10	Seminar Tuition	0	900	0	900	900
001-2200-414.66-50	Travel and Lodging	0	900	0	900	900
001-2200-414.66-55	Meals	70	400	0	400	400
001-2200-414.66-60	Dues	265	500	260	500	500
001-2200-414.66-70	Subscriptions	679	750	407	750	750
		-----	-----	-----	-----	-----
*	Education	1,014	3,450	667	3,450	3,450
**	City Secretary	75,772	110,158	66,002	109,443	127,885

Human Resources provide direction and support in human resource management to the City of Seguin departments.

The department's mission is to establish and maintain a work environment that:

1. Manages employees in a way that is fair and consistent;
2. Provides opportunities for employees to contribute to the organization;
3. Recognizes employee contributions through an appropriate reward system;
4. Fosters effective communication between the City Manager, management staff and all employees;
5. Coordinates employee performance evaluation process;
6. Reviews City positions and compensation to assure City of Seguin offers competitive opportunities to recruit qualified personnel;
7. Coordinates employee training programs including citizen relations, safety, and management development;
8. Coordinates activities to recruit the best applicants for employment opportunities with the City.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Human Resources*	1	1	1
Assistant Director of Human Resources*	1	1	1
Payroll/Benefit Coordinator*	1	1	1
Recruitment Coordinator*	1	1	1
Receptionist*	1	1	1
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	5	5	5
Part-time Clerk*	1	1	1

\* One-half of salary and benefits funded in Utility Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2300-417.11-01	Regular	147,865	154,013	70,649	154,013	162,633
		-----	-----	-----	-----	-----
*	Salaries	147,865	154,013	70,649	154,013	162,633
Benefits						
001-2300-417.12-10	Payroll Taxes	10,881	11,551	5,218	11,551	12,041
001-2300-417.12-20	Retirement	18,490	18,765	8,616	18,765	20,386
001-2300-417.12-30	Health Insurance	13,600	14,242	6,971	14,242	18,216
001-2300-417.12-31	Life Insurance	158	158	79	158	190
001-2300-417.12-40	Workers' Compensation	374	367	197	367	272
		-----	-----	-----	-----	-----
*	Benefits	43,503	45,083	21,081	45,083	51,105
Professional Services						
001-2300-417.32-05	Professional Services	38,385	40,000	14,190	39,000	40,000
		-----	-----	-----	-----	-----
*	Professional Services	38,385	40,000	14,190	39,000	40,000
Utilities Services						
001-2300-417.41-50	Telephone Service	594	0	0	0	0
001-2300-417.41-51	Long Distance	44	75	14	75	75
001-2300-417.41-52	Telephone-Mobile Phone	300	450	213	450	450
		-----	-----	-----	-----	-----
*	Utilities Services	938	525	227	525	525
General Supplies						
001-2300-417.61-20	Postage	1,181	1,400	505	1,400	1,200
001-2300-417.61-30	Operating Supplies	2,602	4,200	2,068	4,000	4,000
001-2300-417.61-80	Minor Tools and Equipment	0	150	90	150	500
		-----	-----	-----	-----	-----
*	General Supplies	3,783	5,750	2,663	5,550	5,700
Miscellaneous						
001-2300-417.65-50	Safety Committee	50	1,600	0	1,200	1,600
001-2300-417.65-51	Employee Recognition	16,000	21,200	13,852	21,200	24,600
001-2300-417.65-52	Recruitment	8,301	25,500	13,386	24,000	25,000
		-----	-----	-----	-----	-----
*	Miscellaneous	24,351	48,300	27,238	46,400	51,200
Education						
001-2300-417.66-10	Seminar Tuition	374	1,200	99	1,200	1,200
001-2300-417.66-40	City Training	2,462	3,175	0	3,000	3,175
001-2300-417.66-50	Travel and Lodging	886	1,500	71	1,500	1,500
001-2300-417.66-55	Meals	90	400	47	400	400
001-2300-417.66-60	Dues	464	565	490	565	565
001-2300-417.66-70	Subscriptions	679	700	419	700	700
		-----	-----	-----	-----	-----
*	Education	4,955	7,540	1,126	7,365	7,540
**	Human Resources	263,780	301,211	137,173	297,936	318,703

The Public Works Department performs duties and responsibilities to assure clean, safe, and efficient streets and drainage infrastructure. To accomplish this, the department performs repairs of streets and mows major rights-of-way and channels; cooperates with other departments providing heavy equipment; and maintains street signs and striping. This Department performs the collection and disposal of all brush and limbs inside the City of Seguin and a mulch program. The City's recycling facility is also overseen by the Department.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
City Engineer*	1	1	1
Public Works Director	1	1	1
Public Works Assistant	1	1	1
Brush Supervisor	1	1	1
Truck Driver	2	2	2
Heavy Equipment Operator	1	1	1
Crew Leader Streets	1	1	1
Equipment Operator	6	3	3
Collector/Driver	4	4	4
Collector I	2	2	2
Senior Heavy Equipment Operator	1	1	1
Project Assistant*	1	0	0
Project Manager*	1	1	1
Capital Projects Inspector*	1	1	2
Maintenance Supervisor	1	1	1
Light Equipment Operator	3	3	3
Sweeper Operator	0	2	2
Administrative Technician	0	1	1
Service Worker	0	0	1
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	28	27	29
Service Worker/Summer Temp.	3	2	2

\*One-half of salary and benefits funded in the Utility Fund

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Recycling of \$279,000 for the curbside recycling program.
2. An increase in L&I Maintenance-Streets Maintenance by \$19,036 to fund additional maintenance projects for streets.

3. An increase in L&I Maintenance-St. Crossing/Striping of \$38,419 to fund additional street crossing and striping within school zones and throughout the city.
4. An increase in Equipment Rental of \$10,500 due to the rental of a motor grader and an increase in streets work load.
5. An increase in Minor Tools and Equipment of \$19,500 for the purchase of radios for existing equipment in the Streets Department, to replace the old tamp machine and the purchase of two arrow boards.
6. An increase in Gasoline of \$14,375. In FY12 and again in FY13, Public Works will have exceeded their original budget request. In FY11, a line item for gasoline was included in the General Fund Capital Projects for any department that went over their budget. The actual amount of gasoline expenditures are being budgeted within the operating fund in FY14.
7. An additional position of Capital Projects Inspector.
8. A new position of Service Worker.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2400-431.11-01	Regular	829,878	923,025	408,759	923,025	965,404
001-2400-431.11-20	Overtime/On Call	11,291	12,000	2,921	12,000	12,000
		-----	-----	-----	-----	-----
* Salaries		841,169	935,025	411,680	935,025	977,404
Benefits						
001-2400-431.12-10	Payroll Taxes	62,326	70,028	30,633	70,028	73,806
001-2400-431.12-20	Retirement	103,364	109,975	49,524	109,975	120,984
001-2400-431.12-30	Health Insurance	126,757	139,573	67,003	139,573	157,873
001-2400-431.12-31	Life Insurance	1,462	1,546	757	1,546	1,641
001-2400-431.12-40	Workers' Compensation	35,183	38,152	18,526	38,152	26,671
		-----	-----	-----	-----	-----
* Benefits		329,092	359,274	166,442	359,274	380,975
Professional Services						
001-2400-431.32-05	Professional Services	2,950	7,500	3,150	7,500	10,000
001-2400-431.32-11	Contract Inspector	217	0	0	0	0
001-2400-431.32-35	Solid Waste Contract	1,152,332	1,062,000	490,563	1,136,000	1,136,000
001-2400-431.32-36	Recycling	5,910	37,000	21,443	37,000	316,000
001-2400-431.32-50	Engineering	0	10,000	7,500	10,000	10,000
		-----	-----	-----	-----	-----
* Professional Services		1,161,409	1,116,500	522,656	1,190,500	1,472,000
Technical Services						
001-2400-431.34-11	State Fees	0	150	0	0	0
		-----	-----	-----	-----	-----
* Technical Services		0	150	0	0	0
Utilities Services						
001-2400-431.41-50	Telephone Service	1,057	100	48	101	202
001-2400-431.41-51	Long Distance	57	40	24	40	40
001-2400-431.41-52	Telephone-Mobile Phone	3,133	3,000	1,500	3,000	4,800
		-----	-----	-----	-----	-----
* Utilities Services		4,247	3,140	1,573	3,141	5,042
Repairs/Maintenance						
001-2400-431.43-21	V&E Maint.-Motor Vehicles	5,639	9,000	4,931	9,000	9,500
001-2400-431.43-22	V&E Maint.-Machine & Tool	1,966	2,000	1,095	2,000	2,000
001-2400-431.43-23	V&E Maint.-Heavy Equip.	60,840	70,000	42,288	70,000	49,000
001-2400-431.43-24	V&E Maint.-Communications	0	400	0	400	400
001-2400-431.43-25	V&E Maint.-Pumps & Motors	2,291	3,500	1,769	3,500	0
001-2400-431.43-44	L&I Maint.-Streets Maint.	131,856	430,964	54,650	427,545	450,000
001-2400-431.43-48	L&I Maint.-Street Signs	12,482	16,000	4,777	16,000	16,000
001-2400-431.43-58	L&I Maint-St Cross/Stripe	19,520	21,581	0	25,000	60,000
		-----	-----	-----	-----	-----
* Repairs/Maintenance		234,594	553,445	109,509	553,445	586,900
Rental						
001-2400-431.44-10	Equipment Rental	457	3,500	280	5,000	14,000
		-----	-----	-----	-----	-----
* Rental		457	3,500	280	5,000	14,000
General Supplies						
001-2400-431.61-10	Office Supplies	1,403	3,700	1,866	3,700	3,700
001-2400-431.61-20	Postage	312	600	363	600	600
001-2400-431.61-30	Operating Supplies	7,818	9,400	2,849	9,400	9,400
001-2400-431.61-33	Chemicals	2,025	2,500	0	2,500	2,500
001-2400-431.61-60	Uniforms	8,011	9,690	9,385	10,000	11,250
001-2400-431.61-80	Minor Tools and Equipment	1,982	7,500	1,498	6,000	27,000
		-----	-----	-----	-----	-----

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	General Supplies	21,551	33,390	15,961	32,200	54,450
	Energy and Fuel					
001-2400-431.62-10	Gasoline	78,000	78,000	39,357	78,000	92,375
		-----	-----	-----	-----	-----
*	Energy and Fuel	78,000	78,000	39,357	78,000	92,375
	Education					
001-2400-431.66-10	Seminar Tuition	865	2,250	305	2,250	2,250
001-2400-431.66-50	Travel and Lodging	982	1,250	153	1,250	1,250
001-2400-431.66-55	Meals	567	700	13	700	700
001-2400-431.66-60	Dues	1,017	1,200	1,178	1,200	1,200
		-----	-----	-----	-----	-----
*	Education	3,431	5,400	1,649	5,400	5,400
**	Public Works Department	2,673,950	3,087,824	1,269,106	3,161,985	3,588,546

The Vehicle Maintenance Department supports other city departments through maintenance services for vehicle, tire, small engines and heavy equipment. The support also consists of compiling data and billing for all interdepartmental vehicle maintenance.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Vehicle Maintenance Supervisor	1	1	1
Automotive Technician II	2	2	2
	--	--	--
	3	3	3
Mechanic Trainee (Co-op Student)	1	1	1

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2500-433.11-01	Regular	125,770	134,104	58,511	134,104	142,080
001-2500-433.11-20	Overtime/On Call	435	800	0	800	800
		-----	-----	-----	-----	-----
*	Salaries	126,205	134,904	58,511	134,904	142,880
Benefits						
001-2500-433.12-10	Payroll Taxes	9,175	9,794	4,118	9,794	9,945
001-2500-433.12-20	Retirement	15,052	15,593	7,148	15,593	16,958
001-2500-433.12-30	Health Insurance	16,320	17,091	8,365	17,091	18,216
001-2500-433.12-31	Life Insurance	189	189	94	189	189
001-2500-433.12-40	Workers' Compensation	2,961	2,942	1,460	2,942	2,179
		-----	-----	-----	-----	-----
*	Benefits	43,697	45,609	21,187	45,609	47,487
Utilities Services						
001-2500-433.41-10	Electric	11,073	13,900	4,429	13,900	13,000
001-2500-433.41-20	Water	5,084	4,500	2,744	4,500	5,000
001-2500-433.41-30	Sewer	1,150	1,200	522	1,200	1,200
001-2500-433.41-40	Gas-Centerpoint	862	1,500	695	1,500	1,500
001-2500-433.41-50	Telephone Service	134	140	0	140	140
001-2500-433.41-51	Long Distance	10	10	4	10	10
001-2500-433.41-52	Telephone-Mobile Phone	600	600	300	600	960
		-----	-----	-----	-----	-----
*	Utilities Services	18,913	21,850	8,695	21,850	21,810
Repairs/Maintenance						
001-2500-433.43-21	V&E Maint.-Motor Vehicles	1,833	2,500	92	1,500	2,500
001-2500-433.43-22	V&E Maint.-Machine & Tool	1,016	1,000	0	1,000	1,000
001-2500-433.43-24	V&E Maint.-Communications	0	100	0	100	100
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	2,849	3,600	92	2,600	3,600
Rental						
001-2500-433.44-10	Equipment Rental	0	100	0	100	100
		-----	-----	-----	-----	-----
*	Rental	0	100	0	100	100
General Supplies						
001-2500-433.61-30	Operating Supplies	8,226	9,200	5,289	9,200	9,200
001-2500-433.61-60	Uniforms	1,174	1,710	1,298	1,298	1,710
001-2500-433.61-80	Minor Tools & Equipment	1,040	1,100	426	1,100	1,100
		-----	-----	-----	-----	-----
*	General Supplies	10,440	12,010	7,013	11,598	12,010
Energy and Fuel						
001-2500-433.62-10	Gasoline	3,177	4,000	815	4,000	4,000
		-----	-----	-----	-----	-----
*	Energy and Fuel	3,177	4,000	815	4,000	4,000
Education						
001-2500-433.66-10	Seminar Tuition	270	500	0	500	500
001-2500-433.66-50	Travel and Lodging	329	450	0	450	450
001-2500-433.66-55	Meals	445	400	0	400	400
		-----	-----	-----	-----	-----
*	Education	1,044	1,350	0	1,350	1,350
Inventory (Over)/Short						
001-2500-433.99-99	(Overage)/Shortage	1,078	0	0	0	0
		-----	-----	-----	-----	-----
*	Inventory (Over)/Short	1,078	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
**	Vehicle Maintenance	207,403	223,423	96,311	222,011	233,237

The Main Street Director administers the Main Street Program in conjunction with the Texas Historical Commission. The Program emphasizes downtown economic revitalization through preservation and rehabilitation of historic buildings in order to provide the necessary image for the downtown area and serve as a unifying factor to encourage area merchants and building owners to reinvest in downtown.

The Director coordinates various community events including July 4th Parade, Fair Parade, Concerts in Central Park and Holiday Stroll.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Main Street Program Director	1	1	1
Main Street Program Assistant	1	1	1
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	2	2	2

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2800-418.11-01	Regular	113,848	116,617	52,326	116,617	121,923
		-----	-----	-----	-----	-----
*	Salaries	113,848	116,617	52,326	116,617	121,923
Benefits						
001-2800-418.12-10	Payroll Taxes	8,627	9,324	3,977	9,324	9,719
001-2800-418.12-20	Retirement	14,199	14,254	6,377	14,254	15,316
001-2800-418.12-30	Health Insurance	10,927	11,394	5,577	11,394	12,144
001-2800-418.12-31	Life Insurance	126	126	63	126	126
001-2800-418.12-40	Workers' Compensation	287	279	142	279	205
		-----	-----	-----	-----	-----
*	Benefits	34,166	35,377	16,136	35,377	37,510
Utilities Services						
001-2800-418.41-50	Telephone Service	661	171	52	172	172
001-2800-418.41-51	Long Distance	22	50	8	50	50
001-2800-418.41-52	Telephone-Mobile Phone	600	900	300	900	900
		-----	-----	-----	-----	-----
*	Utilities Services	1,283	1,121	360	1,122	1,122
Repairs/Maintenance						
001-2800-418.43-61	Downtown Maintenance	5,011	5,000	1,000	5,000	5,000
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	5,011	5,000	1,000	5,000	5,000
Advertising						
001-2800-418.54-20	Promotional	765	700	0	700	700
		-----	-----	-----	-----	-----
*	Advertising	765	700	0	700	700
General Supplies						
001-2800-418.61-10	Office Supplies	1,000	1,000	814	1,000	1,000
001-2800-418.61-20	Postage	190	250	42	150	150
001-2800-418.61-71	Special Rev. Expenditures	1,960	5,250	2,576	2,500	0
		-----	-----	-----	-----	-----
*	General Supplies	3,150	6,500	3,432	3,650	1,150
Miscellaneous						
001-2800-418.65-12	Flag Program	400	400	400	400	400
001-2800-418.65-13	Downtown Christmas Lights	9,836	10,000	4,875	10,000	10,000
		-----	-----	-----	-----	-----
*	Miscellaneous	10,236	10,400	5,275	10,400	10,400
Education						
001-2800-418.66-10	Seminar Tuition	435	600	150	600	600
001-2800-418.66-50	Travel and Lodging	1,012	1,500	313	1,500	1,500
001-2800-418.66-55	Meals	463	800	319	800	800
001-2800-418.66-60	Dues	395	1,085	715	1,085	1,085
001-2800-418.66-70	Subscriptions	72	100	75	100	100
		-----	-----	-----	-----	-----
*	Education	2,377	4,085	1,572	4,085	4,085
Public Relations						
001-2800-418.67-25	Fourth of July Parade	2,174	2,500	0	2,500	2,500
001-2800-418.67-26	Downtown/Special Events	8,873	8,000	4,181	8,000	8,000
001-2800-418.67-28	Trade Days	9,944	13,000	5,975	13,000	10,000
001-2800-418.67-29	Green Team	216	400	0	400	400
001-2800-418.67-50	Fix-it/Facade Impr. Prog.	4,000	5,000	1,250	5,000	5,000
		-----	-----	-----	-----	-----
*	Public Relations	25,207	28,900	11,407	28,900	25,900

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
**	Downtown & Main St. Prog.	196,043	208,700	91,508	205,851	207,790

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The Facilities Department is responsible for the maintenance of city facilities.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Facilities Manager*	1	1	1
Building Maintenance Specialist*	0	0	1
Building Maintenance Technician**	2	2	2
	--	--	--
	3	3	4

\*One-half of salary and benefits funded in Utility Fund.

\*\*Positions previously funded in Utility Fund

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**BUDGET SUMMARY**

This budget includes the following:

3. An increase in Minor Tools of \$4,500 for radios for the crews, a power washer and other small hand tools.
4. A new position of Building Maintenance Specialist.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-2900-541.11-01	Regular	97,886	103,032	47,496	103,032	125,569
001-2900-541.11-20	Overtime/On Call	1,178	1,200	750	1,200	2,000
		-----	-----	-----	-----	-----
*	Salaries	99,064	104,232	48,246	104,232	127,569
Benefits						
001-2900-541.12-10	Payroll Taxes	6,929	7,204	3,366	7,204	9,068
001-2900-541.12-20	Retirement	12,501	12,584	5,892	12,584	16,013
001-2900-541.12-30	Health Insurance	13,600	14,242	6,971	14,242	18,216
001-2900-541.12-31	Life Insurance	158	158	79	158	189
001-2900-541.12-40	Workers' Compensation	2,796	2,749	1,462	2,749	2,371
		-----	-----	-----	-----	-----
*	Benefits	35,984	36,937	17,770	36,937	45,857
Utilities Services						
001-2900-541.41-52	Telephone-Mobile Phone	482	450	225	450	1,000
		-----	-----	-----	-----	-----
*	Utilities Services	482	450	225	450	1,000
Repairs/Maintenance						
001-2900-541.43-21	V&E Maint.-Motor Vehicles	1,639	2,000	1,024	2,000	2,000
001-2900-541.43-22	V&E Maint.-Machine & Tool	433	1,200	225	1,200	1,200
001-2900-541.43-30	Buildings Maintenance	61,197	52,500	32,052	50,000	52,500
001-2900-541.43-62	L&I Maint.-Fairgrounds	1,159	2,000	1,284	2,000	4,000
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	64,428	57,700	34,585	55,200	59,700
General Supplies						
001-2900-541.61-30	Operating Supplies	1,295	1,500	565	1,000	2,000
001-2900-541.61-43	Safety Supplies	0	575	281	575	700
001-2900-541.61-60	Uniforms	645	1,140	775	1,140	1,140
001-2900-541.61-80	Minor Tools	0	0	0	0	4,500
		-----	-----	-----	-----	-----
*	General Supplies	1,940	3,215	1,621	2,715	8,340
Energy and Fuel						
001-2900-541.62-10	Gasoline	1,705	2,500	187	2,500	2,500
		-----	-----	-----	-----	-----
*	Energy and Fuel	1,705	2,500	187	2,500	2,500
		-----	-----	-----	-----	-----
**	Facilities	203,603	205,034	102,634	202,034	244,966

The Seguin-Guadalupe County Public Library provides resources for information, education, and recreation in appropriate print and non-print formats to enrich and enhance the lives and minds of its users throughout their lives. Services are free to all residents of Guadalupe County. The library features current, high-demand, high-interest materials in a variety of formats for persons of all ages as well as serves the community as a center of reliable information. It also encourages children from preschool age and up to develop an interest in reading and learning by offering programs and services. The library is also over the administration and enforcement of a Records Management Program pursuant to Local Government Records Act.

**PERSONNEL SCHEDULE**

POSITION TITLE:	111/12	12/13	13/14
Library Director	1	1	1
Library Clerk	2	2	2
Library Technician	1	1	1
Library Assistant	2	2	2
Children's Librarian	1	1	1
Assistant Library Director*	1	1	1
	--	--	--
	8	8	8
Part-time:			
Library Clerk	3	3	3
Shelver	1	1	1

\*One-half of salary and benefits funded in Utility Fund

**BUDGET SUMMARY**

The total direct budget for the library is as follows:

City of Seguin	\$450,141
Guadalupe County	\$166,695
Library Receipts	<u>\$ 22,500</u>
	\$639,336

This budget includes an increase of \$6,000 in Office Maintenance-Computer in order to switch the public computers to Windows and Microsoft Office and to offer wireless printing.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-3100-455.11-01	Regular	303,945	334,370	153,296	334,370	357,999
		-----	-----	-----	-----	-----
*	Salaries	303,945	334,370	153,296	334,370	357,999
Benefits						
001-3100-455.12-10	Payroll Taxes	22,485	25,307	11,422	25,307	26,835
001-3100-455.12-20	Retirement	40,015	40,659	18,641	40,659	44,750
001-3100-455.12-30	Health Insurance	40,800	42,726	20,913	42,726	45,540
001-3100-455.12-31	Life Insurance	473	473	236	473	473
001-3100-455.12-40	Workers' Compensation	796	773	406	773	588
		-----	-----	-----	-----	-----
*	Benefits	104,569	109,938	51,617	109,938	118,186
Utilities Services						
001-3100-455.41-10	Electric	21,400	27,000	6,027	24,000	24,000
001-3100-455.41-20	Water	3,894	3,800	1,103	3,800	3,900
001-3100-455.41-30	Sewer	845	800	433	800	850
001-3100-455.41-40	Gas-Centerpoint	427	500	210	500	500
001-3100-455.41-50	Telephone Service	879	468	259	500	410
001-3100-455.41-51	Long Distance	76	150	30	150	100
001-3100-455.41-52	Telephone-Mobile Phone	0	0	0	0	900
001-3100-455.41-53	Internet Access	3,477	4,525	2,160	4,525	4,525
		-----	-----	-----	-----	-----
*	Utilities Services	30,998	37,243	10,221	34,275	35,185
Repairs/Maintenance						
001-3100-455.43-11	Office Maint.-Equipment	1,870	1,673	778	1,673	2,000
001-3100-455.43-12	Office Maint.-Computer	7,766	9,000	4,615	9,000	15,000
001-3100-455.43-30	Buildings Maintenance	1,843	1,720	925	1,720	2,000
001-3100-455.43-31	Bldg. Maint.-Annual Cont.	739	4,000	282	4,000	3,600
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	12,218	16,393	6,600	16,393	22,600
Rental						
001-3100-455.44-15	Office Equipment	2,887	3,600	1,575	3,600	3,600
		-----	-----	-----	-----	-----
*	Rental	2,887	3,600	1,575	3,600	3,600
General Supplies						
001-3100-455.61-10	Office Supplies	9,836	10,000	3,023	10,000	10,000
001-3100-455.61-20	Postage	3,447	3,900	1,524	3,900	3,900
001-3100-455.61-30	Operating Supplies	19,532	20,327	16,005	20,000	20,000
001-3100-455.61-42	Records Management Sup.	867	1,500	0	1,500	1,500
001-3100-455.61-71	Special Rev. Expenditures	0	1,375	1,375	1,375	0
001-3100-455.61-80	Minor Tools	707	0	0	0	0
001-3100-455.61-85	Books	55,405	57,000	16,341	57,000	58,000
001-3100-455.61-88	Library Programs	4,389	4,600	189	4,600	4,600
		-----	-----	-----	-----	-----
*	General Supplies	94,183	98,702	38,456	98,375	98,000
Miscellaneous						
001-3100-455.65-11	Credit Card Service Fees	0	0	0	0	500
		-----	-----	-----	-----	-----
*	Miscellaneous	0	0	0	0	500
Education						
001-3100-455.66-10	Seminar Tuition	435	470	0	470	750
001-3100-455.66-50	Travel and Lodging	1,003	1,155	0	1,155	700
001-3100-455.66-55	Meals	135	125	0	125	150
001-3100-455.66-60	Dues	1,135	1,275	450	1,275	1,375

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	Education	2,708	3,025	450	3,025	2,975
**	Public Library	551,508	603,271	262,215	599,976	639,045

The purpose of the Parks and Recreation Department is to provide an opportunity to the citizens of the community to participate in a well organized recreational program conducted by trained personnel making use of equipped parks and recreational facilities. By providing recreational opportunity and a variety of facilities, it is hoped that the health, happiness, and morale of the citizens will be enhanced.

The Parks and Recreation Department is responsible for maintaining right-of-way areas of the city streets, city owned lots, drainage channels, grounds maintenance of city facilities, grounds maintenance of city parks, recreation facilities, establishing and conducting recreational programs, coordinating facilities for league and tournament play, and operating the Wave Pool.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Parks & Recreation	1	1	1
Assistant Director of Parks & Recreation	0	0	1
Maintenance Superintendent	0	1	1
Crew Leader	2	1	3
Administrative Assistant	1	1	1
Light Equipment Operator	1	1	0
Recreation Program Coordinator	1	1	1
Parks and Recreation Superintendent	1	1	0
Landscape Technician	1	1	1
Service Worker	9	9	8
	--	--	--
	17	17	17
Part-time/Seasonal:			
Unit Coordinator	5	5	5
Camp Coordinator	1	1	1
Day Camp Counselors	12	12	12
Lead Instructor	9	9	9
Instructor	19	19	19
Service Worker/Summer Temp	2	2	2
	--	--	--
	48	48	48

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Fireworks Display of \$3,000 to provide for a larger fireworks display during the Fourth of July celebration.
2. An increase in L&I Maintenance-Grounds of \$2,900 to begin a turf maintenance program to improve turf for improved field playability and safety.
3. An increase in Equipment Rental of \$3,800 to account for paying for the entire rental of

the office equipment now shared with SSLGC and also to provide additional funding to rent equipment to trim trees at the parks.

4. An increase in Softball Program Support of \$8,000. In the past fiscal years, the umpire fees have been paid out of the revenue line. In FY14, the expenditures will be paid out of this line item. You will see an increase in Softball Program Revenues of \$8,000 on page 17.
5. An increase in Special Revenue Expenditures of \$6,450 a donation we will receive from the Citizen's Institute for Rural Design to hold a workshop to study enhancing a designated area of the City. You will see a revenue showing the receipt of this donation on page 16.
6. An upgrade in the position of Parks and Recreation Superintendent to Assistant Director of Parks and Recreation.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-3400-452.11-01	Regular	713,054	772,471	327,323	772,471	796,700
001-3400-452.11-20	Overtime/On Call	0	1,000	0	1,000	1,000
		-----	-----	-----	-----	-----
* Salaries		713,054	773,471	327,323	773,471	797,700
Benefits						
001-3400-452.12-10	Payroll Taxes	53,050	57,733	24,596	57,733	60,270
001-3400-452.12-20	Retirement	71,741	73,488	32,003	73,488	78,495
001-3400-452.12-30	Health Insurance	92,481	96,847	45,254	96,847	102,951
001-3400-452.12-31	Life Insurance	1,073	1,073	511	1,073	1,073
001-3400-452.12-40	Workers' Compensation	16,574	16,594	8,038	16,594	11,846
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* Benefits		234,919	245,735	110,401	245,735	254,635
Professional Services						
001-3400-452.32-08	Fireworks Display	9,363	11,000	0	11,000	14,000
001-3400-452.32-97	Contractor	2,830	2,409	0	2,250	0
		-----	-----	-----	-----	-----
* Professional Services		12,193	13,409	0	13,250	14,000
Utilities Services						
001-3400-452.41-10	Electric	45,899	53,000	22,617	48,000	48,000
001-3400-452.41-20	Water	26,492	24,000	11,591	27,000	30,000
001-3400-452.41-30	Sewer	2,930	2,550	1,482	3,000	3,000
001-3400-452.41-50	Telephone Service	1,340	504	178	475	510
001-3400-452.41-51	Long Distance	37	100	24	100	100
001-3400-452.41-52	Telephone-Mobile Phone	2,354	2,700	1,073	2,800	3,900
		-----	-----	-----	-----	-----
* Utilities Services		79,052	82,854	36,965	81,375	85,510
Repairs/Maintenance						
001-3400-452.43-11	Office Maint.-Equipment	0	200	0	0	0
001-3400-452.43-21	V&E Maint.-Motor Vehicles	2,254	4,000	2,514	5,000	4,500
001-3400-452.43-22	V&E Maint.-Machine & Tool	4,058	1,900	970	1,900	3,000
001-3400-452.43-41	L&I Maint.-Grounds	7,032	7,100	2,324	6,300	10,000
001-3400-452.43-47	L&I Maint.-Playground Eq.	700	1,000	204	1,000	1,000
001-3400-452.43-64	L&I Maint.-Fountain	818	2,000	90	1,500	1,000
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* Repairs/Maintenance		14,862	16,200	6,103	15,700	19,500
Rental						
001-3400-452.44-10	Equipment Rental	982	1,200	536	1,000	5,000
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* Rental		982	1,200	536	1,000	5,000
Advertising						
001-3400-452.54-20	Promotional	1,844	4,000	844	4,300	5,000
		-----	-----	-----	-----	-----
* Advertising		1,844	4,000	844	4,300	5,000
General Supplies						
001-3400-452.61-20	Postage	71	200	16	100	200
001-3400-452.61-30	Operating Supplies	15,248	17,000	6,927	17,000	17,000
001-3400-452.61-40	Day Camp Supplies	13,731	20,000	260	18,000	18,000
001-3400-452.61-56	After School Program Sup.	28,082	35,000	6,494	35,000	35,000
001-3400-452.61-58	Softball Program Support	1,798	3,000	524	3,000	11,000
001-3400-452.61-60	Uniforms	3,948	5,460	1,170	5,460	5,460
001-3400-452.61-71	Special Rev. Expenditures	3,377	8,000	2,981	8,000	14,450
001-3400-452.61-80	Minor Tools and Equipment	948	1,000	0	1,000	1,500
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	General Supplies	67,203	89,660	18,372	87,560	102,610
	Energy and Fuel					
001-3400-452.62-10	Gasoline	17,000	17,000	7,490	17,000	18,400
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*	Energy and Fuel	17,000	17,000	7,490	17,000	18,400
	Education					
001-3400-452.66-10	Seminar Tuition	385	1,591	717	1,000	1,250
001-3400-452.66-50	Travel and Lodging	25	1,000	39	1,000	1,250
001-3400-452.66-55	Meals	146	300	34	300	300
001-3400-452.66-60	Dues	577	480	92	480	730
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*	Education	1,133	3,371	881	2,780	3,530
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**	Parks and Recreation	1,142,242	1,246,900	508,914	1,242,171	1,305,885

The primary goal of the Golf Course is to provide quality recreation for citizens as well as visitors. Several factors in combination help achieve this goal. Course conditioning is probably the single most important factor. However, the availability of a fully stocked pro-shop, access to lessons for all skill levels, and most of all a friendly and helpful staff are beneficial to a successful golf operation.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Golf Pro	1	1	1
Assistant Pro/Starter	2	2	2
Golf Course Superintendent	1	1	1
Mechanic I	1	1	1
Groundskeeper	2	2	2
Groundskeeper II	1	1	1
Irrigation Technician	1	1	0
Chief Groundskeeper	0	0	1
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	9	9	9
Part-time and Seasonal:			
Summer Groundskeeper	1	0	0

**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Chemicals of \$4,000 for increased spraying of fertilizer and growth regulator for the new greens.
2. An increase in Golf Pro Commission of \$24,500 due to the course being open the full year and expected revenue increase due to Landa Golf Course closing for a year.
3. An upgrade in the position of Irrigation Technician to Chief Groundskeeper.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-3600-453.11-01	Regular	299,780	324,239	149,460	324,239	344,768
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* Salaries		299,780	324,239	149,460	324,239	344,768
Benefits						
001-3600-453.12-10	Payroll Taxes	22,596	24,747	11,321	24,747	26,211
001-3600-453.12-20	Retirement	37,538	39,537	18,225	39,537	43,064
001-3600-453.12-30	Health Insurance	48,961	51,272	24,884	51,272	54,648
001-3600-453.12-31	Life Insurance	568	568	281	568	568
001-3600-453.12-40	Workers' Compensation	8,076	8,200	4,379	8,200	6,025
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* Benefits		117,739	124,324	59,089	124,324	130,516
Utilities Services						
001-3600-453.41-10	Electric	21,161	25,000	8,443	25,000	25,000
001-3600-453.41-20	Water	4,252	4,000	2,109	4,000	4,000
001-3600-453.41-30	Sewer	1,607	1,300	833	1,600	1,600
001-3600-453.41-50	Telephone Service	406	209	82	203	210
001-3600-453.41-51	Long Distance	9	50	5	50	50
001-3600-453.41-52	Telephone-Mobile Phone	900	900	450	900	900
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* Utilities Services		28,335	31,459	11,921	31,753	31,760
Repairs/Maintenance						
001-3600-453.43-22	V&E Maint.-Machine & Tool	16,017	16,000	7,657	16,000	16,000
001-3600-453.43-25	V&E Maint.-Pumps & Motors	839	3,500	0	2,000	3,500
001-3600-453.43-30	Buildings Maintenance	74	1,750	46	1,750	1,750
001-3600-453.43-41	L&I Maint.-Grounds	3,578	3,200	559	4,200	4,200
001-3600-453.43-63	L&I Maint-Irrig./Drainage	3,844	6,000	1,439	4,000	4,000
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* Repairs/Maintenance		24,352	30,450	9,702	27,950	29,450
Rental						
001-3600-453.44-10	Equipment Rental	2,203	5,000	2,266	2,266	5,000
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* Rental		2,203	5,000	2,266	2,266	5,000
Insurance						
001-3600-453.52-10	Building/Auto Liability	1,000	1,000	1,000	1,000	1,000
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* Insurance		1,000	1,000	1,000	1,000	1,000
General Supplies						
001-3600-453.61-30	Operating Supplies	6,238	6,000	2,382	6,000	6,000
001-3600-453.61-33	Chemicals	18,665	24,000	4,594	20,000	28,000
001-3600-453.61-60	Uniforms	1,701	2,250	2,170	2,250	2,250
001-3600-453.61-80	Minor Tools	638	900	0	900	900
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* General Supplies		27,242	33,150	9,145	29,150	37,150
Energy and Fuel						
001-3600-453.62-10	Gasoline	9,451	11,200	4,949	10,000	11,200
		-----	-----	-----	-----	-----
* Energy and Fuel		9,451	11,200	4,949	10,000	11,200
Miscellaneous						
001-3600-453.65-11	Credit Card Service Fees	8,664	6,500	2,858	5,500	8,000
001-3600-453.65-36	Golf Pro Commission	52,755	38,000	18,467	38,000	62,500
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* Miscellaneous		61,419	44,500	21,325	43,500	70,500
Education						

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
001-3600-453.66-10	Seminar Tuition	410	400	100	400	400
001-3600-453.66-50	Travel and Lodging	0	200	0	200	200
001-3600-453.66-55	Meals	0	100	0	100	100
001-3600-453.66-60	Dues	340	900	120	900	900
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*	Education	750	1,600	220	1,600	1,600
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**	Golf Course Department	572,271	606,922	269,078	595,782	662,944

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The Information Technologies Department is responsible for the purchase and maintenance of all computers, printers, software, servers, etc. within the City of Seguin. This budget was established and designated strictly for the City's computer/information technologies. Previously, the majority of these expenses were budgeted within the individual departments. The costs for this department are shared equally by the General Fund and the Utility Fund.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Information Systems Manager*	1	1	1
Information Systems Supervisor*	0	0	1
Information Systems Specialist*	1	1	0
Information Systems Technician*	1	1	2
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	3	3	4

\*1/2 of salary and benefits funded in Utility Fund.

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**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Office Maintenance-Computers of \$9,000 due to some maintenance contracts coming on for the first full year.
2. An upgrade in the position of Information Systems Specialist to Information Systems Supervisor.
3. An additional position of Information Systems Technician.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-8700-480.11-01	Regular	71,520	76,261	35,491	76,261	102,037
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*	Salaries	71,520	76,261	35,491	76,261	102,037
Benefits						
001-8700-480.12-10	Payroll Taxes	5,735	6,190	2,862	6,190	8,237
001-8700-480.12-20	Retirement	9,934	10,206	4,745	10,206	13,825
001-8700-480.12-30	Health Insurance	8,160	8,545	4,183	8,545	12,144
001-8700-480.12-31	Life Insurance	95	95	47	95	126
001-8700-480.12-40	Workers' Compensation	202	199	107	199	185
001-8700-480.12-60	Car Allowance	6,058	6,317	3,150	6,317	7,200
		-----	-----	-----	-----	-----
*	Benefits	30,184	31,552	15,094	31,552	41,717
Utilities Services						
001-8700-480.41-50	Telephone Service	151	0	0	0	0
001-8700-480.41-51	Long Distance	8	25	3	0	25
001-8700-480.41-52	Telephone-Mobile Phone	1,298	1,350	675	1,350	1,350
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*	Utilities Services	1,457	1,375	679	1,350	1,375
Repairs/Maintenance						
001-8700-480.43-12	Office Maint.-Computer	113,866	131,000	59,273	131,000	140,000
001-8700-480.43-15	Office Maint.-WiFi Netwrk	600	4,725	1,425	4,725	4,725
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*	Repairs/Maintenance	114,466	135,725	60,698	135,725	144,725
General Supplies						
001-8700-480.61-20	Postage	69	50	20	50	50
001-8700-480.61-30	Operating Supplies	944	500	74	500	500
001-8700-480.61-80	Minor Tools	194	300	43	300	250
		-----	-----	-----	-----	-----
*	General Supplies	1,207	850	137	850	800
Education						
001-8700-480.66-10	Seminar Tuition	1,800	2,200	0	2,200	2,200
001-8700-480.66-50	Travel and Lodging	0	900	191	900	650
001-8700-480.66-55	Meals	0	250	125	250	175
001-8700-480.66-60	Dues	50	50	50	50	50
001-8700-480.66-70	Subscriptions	0	15	0	15	15
		-----	-----	-----	-----	-----
*	Education	1,850	3,415	366	3,415	3,090
**	Information Technologies	220,684	249,178	112,464	249,153	293,744

The position of City Attorney has a separate budget similar to the position of City Secretary. The costs for this position are shared equally by the General Fund and the Utility Fund.

The City Attorney provides legal advice to Mayor, City Council, City Manager, and other City personnel on a variety of issues relating to City services. The City Attorney prepares City ordinances, reviews contracts, prepares easements, and attends the regular meetings of City Council.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
City Attorney	1	1	1
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	1	1	1

\* One-half of salary and benefits is funded in the Utility Fund.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
001-8900-412.11-01	Regular	51,768	54,910	24,754	54,910	58,229
		-----	-----	-----	-----	-----
*	Salaries	51,768	54,910	24,754	54,910	58,229
Benefits						
001-8900-412.12-10	Payroll Taxes	3,810	4,155	1,894	4,155	4,248
001-8900-412.12-20	Retirement	6,511	6,732	3,035	6,732	7,136
001-8900-412.12-30	Health Insurance	2,732	2,848	1,394	2,848	3,036
001-8900-412.12-31	Life Insurance	32	32	16	32	32
001-8900-412.12-40	Workers' Compensation	132	132	70	132	98
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*	Benefits	13,217	13,899	6,409	13,899	14,550
Professional Services						
001-8900-412.32-15	Attorney Fees	2,373	7,500	0	5,000	7,500
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*	Professional Services	2,373	7,500	0	5,000	7,500
Utilities Services						
001-8900-412.41-50	Telephone Service	55	0	0	0	0
001-8900-412.41-51	Long Distance	4	70	1	30	70
001-8900-412.41-52	Telephone-Mobile Phone	450	451	225	451	451
		-----	-----	-----	-----	-----
*	Utilities Services	509	521	226	481	521
General Supplies						
001-8900-412.61-10	Office Supplies	198	250	38	200	250
001-8900-412.61-20	Postage	79	150	22	75	150
		-----	-----	-----	-----	-----
*	General Supplies	277	400	61	275	400
Education						
001-8900-412.66-10	Seminar Tuition	313	350	25	275	500
001-8900-412.66-50	Travel and Lodging	0	300	55	175	500
001-8900-412.66-55	Meals	0	100	0	50	100
001-8900-412.66-60	Dues	143	200	0	200	200
001-8900-412.66-70	Subscriptions	388	345	141	345	350
		-----	-----	-----	-----	-----
*	Education	844	1,295	221	1,045	1,650
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**	City Attorney	68,988	78,525	31,670	75,610	82,850

**BUDGET SUMMARY**

This budget includes:

1. The elimination of the funding for the civic organizations.
2. An increase of \$79,479 for Indigent Health Care. The formula for the indigent health care is based upon the property tax levy and sales tax revenue of the county. Based upon the increase in sales tax revenue, a larger increase is estimated for indigent health care.
3. An increase in the Transfers to Retiree Insurance Fund of \$76,172. In FY13, funds were transferred out of the Workers' Compensation Fund.
4. An increase of \$200,000 for Indirect Cost Allocation.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
001-9000-599.32-05	Professional Services	356	5,000	0	0	5,000
001-9000-599.32-09	Preventive Medical	4,042	5,600	475	5,175	5,600
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* Professional Services		4,398	10,600	475	5,175	10,600
Utilities Services						
001-9000-599.41-10	Electric	40,318	43,000	20,199	43,000	43,000
001-9000-599.41-20	Water	6,281	6,750	3,277	6,600	6,750
001-9000-599.41-30	Sewer	1,873	2,200	831	1,900	2,200
001-9000-599.41-40	Gas-Centerpoint	507	600	301	550	600
001-9000-599.41-50	Telephone Service	13,098	20,000	9,336	21,000	22,000
001-9000-599.41-51	Long Distance	531	250	214	500	500
001-9000-599.41-53	Internet Access	9,659	9,650	4,669	9,695	9,695
001-9000-599.41-70	Cable Television	585	0	0	0	0
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* Utilities Services		72,852	82,450	38,827	83,245	84,745
Repairs/Maintenance						
001-9000-599.43-24	V&E Maint.-Communications	22,763	32,650	12,795	30,000	35,000
001-9000-599.43-28	Generators	2,691	2,000	516	1,500	1,500
001-9000-599.43-31	Bldg. Maint.-Annual Cont.	146	135	0	135	135
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* Repairs/Maintenance		25,600	34,785	13,312	31,635	36,635
Rental						
001-9000-599.44-15	Office Equipment	8,798	9,000	4,086	8,500	8,500
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* Rental		8,798	9,000	4,086	8,500	8,500
Insurance						
001-9000-599.52-10	Building/Auto Liability	137,202	130,000	106,317	130,000	130,000
001-9000-599.52-40	Unemployment Insurance	8,134	15,000	941	3,000	10,000
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* Insurance		145,336	145,000	107,258	133,000	140,000
General Supplies						
001-9000-599.61-71	Special Rev. Expenditures	2,700	0	0	0	0
		-----	-----	-----	-----	-----
* General Supplies		2,700	0	0	0	0
Miscellaneous						
001-9000-599.65-11	Credit Card Service Fees	19,236	15,000	8,549	18,000	20,000
001-9000-599.65-15	Cash Over/Short	23	100	0	50	100
001-9000-599.65-91	Bad Debt Expense	33,203	10,000	0	10,000	10,000
001-9000-599.65-92	Indirect Cost Allocation	3,430,197	3,200,000	1,600,000	3,200,000	3,400,000
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* Miscellaneous		3,377,735	3,174,900	1,591,451	3,171,950	3,369,900
Education						
001-9000-599.66-60	Dues	4,082	4,100	500	3,730	4,100
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* Education		4,082	4,100	500	3,730	4,100
Public Relations						
001-9000-599.67-10	Public Relations	3,615	3,500	3,178	4,000	4,000
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* Public Relations		3,615	3,500	3,178	4,000	4,000
Contributions						
001-9000-599.81-20	Guadalupe Valley Hospital	1,231,392	1,301,013	0	1,301,013	1,380,492
001-9000-599.81-21	Prescription Assistance	25,000	25,000	25,000	25,000	5,000
001-9000-599.81-25	AACOG Transportation	0	32,175	0	32,175	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
001-9000-599.81-43	Guadalupe County MHMR	703	703	703	703	0
001-9000-599.81-44	RSVP	1,590	1,590	1,590	1,590	0
001-9000-599.81-45	Activity Center	7,453	7,453	7,453	7,453	0
001-9000-599.81-46	Family Violence Shelter	2,146	2,146	2,146	2,146	0
001-9000-599.81-62	Seguin Youth Services	5,423	5,423	5,423	5,423	0
001-9000-599.81-69	Guad Co Childrens Adv Ctr	844	0	0	0	0
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*	Contributions	1,274,551	1,375,503	42,315	1,375,503	1,385,492
	Intragvt. Transfers					
001-9000-599.82-31	General I&S Fund	3,288,750	2,899,002	3,165,782	3,300,000	2,848,678
001-9000-599.82-36	General Fd. Capital Proj.	1,225,510	2,039,652	1,256,602	2,039,652	1,070,289
001-9000-599.82-92	Transfers to Retiree Ins.	45,563	0	0	0	76,172
001-9000-599.82-99	Economic Development	1,088,949	916,667	405,256	1,116,667	1,116,667
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*	Intragvt. Transfers	5,648,772	5,855,321	4,827,640	6,456,319	5,111,806
	Use of Fund Balance					
001-9800-599.97-00	Use of Fund Balance	0	2,118,488-	0	2,118,488-	1,030,073-
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*	Use of Fund Balance	0	2,118,488-	0	2,118,488-	1,030,073-
**	General	3,812,969	2,226,871	3,446,140	2,810,669	2,385,905

**GENERAL  
FUND  
CAPITAL  
PROJECTS**

**GENERAL FUND  
CAPITAL EQUIPMENT**

<u>Project</u>	<u>Estimated Cost</u>	<u>Recommended Funding</u>	<u>Funding Source</u>
1. Golf Carts (Golf) (Three-year Lease)	\$211,464	\$70,489	GF
2. Sweeper (Public Works/Streets) (4-Year Lease), (1-Year Remaining)	\$61,089	\$48,871	FY2014
3. Street Patch Truck w/Roller (Public Works/Streets) (4-Year Lease), (1-Year Remaining)	\$43,124	\$34,498	FY2014
4. Patrol Vehicles (7) (Police)	\$395,911	\$395,911	FY2012
5. Equipment (Fire/EMS)	\$25,000	\$10,000 \$15,000	FY2013 FY2014
6. Equipment (Police)	\$25,000	\$8,151 \$16,849	FY2013 FY2014
7. Surveillance Pole Camera (Police)	\$10,000	\$5,100	FF
8. Video Mobile Data Terminals (Police)	\$123,600	\$123,600	FY2013
9. Technology Items	\$115,000	\$4,547 \$110,453	FY2013 FY2014
10. Emergency Dispatch Interoperability Upgrade (Police)	\$70,000	\$35,000 \$35,000	FY2014 GC
11. Street Sweeper (Public Works/Streets) (Four-year Lease/Purchase)	\$215,000	\$60,000	FY2014
12. Heart Monitor Replacement (Fire)	\$135,000	\$135,000	FY2014
13. SUV (Planning)	\$30,000	\$30,000	FY2014
14. Zero Turn Radius Mower (Parks)	\$16,000	\$16,000	FY2014
15. Chipper (Public Works/Brush)	\$60,000	\$60,000	FY2014
16. Pickup w/Animal Compartments (Animal Services)	\$70,000	\$70,000	FY2014

17.	Automatic License Plate Reader (ALPR)(Police)	\$20,000	\$10,000 \$10,000	FF FY2014
18.	Pickup (Parks)	\$22,000	\$22,000	FY2014
19.	Nelda Street Traffic Calming (Public Works/Streets)	\$16,000	\$16,000	FY2014
20.	Trailer (Parks)	\$5,000	\$5,000	FY2014
21.	Articulated Rubber Tire Wheel Loader (Public Works) (Four-year Lease/Purchase)	\$142,000	\$45,000	FY2014
22.	Electronic Citation Writers (10) (Police)	\$55,000	\$30,000 \$25,000	MCTF FY2014
23.	½ Ton Pick-up (Public Works/Brush)	\$25,000	\$25,000	FY2014
24.	Equipment Trailer (Public Works/Streets)	\$6,300	\$6,300	FY2014
25.	Ambulance	\$130,000	\$130,000	FY2014
26.	Greens Mower (Golf)	\$30,000	\$30,000	GF
27.	Sprayer (Golf)	\$22,000	\$22,000	GF
28.	Fill & Sweep Groomer (Golf)	\$5,500	\$5,500	GF
29.	Terra Spiker/Roller (Golf)	\$5,500	\$5,500	GF
30.	Utility Vehicle (Golf)	\$25,000	\$25,000	GF
31.	Brush Truck (Fire)	\$115,000		
32.	Patrol Vehicles (Police)	\$275,000		
33.	4-Door Flat Bed w/Lift Gate (Public Works/Streets)	\$51,000		
34.	Equipment (Fire/EMS)	\$25,000		
35.	Equipment (Police)	\$25,000		
36.	Technology Items	\$75,000		
37.	Breathing Air Compressor (Fire)	\$55,000		
38.	Flex Wing 151 Shredder (Public Works)	\$15,000		
39.	Crack Seal/Street/Equipment (Public Works/Streets)	\$615,000		

40. Track Loader (Public Works)	\$250,000
41. Tactical Body Armor (Police)	\$15,000
42. Technology Items	\$75,000
43. Body Armor Outer Shell (Police)	\$5,000
44. Cat Cages (Animal Services)	\$6,600
45. Pickup (Facilities)	\$30,000
46. 4-Door Flat Bed Vehicle (Public Works/Streets)	\$53,550
47. Bobcat Skid Steer (Public Works/Streets)	\$40,000
48. Pickup (Public Works/Streets)	\$45,000
49. Vibratory Roller (Public Works/Streets)	\$36,750
50. Tandem Dump Truck (Public Works/Streets)	\$130,000
51. Pneumatic Roller (Public Works/Streets)	\$50,000
52. Line Remover (Public Works/Streets)	\$6,000
53. SUV (City Engineer)	\$33,700
54. Crack Sealer (Public Works/Streets)	\$65,000

**TOTAL****\$4,208,088****\$1,696,769**Note: \$915,971 from FY2014Legend

GF – General Fund

UT – Utility Fund

Golf I&amp;SF – Golf Interest &amp; Sinking Fund

FF – Forfeiture Fund

GC – Guadalupe County

MCTF – Municipal Court Technology Fund

**GENERAL FUND  
CAPITAL IMPROVEMENT PROJECTS  
MULTI-YEAR PROGRAM**

<u>Project</u>	<u>Estimated Cost</u>	<u>Approved Funding</u>	<u>Funding Source</u>
1. Walnut Springs Park (Phase II) (STEP Hike & Bike Trail - Parks)	\$2,369,214	\$1,895,371 \$311,718 \$140,000 \$22,301	TxDOT DSB FY2011 PD
2. Neighborhood Stimulus Grant (Housing)	\$1,283,691	\$1,193,691	TDHCA
3. Hydroelectric Plant Infrastructure	\$500,000	\$500,000	HPF
4. Mountain/River Street Parking Lot Seal Coat	\$21,478	\$7,193 \$14,008	FY2011 UTFY2011
5. Enterprise Software Consultant	\$50,000	\$25,000 \$25,000	FY2012 UTFY2012
6. Exterior Waterproofing (Municipal Court)	\$40,000	\$30,000 \$10,000	FY2012 FY2013
7. Wayfinding Signage Plan	\$20,000	\$20,000	HOT
8. Fuel Tank Removals	\$50,000	\$25,000 \$25,000	FY2013 UTFY2013
9. Truck Route Plan	\$20,000	\$20,000	FY2013
10. Exterior Painting/Facial Repair (Library)	\$15,000	\$15,000	FY2013
11. HVAC Test/Balance (City Hall)	\$15,000	\$7,500 \$7,500	FY2013 UTFY2013
12. Walnut Branch Eco-System Restoration	\$8,324,045	\$5,000,000 \$2,692,500 \$631,545	COE In-Kind DSB
13. Coliseum Marquee	\$80,000	\$80,000	CF
14. Mays Creek Flood Study (First-year of funding)	\$17,334	\$8,600	FY2013
15. AACOG Bus Service	\$64,350	\$64,350	FY2013
16. Oil Pit Roof/Fencing/Safety (Vehicle Maint.)	\$8,000	\$4,000 \$4,000	FY2013 UTFY2013

17.	Irrigation System – Soccer Field (Manuel Castilla Park)	\$10,000	\$7,500 \$2,500	S PDF
18.	Irrigation-Baseball Field (Manuel Castilla Park)	\$10,000	\$7,500 \$2,500	S PDF
19.	Manuel Castilla Park Improvements	\$25,000	\$25,000	S
20.	Walking Trail Resurfacing (Manuel Castilla Park)	\$10,000	\$10,000	S
21.	Drainage Improvements (Public Works)	\$65,745	\$40,745 \$25,000	FY2013 FY2014
22.	Subdivision/Zoning Unified Code	\$187,500	\$87,500 \$87,500 \$6,250 \$6,250	FY2013 UTFY2013 FY2014 UTFY2014
23.	Enterprise Software	\$800,000	\$375,000 \$375,000 \$50,000 \$50,000	FY2013 UFFY2013 FY2014 UFFY2014
24.	Animal Services Facility Planning	\$30,000	\$30,000	FY2014
25.	Roof Safety Rails (City Hall, Fire Station 2 & 3, Police Station)	\$11,500	\$11,500	FY2014
26.	Ext. Storage Area Cover w/Security Camera (Police)	\$15,000	\$15,000	FY2014
27.	Library	\$14,800,000		Pending GOB
28.	Vaughan/San Antonio Street Park Property Park Improvements	\$4,250,000	\$30,000 \$5,000	Pending GOB PDF THG
29.	Starcke Park Restrooms (Playscape and Bowl)	\$200,000		Pending GOB
30.	Manuel Castilla Park Restrooms	\$100,000		Pending GOB
31.	Starcke Park Improvements	\$500,000		Pending GOB
32.	Irrigation Addition (Golf)	\$5,000	\$5,000	GF
33.	Pro Shop Landscaping (Golf)	\$5,500	\$5,500	GF
34.	College/Cedar Streets Sidewalk Network Construction Engineering/Survey	\$491,938 \$427,938 \$ 64,000	\$342,350 \$85,588 \$64,000	TXDOT Funding Pending FY2014

35.	Jefferson Street Sidewalk Network	\$469,704	\$387,963	TXDOT
	Construction	\$408,704	\$81,741	Funding Pending
	Engineering/Survey	\$ 61,000	\$61,000	FY2014
36.	Replacement Water Line Plumbing (Central Station)	\$55,000		
37.	Coliseum Roof Replacement	\$300,000		
38.	Gloria Street House	N/A		
39.	Kitchen Improvements (Coliseum)	\$25,000		
40.	Filter Replacements (2) (Wave Pool)	\$70,000		
41.	Air Conditioning Duct Cleaning (Coliseum)	\$20,000		
42.	Animal Services Facility (Animal Services)	\$3,000,000		
43.	City Hall Parking Lot (\$45,000)	\$22,500		
44.	Pro Shop HVAC Replacement – (Golf)	\$30,000		
45.	Restroom Upgrade (Softball 4-Plex)	\$50,000		
46.	Exterior Cleaning (Coliseum)	N/E		
47.	Historic Document Presentation	N/E		
48.	Public Works Warehouse – Install 4 Roll-Up Doors	\$30,000		
49.	Brick Crosswalks – (Main Street)	\$40,000		
50.	Fire Station (South of Guadalupe River)	\$2,000,000		
51.	Downtown Public Restrooms – (Main Street)	N/E		
52.	City Council Chamber Audio/Visual, Phase II	\$35,000		
53.	City Council Chamber Improvements	\$55,000		
54.	Arena Restrooms Rehab	N/E		
55.	Playscape Protective Surface	\$100,000		
56.	Pavilions Manuel Castilla Park (2) (Parks)	\$30,000		
57.	Playscape Medium Pavilion (Max Starcke Park)	\$50,000		
58.	Coliseum Repipe CHW/Make-up Water Mech Room Replace Chilled Water Valves	\$28,000		

59. Coliseum Exterior Painting	\$125,000		
60. Vehicle Maintenance – Office Remodel	\$5,000		
61. Coliseum Office Remodel	\$15,000		
62. Exercise Stations (5) Max Starcke Park	\$20,000		
63. Aquatics Complex (Parks)	\$15,000,000		
64. Indoor Recreation Center (Parks)	\$4,000,000		
65. Soccer Complex (Parks)	\$4,000,000		
66. Stage Lighting (Coliseum)	\$45,000		
67. Fire Museum ADA Accessibility Upgrades & Air Conditioning Replacement	\$30,000		
68. Floor Tile (Water Plant)	\$10,000		
69. Window Replacement (City Hall)	\$150,000		
70. Replace Two Air Conditioning Units (Coliseum)	\$150,000		
71. Roof Replacement (Municipal Court)	\$30,000		
72. Roof Safety Rails (2) (Coliseum)	\$5,000		
73. Kiddie Splash and Spray Features @ Wave Pool (Parks)	\$30,000		
74. Shade Sail @ Wave Pool (Parks)	\$15,000		
75. Repaints Flooring of Wave Pool (Parks)	\$30,000		
76. Repaint Exterior of Sebastopol House (Parks)	\$20,000		
77. Turf Irrigation and Seed at Sebastopol House (Parks)	\$20,000		
78. Three Flagpoles at Juan Seguin Burial Site (Parks)	\$3,000		
79. Resurface Basketball Court at Manuel C. Castilla (Parks)	\$5,000		
<b>TOTAL</b>		<b>\$64,563,499</b>	<b>\$15,062,164</b>

**NOTE: \$262,750 from FY2014**

**Legend**

CF – Coliseum Fund  
DSB – Destination Seguin General Obligation Bonds  
TDHCA – Texas Department of Housing & Community Affairs Grant  
THG – Tony Hawk Grant  
PDF – Park Development Fund  
UF-Utility Fund  
COE-Corp of Engineers

S – CPS Energy Settlement  
GF – Golf Course Capital Projects Fund  
GOB– General Obligation Bonds  
TxDOT – Texas Department of Transportation  
Enhancement Grant  
N/E – No Estimate

## STREET/HIGHWAY/DRAINAGE PROJECTS

<u>Project</u>	<u>Estimated Cost</u>	<u>Recommended Funding</u>	<u>Funding Source</u>
Phase I			
1. River Street Drainage System and Reconstruction (College to Mountain to intersection Milam to Nolte)	\$ 2,990,000	\$ 2,990,000	2010CO
San Marcos Street Drainage and Reconstruction (Kingsbury to Mountain to Bauer to Gonzales)	\$ 3,990,000	\$ 3,990,000	2010CO
Phase II			
2. Heideke Street Drainage System and Reconstruction (Weinert to Mountain)	\$ 2,990,000	\$ 2,990,000	2010CO
3. Additions to Street Drainage System Reconstruction (River Street Tributary) (Elm, Ireland, Mosheim, and Walnut-River to Austin) (Heideke-Weinert to Kingsbury and Mountain to Court) (San Marcos-Mountain to Court) (Bauer-Gonzales to Court) (Mountain-Milam to San Marcos & Bauer to Heideke)	\$ 2,000,000	\$ 2,000,000	FP
4. North Austin Street Reconstruction and Drainage (Interstate 10 South to Railroad)	\$ 4,300,000		
		\$ 3,500,000	TxDOT
		\$ 500,000	2010CO
		\$ 53,132	FY2011
		\$ 250,000	FY2011
		\$ 250,000	UTFY2014
5. Baer Creek Trail (Walnut to Windbrook Subdivision and Bridge to Baer Creek Trail)	\$ 250,000	\$ 250,000	FY2013
6. New Quest Frontage Road (Hwy 46 to FM 464)	\$ 5,000,000	\$500,000	DC
		\$ 1,250,000	SEDC
		\$ 1,250,000	CO
7. Stempel Road Reconstruction (123 Business to 123 Bypass)	\$1,000,000	\$ 208,690	FY2013
		\$ 208,690	SEDC
8. Wal-Mart Development Area Fleming Street (Kingsbury to Hwy 78) C.H. Matthies (Hwy 46 to Fleming)	\$3,100,000		FP
9. Preston Drive (Hwy 90A to FM 466)	\$ 500,000		
10. Guadalupe Street Drainage (Martindale to Baxter)	\$500,000		

11.	South River Street (Washington to Klein)	\$ 500,000	
12.	South Milam Street (Nolte to Shelby)	\$ 500,000	
13.	King Street (Kingsbury to Hexcel)	\$ 1,000,000	
14.	Fleming Street (Court to Kingsbury)	N/E	
15.	Tor Drive (123 to 123 Bypass)	N/E	
	<b>TOTAL</b>	<b>\$28,620,000</b>	<b>\$20,190,512</b>

**Legend**

GF – General Fund

FP – Financing Project

GOB – General Obligation Bonds

CO – Certificate of Obligation

SEDC – Seguin Economic Development Corporation

TxDOT – Texas Department of Transportation

N/E – No Estimate

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Intergovernmental Revenue						
State/Federal Gov. Grants						
036-0000-334.44-00	Homeland Security Grant	5,960	0	0	0	0
036-0000-334.68-00	Bulletproof Vest Prtnrshp	4,905	0	0	0	0
036-0000-334.71-00	Neighborhood Stimulus Gr.	497,452	700,781	4,588	580,660	0
		-----	-----	-----	-----	-----
*	State/Federal Gov. Grants	508,317	700,781	4,588	580,660	0
		-----	-----	-----	-----	-----
**	Intergovernmental Revenue	508,317	700,781	4,588	580,660	0
Other Revenues						
Interest Revenues						
036-0000-361.01-00	Interest-Pooled Cash	177-	0	69-	484-	0
036-0000-361.02-00	Interest-Investment Pools	3,093	2,000	2,196	35,000	2,000
		-----	-----	-----	-----	-----
*	Interest Revenues	2,916	2,000	2,126	34,516	2,000
Miscellaneous Revenues						
036-0000-362.30-00	Miscellaneous	12,727	0	0	60	35,000
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	12,727	0	0	60	35,000
Private Source Donations						
036-0000-365.30-00	Bexar-Metro 911 Donation	24,994	0	0	0	0
		-----	-----	-----	-----	-----
*	Private Source Donations	24,994	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	40,637	2,000	2,126	34,576	37,000
Other Financing Sources						
Intragovernmental Trnsfrs						
036-0000-391.10-00	Transfers from General	1,225,510	2,039,652	1,256,602	2,039,652	1,070,289
036-0000-391.51-00	Transfer from CPS Agr. Fd	0	50,000	50,000	50,000	0
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	1,225,510	2,089,652	1,306,602	2,089,652	1,070,289
Sale of Fixed Assets						
036-0000-392.20-00	Sale of Equipment	3,045	0	0	21,304	0
		-----	-----	-----	-----	-----
*	Sale of Fixed Assets	3,045	0	0	21,304	0
		-----	-----	-----	-----	-----
**	Other Financing Sources	1,228,555	2,089,652	1,306,602	2,110,956	1,070,289
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***	General Fd Capital Proj.	1,777,509	2,792,433	1,313,316	2,726,192	1,107,289

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
036-9000-599.32-05	Professional Services	511,856	467,756	150,403	55,000	36,250
036-9000-599.32-21	Cable TV Services	0	12,583	218	218	0
		-----	-----	-----	-----	-----
*	Professional Services	511,856	480,339	150,621	55,218	36,250
Energy and Fuel						
036-9000-599.62-10	Gasoline	9,415	10,585	0	10,000	0
		-----	-----	-----	-----	-----
*	Energy and Fuel	9,415	10,585	0	10,000	0
Miscellaneous						
036-9000-599.65-65	Housing Initiatives	12,500	0	0	0	0
		-----	-----	-----	-----	-----
*	Miscellaneous	12,500	0	0	0	0
Capital Outlay						
036-9000-599.70-10	Land	41,217	78,000	94,149	94,149	0
036-9000-599.70-20	Buildings	0	50,000	42,931	42,931	0
036-9000-599.70-25	Improvements to Buildings	38,111	132,652	12,326	88,253	26,500
036-9000-599.70-30	Impr. Other Than Building	301,517	1,302,857	331,488	637,913	166,000
036-9000-599.70-61	Mach. & Equip.-Office	59,715	456,422	61,773	130,000	185,453
036-9000-599.70-62	Mach. & Equip.-Heavy Eqp.	43,812	17	0	0	60,000
036-9000-599.70-63	Mach. & Equip.-Mjr. Tools	0	0	0	0	105,000
036-9000-599.70-64	Mach. & Equip.-Commun.	30,384	0	0	0	70,000
036-9000-599.70-65	Mach. & Equip.-Small Eqp.	165,786	231,240	39,921	0	204,149
036-9000-599.70-71	Transportation-Vehicles	347,261	824,725	86,376	405,198	277,000
036-9000-599.70-90	Furniture and Fixtures	0	10,000	8,806	8,806	0
		-----	-----	-----	-----	-----
*	Capital Outlay	1,027,803	3,085,913	677,770	1,407,250	1,094,102
Contributions						
036-9000-599.81-25	AACOG Transportation	0	64,350	0	0	0
036-9000-599.81-97	Econ Dev/Fix-It Facade	0	12,727	0	0	0
036-9000-599.81-98	Other Historical Projects	6,400	0	0	0	0
		-----	-----	-----	-----	-----
*	Contributions	6,400	77,077	0	0	0
Capital Lease Payments						
036-9000-599.93-60	Street Sweeper	44,639	46,111	22,869	46,111	47,633
036-9000-599.93-65	Street Patching Truck	31,510	32,550	16,143	32,550	33,624
036-9000-599.94-60	Street Sweeper	4,231	2,759	1,566	2,759	1,238
036-9000-599.94-65	Street Patching Truck	2,987	1,947	1,106	1,947	874
		-----	-----	-----	-----	-----
*	Capital Lease Payments	83,367	83,367	41,684	83,367	83,369
Use of Fund Balance						
036-9000-599.97-01	Project Roll/Prior Years	0	3,400-	0	0	0
036-9800-599.97-00	Use of Fund Balance	0	0	0	0	106,432-
036-9800-599.97-01	Project Roll/Prior Years	0	1,712,918-	0	0	0
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	1,716,318-	0	0	106,432-
**	General Fd Capital Proj.	1,651,341	2,020,963	870,075	1,555,835	1,107,289

**UTILITY**

**FUND**

**REVENUE**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Charges for Services						
002-0000-341.60-00	Econ. Dev. Serv./SEDC	108,895	92,500	40,526	111,667	111,667
002-0000-341.65-00	SEDC Salary Reimbursement	112,673	103,673	27,789	103,673	103,081
		-----	-----	-----	-----	-----
* Charges for Services		221,568	196,173	68,315	215,340	214,748
Charges for Services						
002-0000-343.10-01	Electricity-Residential	8,732,144	8,900,000	3,583,113	8,600,000	8,600,000
002-0000-343.10-02	Electricity-Commercial	1,747,605	1,700,000	774,354	1,750,000	1,700,000
002-0000-343.10-03	Electricity-Industrial	7,386,015	7,450,000	3,557,414	7,600,000	7,600,000
002-0000-343.10-04	Electricity-LPL	7,110,038	7,200,000	3,048,575	7,150,000	7,100,000
002-0000-343.10-05	Electricity-Sec.Light	112,136	115,000	55,666	111,000	110,000
002-0000-343.10-08	Electricity-Svc. Conn.	42,439	40,000	19,908	36,000	35,000
002-0000-343.10-09	Electricity-City Depts.	845,095	830,000	339,624	723,785	739,135
002-0000-343.20-01	Water-Residential	3,087,247	2,900,000	1,429,132	3,100,000	3,000,000
002-0000-343.20-02	Water-Commercial	3,327,962	2,840,000	1,502,780	3,200,000	3,200,000
002-0000-343.20-06	Water-Outside City Limits	5,365	5,000	3,527	5,000	5,000
002-0000-343.20-08	Water-Svc. Conn.	17,835	25,000	1,850	5,000	10,000
002-0000-343.20-09	Water-City Depts.	65,768	67,450	32,048	60,100	64,000
002-0000-343.20-11	Water-RNPP	1,706,610	1,800,000	558,097	1,400,000	1,400,000
002-0000-343.20-12	Water-RNPP Reuse	244,484	300,000	129,222	300,000	300,000
002-0000-343.30-01	Sewer-Residential	1,960,712	1,900,000	963,061	1,950,000	1,900,000
002-0000-343.30-02	Sewer-Commercial	2,503,684	2,300,000	1,193,800	2,400,000	2,400,000
002-0000-343.30-07	Sewer-Testing Fees	46,815	45,000	21,726	45,000	45,000
002-0000-343.30-08	Sewer-Svc. Conn.	15,494	13,000	8,000	13,000	13,000
002-0000-343.30-09	Sewer-City Depts.	19,799	23,000	9,039	17,450	18,400
002-0000-343.30-11	Sewer-RNPP	338,605	300,000	133,908	330,000	300,000
002-0000-343.30-12	Sewer-Springs Hill System	218,347	215,000	112,617	220,000	215,000
		-----	-----	-----	-----	-----
* Charges for Services		39,534,199	38,968,450	17,477,461	39,016,335	38,754,535
Other Charges						
002-0000-348.10-00	Gross Billings	429,665	425,000	203,914	430,000	425,000
002-0000-348.20-00	Utility Service Charges	194,905	180,000	98,870	185,000	180,000
		-----	-----	-----	-----	-----
* Other Charges		624,570	605,000	302,784	615,000	605,000
		-----	-----	-----	-----	-----
** Charges for Services		40,380,337	39,769,623	17,848,559	39,846,675	39,574,283
Other Revenues						
Interest Revenues						
002-0000-361.01-00	Interest-Pooled Cash	4,770-	5,000-	3,402-	8,300-	8,000-
002-0000-361.02-00	Interest-Investment Pools	17,247	12,000	6,111	12,000	12,000
		-----	-----	-----	-----	-----
* Interest Revenues		12,477	7,000	2,709	3,700	4,000
Miscellaneous Revenues						
002-0000-362.30-00	Miscellaneous	199,150	386,795	79,116	386,795	150,000
002-0000-362.43-00	Community Events	1,885	1,750	900	1,750	1,750
002-0000-362.48-00	SSLGC-SAWS Reservation	269,000	269,000	134,500	269,000	134,500
002-0000-362.85-00	Hydro Rights Payments	250,000	0	0	0	0
002-0000-362.86-00	Pole Attachment Fees	0	60,000	34,590	60,000	60,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
002-0000-362.87-00	CPS Water Rights Payments	0	125,000	0	125,000	125,000
*	Miscellaneous Revenues	720,035	842,545	249,106	842,545	471,250
**	Other Revenues	732,512	849,545	251,815	846,245	475,250
	Intragovernmental Service User Fees					
002-0000-370.02-00	Janitorial Fees	80,000	80,000	40,000	80,000	80,000
*	User Fees	80,000	80,000	40,000	80,000	80,000
**	Intragovernmental Service	80,000	80,000	40,000	80,000	80,000
***	Utility	41,192,849	40,699,168	18,140,374	40,772,920	40,129,533



**UTILITY**

**FUND**

**EXPENDITURES**

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This department is responsible for the billing and collection tasks for over 8,000 utility accounts. These tasks include billing, collection, customer relations and computer data entry.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Utility Billing Office Supervisor	1	1	1
Utility Billing Assistant	1	0	0
Customer Service Representative	4	4	4
	--	--	--
	6	5	5
Part-time:			
Customer Service Representative	0	1	1

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**BUDGET SUMMARY**

This budget includes an increase in Postage of \$5,000 for increased number of bills being mailed and a possible postage rate increase.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Salaries					
002-4400-512.11-01	Regular	188,712	177,874	76,488	177,874	187,548
		-----	-----	-----	-----	-----
*	Salaries	188,712	177,874	76,488	177,874	187,548
	Benefits					
002-4400-512.12-10	Payroll Taxes	13,992	13,150	5,637	13,150	13,493
002-4400-512.12-20	Retirement	24,874	21,629	9,301	21,629	23,443
002-4400-512.12-30	Health Insurance	32,640	28,484	13,068	28,484	30,360
002-4400-512.12-31	Life Insurance	375	316	148	316	316
002-4400-512.12-40	Workers' Compensation	513	423	209	423	314
		-----	-----	-----	-----	-----
*	Benefits	72,394	64,002	28,362	64,002	67,926
	Professional Services					
002-4400-512.32-05	Professional Services	691	8,000	224	2,500	8,000
		-----	-----	-----	-----	-----
*	Professional Services	691	8,000	224	2,500	8,000
	Utilities Services					
002-4400-512.41-50	Telephone Service	861	0	0	0	0
002-4400-512.41-51	Long Distance	46	100	21	50	100
		-----	-----	-----	-----	-----
*	Utilities Services	907	100	21	50	100
	Repairs/Maintenance					
002-4400-512.43-11	Office Maint.-Equipment	0	500	0	500	0
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	0	500	0	500	0
	Rental					
002-4400-512.44-15	Office Equipment	8,277	8,200	2,984	8,200	8,200
		-----	-----	-----	-----	-----
*	Rental	8,277	8,200	2,984	8,200	8,200
	General Supplies					
002-4400-512.61-10	Office Supplies	6,917	10,000	2,405	7,000	8,000
002-4400-512.61-20	Postage	62,546	58,000	23,312	58,000	63,000
002-4400-512.61-45	Billing Supplies	8,317	10,000	4,984	10,000	10,000
		-----	-----	-----	-----	-----
*	General Supplies	77,780	78,000	30,700	75,000	81,000
	Education					
002-4400-512.66-10	Seminar Tuition	834	1,800	325	1,800	2,000
002-4400-512.66-50	Travel and Lodging	1,592	3,000	0	1,500	3,000
002-4400-512.66-55	Meals	57	500	0	500	500
		-----	-----	-----	-----	-----
*	Education	2,483	5,300	325	3,800	5,500
	Depreciation					
002-4400-512.98-20	Administrative Services	3,187	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	3,187	0	0	0	0
**	Utility Billing	354,431	341,976	139,104	331,926	358,274

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Utility Administration is responsible for the engineering and inspection of construction projects; updating maps and plans, field notes, and utility layouts; helps to prepare department budgets; insures the proper administration of the electric, water/wastewater distribution, wastewater treatment plants, water plant, facilities, and golf.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Assistant City Manager	1	1	1
Administrative Technician	1	0	0
Utilities Assistant	0	1	1
	--	--	--
	2	2	2
Intern	1	1	1

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**BUDGET SUMMARY**

This budget includes a decrease in Contract Inspector of \$25,000 due to the addition of another position of Capital Projects Inspector.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-4500-513.11-01	Regular	175,121	180,954	78,413	180,954	183,226
		-----	-----	-----	-----	-----
*	Salaries	175,121	180,954	78,413	180,954	183,226
Benefits						
002-4500-513.12-10	Payroll Taxes	12,137	12,723	4,334	12,723	11,926
002-4500-513.12-20	Retirement	22,894	22,315	10,057	22,315	23,054
002-4500-513.12-30	Health Insurance	10,927	11,394	5,577	11,394	12,144
002-4500-513.12-31	Life Insurance	126	126	63	126	126
002-4500-513.12-40	Workers' Compensation	463	452	227	452	323
002-4500-513.12-60	Car Allowance	8,400	8,423	4,200	8,423	8,423
		-----	-----	-----	-----	-----
*	Benefits	54,947	55,433	24,458	55,433	55,996
Professional Services						
002-4500-513.32-05	Professional Services	70,671	50,000	5,327	50,000	55,000
002-4500-513.32-11	Contract Inspector	4,040	25,000	0	5,000	0
		-----	-----	-----	-----	-----
*	Professional Services	74,711	75,000	5,327	55,000	55,000
Utilities Services						
002-4500-513.41-50	Telephone Service	351	0	0	0	0
002-4500-513.41-51	Long Distance	16	25	7	25	25
002-4500-513.41-52	Telephone-Mobile Phone	900	900	450	900	900
		-----	-----	-----	-----	-----
*	Utilities Services	1,267	925	457	925	925
Repairs/Maintenance						
002-4500-513.43-11	Office Maint.-Equipment	0	500	383	500	500
002-4500-513.43-21	V&E Maint.-Motor Vehicles	45	1,000	60	1,000	1,000
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	45	1,500	443	1,500	1,500
Advertising						
002-4500-513.54-10	Publication of Notices	990	2,000	710	2,000	2,000
		-----	-----	-----	-----	-----
*	Advertising	990	2,000	710	2,000	2,000
General Supplies						
002-4500-513.61-10	Office Supplies	134	500	54	500	500
002-4500-513.61-20	Postage	260	250	76	250	250
002-4500-513.61-30	Operating Supplies	157	725	118	725	750
002-4500-513.61-80	Minor Tools and Equipment	0	2,000	0	1,000	0
		-----	-----	-----	-----	-----
*	General Supplies	551	3,475	248	2,475	1,500
Energy and Fuel						
002-4500-513.62-10	Gasoline	1,000	1,000	35	500	1,000
		-----	-----	-----	-----	-----
*	Energy and Fuel	1,000	1,000	35	500	1,000
Education						
002-4500-513.66-10	Seminar Tuition	4,149	2,700	635	2,700	3,000
002-4500-513.66-50	Travel and Lodging	7,990	6,500	3,307	6,500	7,500
002-4500-513.66-55	Meals	1,613	1,300	1,184	1,600	1,700
002-4500-513.66-60	Dues	18,183	20,200	8,637	20,200	21,000
		-----	-----	-----	-----	-----
*	Education	31,935	30,700	13,763	31,000	33,200
Public Relations						
002-4500-513.67-10	Public Relations	3,478	4,000	1,844	4,000	4,000
		-----	-----	-----	-----	-----

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	Public Relations	3,478	4,000	1,844	4,000	4,000
	Depreciation					
002-4500-513.98-10	Utility Administration	4,584	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	4,584	0	0	0	0
		-----	-----	-----	-----	-----
**	Utility Administration	348,629	354,987	125,697	333,787	338,347

The Administrative Services Department furnishes management, personnel and financial services to the Utility Fund. This department includes portions of employees' salaries that are funded equally by the General Fund.

**PERSONNEL SCHEDULE**

POSITION TITLE:	10/11	11/12	12/13
City Manager *	1	1	1
Director of Finance *	1	1	1
Director of Human Resources *	1	1	1
City Engineer*	1	1	1
Assistant Library Director	1	1	1
Assistant Director of Finance *	1	1	1
Assistant Director of Human Resources *	1	1	1
Accounting Supervisor*	1	1	1
Recruitment Coordinator*	1	1	1
Human Resources Assistant *	1	1	1
Bookkeeper *	1	1	1
Citizen Relations Coordinator *	1	1	1
Accounts Payable Technician *	1	1	1
Receptionist *	1	1	1
Accounts Receivable Technician*	1	1	1
Assistant to City Manager*	1	1	1
City Planner*	1	0	0
Public Works Assistant*	0	0	0
Project Assistant*	1	1	1
Project Manager*	1	1	1
Part-time Clerk*	1	1	1
Buyer*	1	1	1
Purchasing Technician*	1	1	1
Capital Projects Inspector	1	1	2
Project Coordinator	1	0	0
Public Information Officer*	0	0	1
--	--	--	--
	24	22	24

\* One-half of salary and benefits funded in General Fund

**BUDGET SUMMARY**

This budget includes the following:

1. An additional position of Capital Projects Inspector.
2. A new position of Public Information Officer.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-4600-515.11-01	Regular	713,411	708,723	326,180	708,723	791,484
		-----	-----	-----	-----	-----
*	Salaries	713,411	708,723	326,180	708,723	791,484
Benefits						
002-4600-515.12-10	Payroll Taxes	50,581	50,860	23,034	50,860	56,581
002-4600-515.12-20	Retirement	88,486	87,113	40,100	87,113	100,026
002-4600-515.12-30	Health Insurance	62,560	62,665	30,988	62,665	72,864
002-4600-515.12-31	Life Insurance	725	694	350	694	757
002-4600-515.12-40	Workers' Compensation	5,275	5,215	2,177	5,215	3,358
002-4600-515.12-60	Car Allowance	4,200	4,212	2,100	4,212	4,212
		-----	-----	-----	-----	-----
*	Benefits	211,827	210,759	98,748	210,759	237,798
Utilities Services						
002-4600-515.41-52	Telephone-Mobile Phone	3,098	3,600	1,789	3,600	4,140
		-----	-----	-----	-----	-----
*	Utilities Services	3,098	3,600	1,789	3,600	4,140
		-----	-----	-----	-----	-----
**	Administrative Services	928,336	923,082	426,716	923,082	1,033,422

The Electric Department is responsible for maintaining a safe, reliable, and economic electric system.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Electric Line Superintendent	1	1	1
Apprentice Lineworker	4	4	4
Crew Leader	2	2	2
Journeyman/Lineworker	3	4	4
	--	--	--
	10	11	11

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**BUDGET SUMMARY**

The budget includes the following:

1. An increase in Contractor of \$150,000 for the tree trimming contractor. In FY13 the funding was through the Utility Capital Projects Fund. This fiscal year, it will be budgeted in the operating fund.
2. An increase in L&I Maintenance-Distribution System of \$50,000 due to the increased number of projects.
3. An increase in Minor Tools and Equipment of \$11,600 for the purchase of fiberglass hot arms and pulling dollies.
4. A decrease in Wholesale Power Costs by \$1,431,170 based upon prior year activity and an estimate provided by our electric rate consultants.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-4700-531.11-01	Regular	325,920	548,604	166,707	548,604	576,937
002-4700-531.11-20	Overtime/On Call	56,290	50,000	31,623	75,000	55,000
		-----	-----	-----	-----	-----
* Salaries		382,210	598,604	198,330	623,604	631,937
Benefits						
002-4700-531.12-10	Payroll Taxes	28,162	44,683	15,059	44,683	48,356
002-4700-531.12-20	Retirement	63,215	72,900	24,167	72,900	79,105
002-4700-531.12-30	Health Insurance	54,401	62,665	22,096	62,665	66,792
002-4700-531.12-31	Life Insurance	626	694	249	694	694
002-4700-531.12-40	Workers' Compensation	6,010	6,170	2,263	6,170	4,925
		-----	-----	-----	-----	-----
* Benefits		152,414	187,112	63,834	187,112	199,872
Professional Services						
002-4700-531.32-05	Professional Services	0	2,500	0	2,500	0
002-4700-531.32-97	Contractor	120,407	0	0	0	150,000
		-----	-----	-----	-----	-----
* Professional Services		120,407	2,500	0	2,500	150,000
Technical Services						
002-4700-531.34-40	Testing and Maint.	7,275	16,000	315	3,000	3,500
		-----	-----	-----	-----	-----
* Technical Services		7,275	16,000	315	3,000	3,500
Utilities Services						
002-4700-531.41-50	Telephone Service	280	0	0	0	0
002-4700-531.41-51	Long Distance	9	20	2	20	20
002-4700-531.41-52	Telephone-Mobile Phone	1,128	900	450	900	900
002-4700-531.41-60	Pagers	245	240	125	240	240
		-----	-----	-----	-----	-----
* Utilities Services		1,662	1,160	578	1,160	1,160
Repairs/Maintenance						
002-4700-531.43-21	V&E Maint.-Motor Vehicles	31,563	30,000	11,582	30,000	30,000
002-4700-531.43-22	V&E Maint.-Machine & Tool	1,669	2,000	521	2,000	2,000
002-4700-531.43-23	V&E Maint.-Heavy Equip.	287	1,500	29	1,500	1,500
002-4700-531.43-24	V&E Maint.-Communications	187	200	0	200	200
002-4700-531.43-46	L&I Maint.-Dist. System	269,149	200,000	70,051	200,000	250,000
002-4700-531.43-49	L&I Maint.-Street Lights	15,404	10,000	3,528	10,000	10,000
002-4700-531.43-50	L&I Maint.-Security Light	9,165	8,500	4,440	8,500	8,500
002-4700-531.43-51	Other Maint.-ROW User Fee	796,266	785,850	392,925	778,044	775,474
002-4700-531.43-53	L&I Maint.-Transformers	70	2,000	0	0	2,000
		-----	-----	-----	-----	-----
* Repairs/Maintenance		1,123,760	1,040,050	483,076	1,030,244	1,079,674
General Supplies						
002-4700-531.61-20	Postage	52	25	0	25	25
002-4700-531.61-30	Operating Supplies	2,432	2,600	1,431	2,600	3,600
002-4700-531.61-43	Safety Supplies	7,991	8,000	3,791	8,000	8,000
002-4700-531.61-60	Uniforms	5,353	16,260	9,368	16,260	14,000
002-4700-531.61-80	Minor Tools and Equipment	6,829	11,000	8,399	11,000	22,600
		-----	-----	-----	-----	-----
* General Supplies		22,657	37,885	22,988	37,885	48,225
Energy and Fuel						
002-4700-531.62-10	Gasoline	30,844	37,000	11,753	37,000	35,000
002-4700-531.62-30	Wholesale Power	18,646,938	20,377,324	7,909,249	20,117,109	18,966,112
		-----	-----	-----	-----	-----
* Energy and Fuel		18,677,782	20,414,324	7,921,002	20,154,109	19,001,112

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Education						
002-4700-531.66-10	Seminar Tuition	5,705	7,000	3,645	8,000	8,500
002-4700-531.66-50	Travel and Lodging	1,638	3,000	264	3,000	3,500
002-4700-531.66-55	Meals	257	1,600	138	1,600	1,800
002-4700-531.66-60	Dues	8,965	11,000	0	11,000	11,500
-----						
* Education		16,565	22,600	4,047	23,600	25,300
Capital Outlay						
002-4700-531.70-31	Poles, Towers & Fixtures	73,621	80,000	33,490	80,000	80,000
002-4700-531.70-32	Transformers	145,017	125,000	24,591	125,000	225,000
002-4700-531.70-33	Service Lines	21,580	25,000	7,909	24,000	25,000
002-4700-531.70-34	Meters	666	0	0	0	0
002-4700-531.70-35	Street Lighting	1,450	3,000	135	2,000	5,000
-----						
* Capital Outlay		242,334	233,000	66,124	231,000	335,000
Depreciation						
002-4700-531.98-30	Electric Distribution	519,977	0	0	0	0
-----						
* Depreciation		519,977	0	0	0	0
Inventory (Over)/Short						
002-4700-531.99-99	(Overage)/Shortage	88,686	0	8,935-	0	0
-----						
* Inventory (Over)/Short		88,686	0	8,935-	0	0
-----						
** Electric Distribution		21,355,729	22,553,235	8,751,359	22,294,214	21,475,780

The Utility Services Department is responsible for customer relations, customer support, dispatch of electric and water/wastewater personnel, and reliable metering of consumer electric and water consumptions.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Utilities	1	1	1
Service Technician	1	1	1
Utilities Dispatcher	1	1	1
Meter Reader	3	2	2
Meter Tech	1	1	1
Utility Services Superintendent	1	1	1
Utility Material Coordinator	1	1	1
Utility Information Specialist	1	1	1
Assistant Director of Utilities	0	1	1
AMR Technician	0	1	1
	--	--	--
	10	11	11

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**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Professional Services of \$18,000 due to the increased cost for NERC support and meeting NERC compliance.
2. An increase in Account Services of \$27,424 for the maintenance and monitoring fee for the STAR and TWACS systems.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-4800-531.11-01	Regular	416,085	445,600	176,209	445,600	465,784
002-4800-531.11-20	Overtime/On Call	3,262	3,000	80	3,000	3,000
		-----	-----	-----	-----	-----
* Salaries		419,347	448,600	176,289	448,600	468,784
Benefits						
002-4800-531.12-10	Payroll Taxes	31,392	33,921	13,187	33,921	34,774
002-4800-531.12-20	Retirement	53,040	55,391	21,845	55,391	59,538
002-4800-531.12-30	Health Insurance	51,901	56,969	24,756	56,969	60,720
002-4800-531.12-31	Life Insurance	598	631	280	631	631
002-4800-531.12-40	Workers' Compensation	3,667	4,025	1,781	4,025	3,024
002-4800-531.12-60	Car Allowance	4,200	4,212	2,100	4,212	4,212
		-----	-----	-----	-----	-----
* Benefits		144,798	155,149	63,949	155,149	162,899
Professional Services						
002-4800-531.32-05	Professional Services	13,109	62,000	31,498	80,000	80,000
		-----	-----	-----	-----	-----
* Professional Services		13,109	62,000	31,498	80,000	80,000
Technical Services						
002-4800-531.34-40	Testing and Maint.	104	1,000	56	600	13,500
002-4800-531.34-81	Account Services	1,784	4,276	1,296	3,000	31,700
		-----	-----	-----	-----	-----
* Technical Services		1,680	5,276	1,240	3,600	45,200
Utilities Services						
002-4800-531.41-10	Electric	115,391	125,000	55,594	125,000	125,000
002-4800-531.41-20	Water	916	1,300	411	1,300	1,300
002-4800-531.41-30	Sewer	770	800	346	800	800
002-4800-531.41-40	Gas-Centerpoint	862	1,500	695	1,500	1,500
002-4800-531.41-50	Telephone Service	134	922	0	330	1,320
002-4800-531.41-51	Long Distance	76	50	38	75	75
002-4800-531.41-52	Telephone-Mobile Phone	2,250	3,300	1,753	3,300	4,212
		-----	-----	-----	-----	-----
* Utilities Services		120,399	132,872	58,838	132,305	134,207
Repairs/Maintenance						
002-4800-531.43-11	Office Maint.-Equipment	0	100	0	100	100
002-4800-531.43-21	V&E Maint.-Motor Vehicles	1,793	5,000	1,153	4,000	4,000
002-4800-531.43-24	V&E Maint.-Communications	88	200	0	200	200
002-4800-531.43-46	L&I Maint.-Dist. System	1,778	2,000	474	2,000	2,000
002-4800-531.43-52	L&I Maint.-Meters	1,435	1,800	1,120	1,800	2,500
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* Repairs/Maintenance		5,094	9,100	2,747	8,100	8,800
Rental						
002-4800-531.44-15	Office Equipment	1,231	1,500	615	1,500	1,500
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* Rental		1,231	1,500	615	1,500	1,500
General Supplies						
002-4800-531.61-20	Postage	27	375	21	375	575
002-4800-531.61-30	Operating Supplies	1,283	2,500	891	2,500	2,500
002-4800-531.61-43	Safety Supplies	777	1,000	35	1,000	1,000
002-4800-531.61-60	Uniforms	3,822	7,180	4,230	7,180	7,180
002-4800-531.61-80	Minor Tools and Equipment	683	1,000	65	1,000	1,000
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* General Supplies		6,592	12,055	5,242	12,055	12,255
Energy and Fuel						

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
002-4800-531.62-10	Gasoline	11,228	10,000	4,746	10,000	12,800
*	Energy and Fuel	11,228	10,000	4,746	10,000	12,800
	Miscellaneous					
002-4800-531.65-45	Rebate Program	0	20,000	0	10,000	20,000
*	Miscellaneous	0	20,000	0	10,000	20,000
	Education					
002-4800-531.66-10	Seminar Tuition	750	3,600	1,600	3,000	3,500
002-4800-531.66-50	Travel and Lodging	156	2,200	202	1,750	1,750
002-4800-531.66-55	Meals	38	750	88	600	600
*	Education	944	6,550	1,890	5,350	5,850
	Capital Outlay					
002-4800-531.70-31	Poles, Towers & Fixtures	435	2,000	711	2,000	2,000
002-4800-531.70-32	Transformers	7,784	15,774	2,928	12,000	18,000
002-4800-531.70-34	Meters	14,412	19,000	9,844	20,000	19,000
*	Capital Outlay	22,631	36,774	13,483	34,000	39,000
**	Utility Services	743,693	899,876	358,058	900,659	991,295

The Seguin Water Plant is responsible for providing safe drinking water for the citizens of Seguin. All plant personnel are certified by the Texas Department of Health in proper operational and maintenance skills. Other than routine operational duties, plant personnel operate and maintain a booster pump station on 123 Bypass and inspect and maintain all elevated water storage tanks. Operators monitor and maintain plant operations, gather information for the National Weather Service, and monitor river levels during flood conditions. Water quality testing is performed daily at the plant along with continuously monitoring equipment and samples are collected monthly for testing by a Texas Department of Health Certified Laboratory.

The City of Seguin receives from the Schertz Seguin Water Corporation, Carrizo Aquifer water for the City's water distribution system. The existing water treatment plant continues to use the City's river permit and will provide the water supply to the Rio Nogales Power Plant and Tyson Foods, and to serve as a backup water supply to our customers.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Water Utility Manager	1	1	1
Water Plant Operator	4	4	4
Water Maintenance Operator	3	3	3
Chief Operator	3	3	3
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	11	11	11

**BUDGET SUMMARY**

This budget includes the following:

1. An increase of \$5,000 in Testing/Inspection Fees due to the increase in the costs associated with the testing.
2. An increase of \$12,500 in V&E Maintenance-Machine & Tool due to the need to replace filter controllers and transmitter controller.
3. An increase of \$300,000 in Water Purchased due to the increase in consumption.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-5600-532.11-01	Regular	425,565	470,497	203,051	470,497	502,700
002-5600-532.11-20	Overtime/On Call	2,650	4,000	821	4,000	4,500
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* Salaries		428,215	474,497	203,873	474,497	507,200
Benefits						
002-5600-532.12-10	Payroll Taxes	31,250	35,586	15,010	35,586	38,333
002-5600-532.12-20	Retirement	55,871	57,808	24,841	57,808	63,514
002-5600-532.12-30	Health Insurance	59,841	62,665	27,446	62,665	66,792
002-5600-532.12-31	Life Insurance	688	694	310	694	694
002-5600-532.12-40	Workers' Compensation	13,034	12,765	6,261	12,765	9,551
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* Benefits		160,684	169,518	73,869	169,518	178,884
Professional Services						
002-5600-532.32-05	Professional Services	7,359	20,000	5,062	20,000	20,000
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* Professional Services		7,359	20,000	5,062	20,000	20,000
Technical Services						
002-5600-532.34-30	Testing/Inspection Fees	51,673	66,000	46,109	66,000	71,000
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* Technical Services		51,673	66,000	46,109	66,000	71,000
Utilities Services						
002-5600-532.41-10	Electric	151,111	200,000	37,233	175,000	190,000
002-5600-532.41-15	Electric-Pump Station	130,189	135,000	40,355	135,000	135,000
002-5600-532.41-20	Water	1,241	1,500	854	1,800	1,500
002-5600-532.41-25	Water Purchased	3,384,493	3,600,000	1,381,678	3,945,000	3,900,000
002-5600-532.41-26	GBRA Water Rights	114,000	125,000	62,500	125,000	125,000
002-5600-532.41-30	Sewer	731	850	204	850	750
002-5600-532.41-40	Gas-Centerpoint	834	1,500	125	400	1,200
002-5600-532.41-50	Telephone Service	385	188	60	100	75
002-5600-532.41-51	Long Distance	20	150	9	100	100
002-5600-532.41-52	Telephone-Mobile Phone	900	900	450	900	900
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* Utilities Services		3,783,904	4,065,088	1,523,468	4,384,150	4,354,525
Repairs/Maintenance						
002-5600-532.43-11	Office Maint.-Equipment	38	100	0	100	100
002-5600-532.43-21	V&E Maint.-Motor Vehicles	611	1,800	671	1,800	1,800
002-5600-532.43-22	V&E Maint.-Machine & Tool	7,888	11,500	3,243	11,500	24,000
002-5600-532.43-23	V&E Maint.-Heavy Equip.	8,157	24,500	3,928	24,500	24,500
002-5600-532.43-25	V&E Maint.-Pumps & Motors	35,934	36,500	12,515	36,500	36,500
002-5600-532.43-30	Buildings Maintenance	3,881	6,800	2,751	6,800	6,800
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* Repairs/Maintenance		56,509	81,200	23,108	81,200	93,700
Rental						
002-5600-532.44-10	Equipment Rental	0	1,000	30	1,000	1,000
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* Rental		0	1,000	30	1,000	1,000
General Supplies						
002-5600-532.61-20	Postage	2,047	2,100	25	2,100	2,100
002-5600-532.61-30	Operating Supplies	2,651	7,000	687	7,000	9,000
002-5600-532.61-33	Chemicals	71,892	147,000	15,519	120,000	120,000
002-5600-532.61-35	Laboratory Supplies	8,038	15,000	8,377	15,000	15,000
002-5600-532.61-43	Safety Supplies	319	2,000	289	2,000	2,000
002-5600-532.61-60	Uniforms	3,302	4,770	3,858	4,770	4,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
002-5600-532.61-80	Minor Tools and Equipment	559	2,500	0	2,500	2,800
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*	General Supplies	88,808	180,370	28,755	153,370	154,900
	Energy and Fuel					
002-5600-532.62-10	Gasoline	3,198	4,500	1,044	3,500	4,500
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*	Energy and Fuel	3,198	4,500	1,044	3,500	4,500
	Education					
002-5600-532.66-10	Seminar Tuition	3,227	8,100	3,470	8,100	8,100
002-5600-532.66-20	Certification Fees	902	2,300	333	2,300	2,260
002-5600-532.66-50	Travel and Lodging	1,717	3,000	1,415	3,000	3,000
002-5600-532.66-55	Meals	1,825	2,900	616	2,900	2,900
002-5600-532.66-60	Dues	1,188	1,460	0	1,460	1,460
002-5600-532.66-70	Subscriptions	111	300	0	300	300
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*	Education	8,970	18,060	5,833	18,060	18,020
	Depreciation					
002-5600-532.98-40	Water Plant	349,732	0	0	0	0
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*	Depreciation	349,732	0	0	0	0
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**	Water Plant	4,939,052	5,080,233	1,911,151	5,371,295	5,403,729

The Water/Sewer Maintenance Department is responsible for maintaining and installing water and sewer lines throughout the City's distribution and collection system. They make new water and wastewater taps and install meters.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Water Sewer Maintenance Superintendent	1	1	1
Heavy Equipment Operator	2	2	2
Crew Leader (Utilities)	2	2	2
Maintenance Worker	5	5	5
Lift Station Mechanic	1	0	0
Journeyman/Electrician	0	1	1
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	11	11	11

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**BUDGET SUMMARY**

The budget includes an increase in Gasoline of \$11,900. In FY13, Water/Sewer Maintenance Department will have exceeded their original budget request. In FY11, a line item for gasoline was included in the Utility Fund Capital Projects for any department that went over their budget. The actual amount of gasoline expenditures are being budgeted within the operating fund in FY14.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-5700-533.11-01	Regular	352,778	405,042	169,274	405,042	454,656
002-5700-533.11-20	Overtime/On Call	31,949	34,000	16,411	34,000	34,000
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* Salaries		384,727	439,042	185,685	439,042	488,656
Benefits						
002-5700-533.12-10	Payroll Taxes	28,571	32,687	13,727	32,687	35,732
002-5700-533.12-20	Retirement	50,453	53,771	22,743	53,771	61,477
002-5700-533.12-30	Health Insurance	61,201	65,514	28,792	65,514	69,828
002-5700-533.12-31	Life Insurance	704	726	325	726	726
002-5700-533.12-40	Workers' Compensation	10,956	11,134	5,286	11,134	8,552
002-5700-533.12-60	Car Allowance	2,100	2,100	1,050	2,100	2,100
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* Benefits		153,985	165,932	71,923	165,932	178,415
Professional Services						
002-5700-533.32-05	Professional Services	2,500	2,500	2,500	2,500	2,500
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* Professional Services		2,500	2,500	2,500	2,500	2,500
Technical Services						
002-5700-533.34-70	Meter Testing	0	1,000	0	1,000	1,000
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* Technical Services		0	1,000	0	1,000	1,000
Utilities Services						
002-5700-533.41-10	Electric	14,056	20,000	7,855	20,000	20,000
002-5700-533.41-20	Water	1,108	1,100	522	1,100	1,100
002-5700-533.41-50	Telephone Service	4,483	4,836	1,730	4,500	6,000
002-5700-533.41-51	Long Distance	33	100	18	75	100
002-5700-533.41-52	Telephone-Mobile Phone	825	1,050	413	825	1,050
002-5700-533.41-60	Pagers	367	360	188	360	360
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* Utilities Services		20,872	27,446	10,726	26,860	28,610
Repairs/Maintenance						
002-5700-533.43-21	V&E Maint.-Motor Vehicles	7,936	10,000	3,150	8,000	10,000
002-5700-533.43-22	V&E Maint.-Machine & Tool	484	1,500	82	1,500	1,500
002-5700-533.43-23	V&E Maint.-Heavy Equip.	7,714	12,500	7,944	14,500	15,000
002-5700-533.43-24	V&E Maint.-Communications	75	300	0	300	2,100
002-5700-533.43-46	L&I Maint.-WATER System	52,517	50,000	12,933	45,000	50,000
002-5700-533.43-51	Other Maint.-ROW User Fee	912,468	1,012,036	506,018	1,038,604	1,024,192
002-5700-533.43-54	L&I Maint.-Meters	85	700	0	700	700
002-5700-533.43-55	L&I Maint.-Fire Hydrants	1,857	3,000	754	3,000	3,000
002-5700-533.43-56	L&I Maint.-SEWER System	12,122	38,000	9,890	39,000	28,000
002-5700-533.43-57	L&I Maint.-Lift Stations	9,719	20,000	1,732	20,000	12,000
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* Repairs/Maintenance		1,004,977	1,148,036	542,502	1,170,604	1,146,492
Rental						
002-5700-533.44-10	Equipment Rental	103	300	300	300	300
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* Rental		103	300	300	300	300
General Supplies						
002-5700-533.61-30	Operating Supplies	3,687	4,000	1,752	4,000	4,000
002-5700-533.61-43	Safety Supplies	3,591	3,500	1,727	3,500	3,500
002-5700-533.61-60	Uniforms	4,102	5,770	5,116	5,770	5,770
002-5700-533.61-80	Minor Tools and Equipment	2,343	2,500	1,438	2,500	7,400
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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	General Supplies	13,723	15,770	10,034	15,770	20,670
	Energy and Fuel					
002-5700-533.62-10	Gasoline	34,699	38,600	22,942	42,000	50,500
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*	Energy and Fuel	34,699	38,600	22,942	42,000	50,500
	Education					
002-5700-533.66-10	Seminar Tuition	1,735	2,290	1,935	2,290	3,000
002-5700-533.66-20	Certification Fees	777	900	123	900	900
002-5700-533.66-50	Travel and Lodging	307	400	183	400	700
002-5700-533.66-55	Meals	405	900	484	900	900
002-5700-533.66-60	Dues	480	715	66	715	715
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*	Education	3,704	5,205	2,791	5,205	6,215
	Capital Outlay					
002-5700-533.70-34	Meters	11,446	12,000	341-	12,000	12,000
002-5700-533.70-37	Fire Hydrants	2,809	7,000	2,763	7,000	7,000
002-5700-533.70-40	Service Lines-Water	4,069	11,810	516	9,000	10,000
002-5700-533.70-41	Service Lines-Sewer	91	5,000	161	3,000	5,000
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*	Capital Outlay	18,415	35,810	3,100	31,000	34,000
	Depreciation					
002-5700-533.98-50	Water Distribution	934,166	0	0	0	0
002-5700-533.98-70	Sewer Distribution	343,133	0	0	0	0
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*	Depreciation	1,277,299	0	0	0	0
	Inventory (Over)/Short					
002-5700-533.99-99	(Overage)/Shortage	21,699	0	0	0	0
		-----	-----	-----	-----	-----
*	Inventory (Over)/Short	21,699	0	0	0	0
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**	Water/Sewer Maintenance	2,936,703	1,879,641	852,502	1,900,213	1,957,358

This department is to account for all expenses related to the treatment and operation of the Springs Hill Wastewater Collection System, which the City purchased from GBRA.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Professional Services					
002-6400-538.32-42	GBRA	254,726	280,000	98,389	280,000	300,000
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*	Professional Services	254,726	280,000	98,389	280,000	300,000
	Utilities Services					
002-6400-538.41-10	Electric	4,160	5,000	2,316	5,000	5,000
002-6400-538.41-29	Springs Hill System Purch	45,000	22,500	0	0	25,000
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*	Utilities Services	49,160	27,500	2,316	5,000	30,000
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**	Springs Hill WW System	303,886	307,500	100,706	285,000	330,000

This department performs all the duties and responsibilities to maintain and operate the Wastewater Treatment Plant; comply with federal and state regulations required for wastewater treatment; obtain samples from various locations; perform testing on the samples; operate the sludge press, remove the dried sludge to various locations; and maintain both plants on an 8 hour a day schedule.

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**BUDGET SUMMARY**

This budget includes a decrease in V&E Maintenance-Pumps and Motors of \$10,000. In FY13, pump at the scum well had to be replaced.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
002-6500-534.32-05	Professional Services	305	1,050	770	1,050	1,050
002-6500-534.32-35	Solid Waste Contract	21,469	22,350	8,932	22,350	23,000
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*	Professional Services	21,774	23,400	9,702	23,400	24,050
Technical Services						
002-6500-534.34-30	Testing/Inspection Fees	41,172	45,500	25,132	45,500	45,500
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*	Technical Services	41,172	45,500	25,132	45,500	45,500
Utilities Services						
002-6500-534.41-10	Electric	92,938	95,000	42,023	95,000	95,000
002-6500-534.41-50	Telephone Service	0	0	0	810	0
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*	Utilities Services	92,938	95,000	42,023	95,810	95,000
Repairs/Maintenance						
002-6500-534.43-22	V&E Maint.-Machine & Tool	4,191	4,300	0	4,400	5,400
002-6500-534.43-23	V&E Maint.-Heavy Equip.	5,201	10,500	3,335	9,400	5,600
002-6500-534.43-25	V&E Maint.-Pumps & Motors	58,177	19,800	1,449	19,800	9,800
002-6500-534.43-28	Generators	4,165	5,000	1,245	4,000	4,000
002-6500-534.43-30	Buildings Maintenance	30	500	31	500	500
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*	Repairs/Maintenance	71,764	40,100	6,060	38,100	25,300
General Supplies						
002-6500-534.61-30	Operating Supplies	12,137	5,900	3,330	5,900	5,900
002-6500-534.61-33	Chemicals	10,254	14,000	9,365	14,000	14,000
002-6500-534.61-35	Laboratory Supplies	1,529	1,900	386	1,900	1,900
002-6500-534.61-80	Minor Tools and Equipment	2,976	1,900	1,436	1,900	1,900
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*	General Supplies	26,896	23,700	14,518	23,700	23,700
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**	Geronimo Creek WWTP	254,544	227,700	97,436	226,510	213,550

This department performs all the duties and responsibilities to maintain and operate the Wastewater Treatment Plant; comply with federal and state regulations for wastewater treatment; obtain samples from various locations; perform testing on the samples; operate the sludge press, and remove the dried sludge to various locations. The plant is maintained on an 8 hour a day schedule.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Wastewater Treatment Superintendent	1	1	1
Wastewater Operator	4	4	4
Pre-Treatment Coordinator	1	1	1
Chief Operator	2	2	2
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	8	8	8

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**BUDGET SUMMARY**

This budget includes the following:

1. An increase of \$2,000 in Testing/Inspection Fees to start the permit renewal for Walnut Branch which must be completed by August 2014.
2. A decrease of \$7,500 in V&E Maintenance-Pumps and Motors. In FY12, a lift station pump failed at the plant needing repairs.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-6600-535.11-01	Regular	274,307	336,710	133,990	336,710	370,914
002-6600-535.11-20	Overtime/On Call	14,203	15,000	8,237	15,000	15,000
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* Salaries		288,510	351,710	142,226	351,710	385,914
Benefits						
002-6600-535.12-10	Payroll Taxes	21,631	26,702	10,450	26,702	28,352
002-6600-535.12-20	Retirement	40,792	43,152	16,852	43,152	48,634
002-6600-535.12-30	Health Insurance	44,880	48,423	20,004	48,423	51,612
002-6600-535.12-31	Life Insurance	516	536	226	536	536
002-6600-535.12-40	Workers' Compensation	6,329	6,317	2,972	6,317	4,958
002-6600-535.12-60	Car Allowance	2,100	2,100	1,050	2,100	2,100
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* Benefits		116,248	127,230	51,553	127,230	136,192
Professional Services						
002-6600-535.32-05	Professional Services	720	1,250	980	1,250	5,500
002-6600-535.32-35	Solid Waste Contract	22,331	23,000	2,275	23,000	23,400
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* Professional Services		23,051	24,250	3,255	24,250	28,900
Technical Services						
002-6600-535.34-30	Testing/Inspection Fees	47,747	56,600	35,533	56,600	58,600
		-----	-----	-----	-----	-----
* Technical Services		47,747	56,600	35,533	56,600	58,600
Utilities Services						
002-6600-535.41-10	Electric	159,039	180,000	86,823	175,000	175,000
002-6600-535.41-16	Electric-Reuse Pump	22,025	30,000	5,664	30,000	30,000
002-6600-535.41-20	Water	548	800	276	800	800
002-6600-535.41-50	Telephone Service	1,185	542	329	810	825
002-6600-535.41-51	Long Distance	47	100	20	100	100
002-6600-535.41-52	Telephone-Mobile Phone	825	1,050	412	825	1,500
		-----	-----	-----	-----	-----
* Utilities Services		183,669	212,492	93,525	207,535	208,225
Repairs/Maintenance						
002-6600-535.43-21	V&E Maint.-Motor Vehicles	1,621	2,000	1,325	2,000	2,000
002-6600-535.43-22	V&E Maint.-Machine & Tool	2,156	3,000	3	3,000	3,000
002-6600-535.43-23	V&E Maint.-Heavy Equip.	4,275	5,800	4,346	5,800	5,800
002-6600-535.43-25	V&E Maint.-Pumps & Motors	8,195	15,500	6,285	15,500	8,000
002-6600-535.43-30	Buildings Maintenance	161	1,900	0	1,900	500
		-----	-----	-----	-----	-----
* Repairs/Maintenance		16,408	28,200	11,958	28,200	19,300
General Supplies						
002-6600-535.61-20	Postage	234	200	48	200	200
002-6600-535.61-30	Operating Supplies	13,155	6,500	1,295	6,500	6,500
002-6600-535.61-33	Chemicals	23,042	24,500	8,478	24,500	24,500
002-6600-535.61-35	Laboratory Supplies	2,834	5,500	490	5,500	3,100
002-6600-535.61-60	Uniforms	2,812	3,360	2,880	3,360	3,905
002-6600-535.61-80	Minor Tools and Equipment	5,554	4,000	2,853	4,000	4,000
		-----	-----	-----	-----	-----
* General Supplies		47,631	44,060	16,045	44,060	42,205
Energy and Fuel						
002-6600-535.62-10	Gasoline	9,200	9,200	4,444	9,200	9,200
		-----	-----	-----	-----	-----
* Energy and Fuel		9,200	9,200	4,444	9,200	9,200
Education						

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
002-6600-535.66-10	Seminar Tuition	2,098	2,500	1,410	2,500	3,000
002-6600-535.66-20	Certification Fees	333	450	222	450	900
002-6600-535.66-50	Travel and Lodging	238	1,000	611	1,000	1,000
002-6600-535.66-55	Meals	278	600	303	600	600
002-6600-535.66-60	Dues	360	480	0	480	480
		-----	-----	-----	-----	-----
*	Education	3,307	5,030	2,546	5,030	5,980
	Depreciation					
002-6600-535.98-60	Sewer Plant	663,124	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	663,124	0	0	0	0
		-----	-----	-----	-----	-----
**	Walnut Branch WWTP	1,398,895	858,772	361,086	853,815	894,516

The Seguin Economic Development Department's mission is to retain existing jobs, create new jobs and expand the tax base through the recruitment, expansion and retention of industries and businesses.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Director of Economic Development	1	1	1
Assistant Director of Economic Development*	1	1	1
Economic Development Specialist**	1	1	1
Economic Development Analyst	0	1	1
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	3	4	4
Part-time/Seasonal:			
Intern**	1	1	0

\*1/2 of position funded by Seguin Economic Development Corporation

\*\*Funded by Seguin Economic Development Corporation

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-8000-465.11-01	Regular	198,740	205,830	87,475	205,830	227,669
		-----	-----	-----	-----	-----
*	Salaries	198,740	205,830	87,475	205,830	227,669
Benefits						
002-8000-465.12-10	Payroll Taxes	16,392	17,003	7,164	17,003	18,133
002-8000-465.12-20	Retirement	25,272	25,731	10,702	25,731	29,715
002-8000-465.12-30	Health Insurance	16,390	17,091	7,491	17,091	24,288
002-8000-465.12-31	Life Insurance	189	189	85	189	252
002-8000-465.12-40	Workers' Compensation	530	525	259	525	406
002-8000-465.12-60	Car Allowance	12,600	12,635	5,654	12,635	12,635
		-----	-----	-----	-----	-----
*	Benefits	71,373	73,174	31,355	73,174	85,429
Professional Services						
002-8000-465.32-05	Professional Services	6,730	6,000	0	1,000	6,500
		-----	-----	-----	-----	-----
*	Professional Services	6,730	6,000	0	1,000	6,500
Utilities Services						
002-8000-465.41-50	Telephone Service	752	171	86	186	175
002-8000-465.41-51	Long Distance	59	500	17	50	100
002-8000-465.41-52	Telephone-Mobile Phone	1,551	2,525	782	2,525	2,525
		-----	-----	-----	-----	-----
*	Utilities Services	2,362	3,196	885	2,761	2,800
General Supplies						
002-8000-465.61-20	Postage	63	500	16	100	500
002-8000-465.61-30	Operating Supplies	1,097	1,500	47	1,500	1,500
		-----	-----	-----	-----	-----
*	General Supplies	1,160	2,000	63	1,600	2,000
Education						
002-8000-465.66-10	Seminar Tuition	750	2,500	0	2,500	3,000
002-8000-465.66-50	Travel and Lodging	2,259	2,500	210	2,500	2,500
002-8000-465.66-55	Meals	552	1,000	38	1,000	1,000
002-8000-465.66-60	Dues	3,030	5,700	1,827	5,700	5,000
		-----	-----	-----	-----	-----
*	Education	6,591	11,700	2,075	11,700	11,500
Public Relations						
002-8000-465.67-41	Bus. Development-Travel	612	2,000	957	2,000	3,000
002-8000-465.67-42	Bus. Development-Meals	444	2,000	36	2,000	2,000
002-8000-465.67-43	Bus. Development-Lodging	827	2,000	0	2,000	2,800
002-8000-465.67-44	Bus. Development-Other	1,775	1,500	245	1,500	2,000
002-8000-465.67-45	Bus. Development-Advert.	274	500	0	500	500
002-8000-465.67-47	Bus. Developmnt-Marketing	1,764	3,500	1,470	3,500	3,500
		-----	-----	-----	-----	-----
*	Public Relations	5,696	11,500	2,218	11,500	13,800
		-----	-----	-----	-----	-----
**	Economic Development	292,652	313,400	124,071	307,565	349,698

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The Facilities Department is responsible for the janitorial services and maintenance for the City facilities.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Facilities Manager*	1	1	1
Asst. Facilities Manager	1	1	1
Building Maintenance Specialist	0	0	1
Building Maintenance Technician**	2	0	0
Service Worker	10	10	9
	--	--	--
	14	12	12

\*One-half of salary and benefits funded in General Fund.

\*\*Moved to General Fund

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**BUDGET SUMMARY**

1. An increase in Minor Tools of \$4,500 for radios for the crews, a power washer and other small hand tools.
2. A new position of Building Maintenance Specialist.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-8100-541.11-01	Regular	294,233	342,736	146,327	342,736	351,584
002-8100-541.11-20	Overtime/On Call	3,377	3,000	2,799	3,000	5,000
		-----	-----	-----	-----	-----
*	Salaries	297,610	345,736	149,126	345,736	356,584
Benefits						
002-8100-541.12-10	Payroll Taxes	22,074	25,598	11,123	25,598	26,736
002-8100-541.12-20	Retirement	39,073	41,805	18,192	41,805	44,454
002-8100-541.12-30	Health Insurance	62,561	65,514	29,195	65,514	66,792
002-8100-541.12-31	Life Insurance	720	726	330	726	694
002-8100-541.12-40	Workers' Compensation	9,122	9,133	4,515	9,133	6,584
		-----	-----	-----	-----	-----
*	Benefits	133,550	142,776	63,355	142,776	145,260
Utilities Services						
002-8100-541.41-50	Telephone Service	268	0	0	0	0
002-8100-541.41-51	Long Distance	21	30	5	30	30
002-8100-541.41-52	Telephone-Mobile Phone	1,050	1,050	525	1,050	1,500
		-----	-----	-----	-----	-----
*	Utilities Services	1,339	1,080	530	1,080	1,530
Repairs/Maintenance						
002-8100-541.43-21	V&E Maint.-Motor Vehicles	297	2,000	284	2,000	2,000
002-8100-541.43-30	Buildings Maintenance	5,817	52,500	6,795	50,000	52,500
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	6,114	54,500	7,079	52,000	54,500
General Supplies						
002-8100-541.61-30	Operating Supplies	4,961	6,000	858	5,000	5,500
002-8100-541.61-38	Cleaning Supplies	5,155	7,000	2,768	5,500	6,000
002-8100-541.61-39	Paper Goods	4,403	5,500	3,223	7,000	7,000
002-8100-541.61-60	Uniforms	3,191	5,700	4,460	5,000	5,700
002-8100-541.61-80	Minor Tools	0	0	0	0	4,500
		-----	-----	-----	-----	-----
*	General Supplies	17,710	24,200	11,310	22,500	28,700
Energy and Fuel						
002-8100-541.62-10	Gasoline	4,658	6,100	2,537	6,100	8,000
		-----	-----	-----	-----	-----
*	Energy and Fuel	4,658	6,100	2,537	6,100	8,000
Education						
002-8100-541.66-10	Seminar Tuition	205	150	0	150	500
		-----	-----	-----	-----	-----
*	Education	205	150	0	150	500
Depreciation						
002-8100-541.98-85	Facilities & Grounds	2,084	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	2,084	0	0	0	0
Inventory (Over)/Short						
002-8100-541.99-99	(Overage)/Shortage	57	0	0	0	0
		-----	-----	-----	-----	-----
*	Inventory (Over)/Short	57	0	0	0	0
		-----	-----	-----	-----	-----
**	Facilities	463,327	574,542	233,936	570,342	595,074

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The Information Technologies Department is responsible for the purchase and maintenance of all computers, printers, software, servers, etc. within the City of Seguin. This budget was established and designated strictly for the City's computer/information technologies. Previously, the majority of these expenses were budgeted within the individual departments. The costs for this department are shared equally by the General Fund and the Utility Fund.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Information Systems Manager*	1	1	1
Information Systems Supervisor*	0	0	1
Information Systems Specialist*	1	1	0
Information Systems Technician*	1	1	2
	--	--	--
	3	3	4

\*1/2 of salary and benefits funded in General Fund.

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**BUDGET SUMMARY**

This budget includes the following:

1. An increase in Office Maintenance-Computers of \$9,000 due to some maintenance contracts coming on for the first full year.
2. An upgrade in the position of Information Systems Specialist to Information Systems Supervisor.
3. An additional position of Information Systems Technician.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-8700-480.11-01	Regular	72,152	78,183	35,491	78,183	102,037
		-----	-----	-----	-----	-----
*	Salaries	72,152	78,183	35,491	78,183	102,037
Benefits						
002-8700-480.12-10	Payroll Taxes	5,782	6,337	2,862	6,337	8,237
002-8700-480.12-20	Retirement	9,997	10,440	4,745	10,440	13,825
002-8700-480.12-30	Health Insurance	8,160	8,545	4,182	8,545	12,144
002-8700-480.12-31	Life Insurance	94	95	47	95	126
002-8700-480.12-40	Workers' Compensation	202	204	107	204	185
002-8700-480.12-60	Car Allowance	6,058	6,317	3,150	6,317	7,200
		-----	-----	-----	-----	-----
*	Benefits	30,293	31,938	15,093	31,938	41,717
Utilities Services						
002-8700-480.41-50	Telephone Service	151	0	0	0	0
002-8700-480.41-51	Long Distance	8	25	3	0	25
002-8700-480.41-52	Telephone-Mobile Phone	1,298	1,350	675	1,350	1,350
		-----	-----	-----	-----	-----
*	Utilities Services	1,457	1,375	679	1,350	1,375
Repairs/Maintenance						
002-8700-480.43-12	Office Maint.-Computer	50,060	53,500	26,182	60,000	72,000
002-8700-480.43-15	Office Maint.-WiFi Netwrk	600	4,725	1,425	4,725	4,725
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	50,660	58,225	27,607	64,725	76,725
General Supplies						
002-8700-480.61-20	Postage	58	50	0	50	50
002-8700-480.61-30	Operating Supplies	927	500	74	500	500
002-8700-480.61-80	Minor Tools	194	300	32	300	250
		-----	-----	-----	-----	-----
*	General Supplies	1,179	850	106	850	800
Education						
002-8700-480.66-10	Seminar Tuition	1,800	2,200	360	2,200	2,200
002-8700-480.66-50	Travel and Lodging	0	900	191	900	650
002-8700-480.66-55	Meals	0	250	125	250	175
002-8700-480.66-60	Dues	50	50	50	50	50
002-8700-480.66-70	Subscriptions	0	15	0	15	15
		-----	-----	-----	-----	-----
*	Education	1,850	3,415	726	3,415	3,090
		-----	-----	-----	-----	-----
**	Information Technologies	157,591	173,986	79,702	180,461	225,744

The position of City Attorney has a separate budget similar to the position of City Secretary. The costs for this position are shared equally by the General Fund and the Utility Fund. Previously, these costs were placed in the Non-Departmental budgets.

The City Attorney provides legal advice to Mayor, City Council, City Manager, and other City personnel on a variety of issues relating to City services. The City Attorney prepares City ordinances, reviews contracts, prepares easements, and attends the regular meetings of City Council.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
City Attorney	1	1	1
	--	--	--
	1	1	1

\* One-half of salary and benefits is funded in the General Fund.

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**BUDGET SUMMARY**

This budget includes a decrease in Attorney Fees of \$51,795. In FY12, funds were appropriated from a credit received from LCRA for which the funds were used towards legal fees associated with the wholesale power contract.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
002-8900-412.11-01	Regular	51,787	54,910	24,754	54,910	58,229
		-----	-----	-----	-----	-----
*	Salaries	51,787	54,910	24,754	54,910	58,229
Benefits						
002-8900-412.12-10	Payroll Taxes	3,811	4,155	1,894	4,155	4,248
002-8900-412.12-20	Retirement	6,486	6,732	3,035	6,732	7,335
002-8900-412.12-30	Health Insurance	2,732	2,848	1,394	2,848	3,036
002-8900-412.12-31	Life Insurance	31	32	16	32	32
002-8900-412.12-40	Workers' Compensation	132	132	69	132	98
		-----	-----	-----	-----	-----
*	Benefits	13,192	13,899	6,408	13,899	14,749
Professional Services						
002-8900-412.32-15	Attorney Fees	50,662	274,295	3,525	274,295	222,500
		-----	-----	-----	-----	-----
*	Professional Services	50,662	274,295	3,525	274,295	222,500
Utilities Services						
002-8900-412.41-50	Telephone Service	55	0	0	0	0
002-8900-412.41-51	Long Distance	4	100	1	30	100
002-8900-412.41-52	Telephone-Mobile Phone	450	451	225	451	451
		-----	-----	-----	-----	-----
*	Utilities Services	509	551	226	481	551
General Supplies						
002-8900-412.61-10	Office Supplies	184	250	1	200	250
002-8900-412.61-20	Postage	46	150	22	75	150
		-----	-----	-----	-----	-----
*	General Supplies	230	400	23	275	400
Education						
002-8900-412.66-10	Seminar Tuition	313	500	0	275	500
002-8900-412.66-50	Travel and Lodging	0	500	55	175	500
002-8900-412.66-55	Meals	0	100	0	50	100
002-8900-412.66-60	Dues	143	200	0	200	200
002-8900-412.66-70	Subscriptions	388	345	141	345	350
		-----	-----	-----	-----	-----
*	Education	844	1,645	196	1,045	1,650
		-----	-----	-----	-----	-----
**	City Attorney	117,224	345,700	35,133	344,905	298,079

**BUDGET SUMMARY**

This budget includes the following:

1. An increase of \$200,000 for Indirect Cost Allocation.
2. An increase in the Transfers to Retiree Insurance Fund of \$37,368. In FY13, funds were transferred out of the Workers' Compensation Fund.
3. A decrease in Downtown/North Austin Corridor loan program of \$250,000. Due to program is in the infancy stages, no additional funds have been appropriated.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
002-9000-599.32-09	Preventive Medical	746	1,600	475	1,050	1,600
		-----	-----	-----	-----	-----
* Professional Services		746	1,600	475	1,050	1,600
Utilities Services						
002-9000-599.41-10	Electric	16,759	22,500	8,863	21,000	22,000
002-9000-599.41-20	Water	2,065	2,600	1,193	2,600	2,600
002-9000-599.41-30	Sewer	1,262	1,800	596	1,350	1,500
002-9000-599.41-50	Telephone Service	10,042	19,545	9,310	21,000	21,000
002-9000-599.41-51	Long Distance	433	150	142	300	300
002-9000-599.41-53	Internet Access	9,659	9,650	4,669	9,695	9,695
002-9000-599.41-70	Cable Television	585	0	0	0	0
		-----	-----	-----	-----	-----
* Utilities Services		40,805	56,245	24,774	55,945	57,095
Repairs/Maintenance						
002-9000-599.43-24	V&E Maint.-Communications	22,763	32,650	12,796	30,000	35,000
002-9000-599.43-28	Generators	2,292	3,000	1,146	2,500	2,800
002-9000-599.43-31	Bldg. Maint.-Annual Cont.	3,253	6,000	0	4,000	4,000
		-----	-----	-----	-----	-----
* Repairs/Maintenance		28,308	41,650	13,942	36,500	41,800
Rental						
002-9000-599.44-15	Office Equipment	8,409	8,500	3,891	8,000	8,000
		-----	-----	-----	-----	-----
* Rental		8,409	8,500	3,891	8,000	8,000
Insurance						
002-9000-599.52-10	Building/Auto Liability	95,229	125,000	104,313	125,000	125,000
002-9000-599.52-40	Unemployment Insurance	14,152	20,000	0	5,000	15,000
		-----	-----	-----	-----	-----
* Insurance		109,381	145,000	104,313	130,000	140,000
General Supplies						
002-9000-599.61-41	City Hall Operating Supp.	998	1,500	940	1,500	1,500
002-9000-599.61-42	Records Management Sup.	829	1,500	0	1,500	1,500
		-----	-----	-----	-----	-----
* General Supplies		1,827	3,000	940	3,000	3,000
Miscellaneous						
002-9000-599.65-11	Credit Card Service Fees	26,050	25,000	14,379	36,500	40,000
002-9000-599.65-15	Cash Over/Short	71-	100	238	100	100
002-9000-599.65-91	Bad Debt Expense	180,242	175,000	113-	175,000	175,000
002-9000-599.65-92	Indirect Cost Allocation	3,430,197	3,200,000	1,600,000	3,200,000	3,400,000
		-----	-----	-----	-----	-----
* Miscellaneous		3,636,418	3,400,100	1,614,504	3,411,600	3,615,100
Public Relations						
002-9000-599.67-48	Dwntwn/N Austin Corridor	0	250,000	0	250,000	0
		-----	-----	-----	-----	-----
* Public Relations		0	250,000	0	250,000	0
Intragvt. Transfers						
002-9000-599.82-22	Utility I&S Fund	1,849,997	1,828,443	914,222	1,828,443	1,760,704
002-9000-599.82-23	Utility Capital Projects	1,272,750	6,097,958	5,274,216	6,097,958	901,550
002-9000-599.82-92	Transfers to Retiree Ins.	42,228	0	0	0	37,368
		-----	-----	-----	-----	-----
* Intragvt. Transfers		3,164,975	7,926,401	6,188,438	7,926,401	2,699,622
Use of Fund Balance						
002-9800-599.96-00	Use of Retained Earnings	0	5,967,958-	0	5,967,958-	901,550-
		-----	-----	-----	-----	-----

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
*	Use of Fund Balance	0	5,967,958-	0	5,967,958-	901,550-
	Depreciation					
	002-9000-599.98-90 Non-Departmental	48,157	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	48,157	0	0	0	0
	Inventory (Over)/Short					
	002-9000-599.99-99 (Overage)/Shortage	244-	0	0	0	0
		-----	-----	-----	-----	-----
*	Inventory (Over)/Short	244-	0	0	0	0
**	Utility	7,038,782	5,864,538	7,951,276	5,854,538	5,664,667

**UTILITY**

**FUND**

**CAPITAL**

**PROJECTS**

**UTILITY FUND  
CAPITAL EQUIPMENT**

<u>Project</u>	<u>Estimated Cost</u>	<u>Recommended Funding</u>	<u>Funding Source</u>
1. Technology Items	\$100,000	\$3,498 \$52,102 \$44,000	FY2012 FY2013 FY2014
2. Misc. Equipment (Water/Sewer Maint./Electric)	\$25,000	\$8,700 \$16,300	FY2013 FY2014
3. Backhoe Hydraulic Breaker (Water/Wastewater)	\$15,000	\$15,000	FY2014
4. Phasing Equipment (Electric)	\$22,000	\$22,000	FY2014
5. Harmonics Equipment (Electric)	\$8,000	\$8,000	FY2014
6. Wastewater 18" Plug Valve (WWTP)	\$8,000	\$8,000	FY2014
7. Mini Excavator and Trailer (Water/Wastewater)	\$40,000	\$40,000	FY2014
8. Digger Truck (Electric)	\$200,000		
9. Backhoe (Water Distribution)	\$76,000		
10. Chlorine Sulfur Dioxide Tank Scales (WB & GC WWTP)	\$16,000		
11. 5-Yard Dump Truck (Water/Wastewater/Electric)	\$63,000		
12. RAS/WAS Doppler Flow Meters (WB & GC WWTP)	\$16,000		
13. SO2 and Chlorine Replacement (GC WWTP)	\$7,000		
14. 1 Ton Crew Truck (Water/Wastewater)	\$45,000		
15. 2 – Gators with Bed (WB & GC WWTP)	\$20,000		
<b>TOTAL</b>	<b>\$661,000</b>	<b>\$217,600</b>	

Note: \$153,300 from FY2014

**UTILITY FUND  
MULTI-YEAR CAPITAL IMPROVEMENTS PLAN**

<u>Project</u>	<u>Estimated Cost</u>	<u>Recommended Funding</u>	<u>Funding Source</u>
1. Automated Meter Reading (AMR) Project	\$4,000,000	\$4,000,000	2008 URB
2. Walnut Branch WWTP Phosphorous Study	\$25,000	\$25,000	FY2011
3. River Street Drainage System/Water/Sewer Replacement Manholes/Valve Adjustments on Kingsbury Street	\$725,000 \$75,000	\$725,000 \$75,000	2010 URB FY2009
4. San Marcos Drainage System/Water/Sewer Replacement	\$1,500,000	\$1,500,000	2010 URB
5. Heideke Street Drainage System/Water & Sewer Replacement	\$775,000	\$775,000	2010 URB
6. River/San Marcos/Heideke Electric Replacement	\$900,000	\$900,000	FY2011
7. Additions to Street Drainage System/Water/Sewer Repl. (Elm, Ireland, Mosheim, Walnut, Heideke, San Marcos, Bauer, Mountain)	\$100,000	\$100,000	FY2012
8. Additions to Street Drainage System/Electric Repl.	\$170,000	\$170,000	FY2012
9. North Austin/TXDOT Project Water/Sewer/Electric Replacement	\$1,710,000	\$1,460,000 \$250,000	FY2011 FY2014
Construction	\$1,460,000		
Right-of-Way/Easement Acquisition	<u>\$250,000</u>		
	\$1,710,000		
10. Wastewater Technically Based Local Limits Study	\$65,000	\$65,000	FY2010
11. Austin Street – Manholes/Valve Adjustments	\$100,000	\$100,000	FY2011
12. Water Plant Filter Pipe Gallery Painting	\$195,000	\$195,000	FY2012
13. Water Storage Tank/North 123 Bypass/Land Demo 150,000 Gallon Tank	\$3,023,742	\$1,180,000 \$ 880,000 \$ 300,000 \$ 140,000 \$ 523,742	EDA SEDC IFF FY2012 FY2013
14. Enterprise Software Consultant	\$50,000	\$25,000 \$25,000	FY2012 GFFY2012
15. GVEC Equipment Purchase/Service Area Conversion	\$350,000	\$350,000	HRSF
16. Outage Management System	\$400,000	\$400,000	HRSF

17.	Two Under-Build Circuits (Cushman Sub to King St/Cushman Sub to 123 Bypass)	\$500,000	\$500,000	HRSF
18.	Aldama Street/Tyson Sanitary Sewer Upgrade	\$250,000	\$250,000	FY2010
19.	Mountain/River Street Parking Lot and Seal Coat	\$21,478	\$ 7,193 \$14,285	GFFY2011 FY2013
20.	Sanitary Sewer Overflow (SSO) Program Phase II Repairs for Issue's found in the smoke testing Highest Priority \$ 650,000 Customer Repairs \$ 50,000 Midlevel Priority \$ 400,000 Lowest Priority \$ 100,000 <u>\$1,200,000</u>	\$1,200,000	\$768,121	FY2013
21.	Utility Warehouse Planning/Improvements	\$119,335	\$69,335 \$50,000	FY2012 FY2013
22.	Outfall Line Relocation (GCWWTP)	\$300,000	\$300,000	FY2013
23.	Water Plant #1 Accelerator Rehab/24" Surface Flow Meter	\$874,332	\$874,332	FY2013
24.	Sanitary Sewer Replacement/Upgrade Heideke St. @IH-10 to Martindale to OVN and Stempel Rd. to 123 Bypass to Heideke St.	\$800,000	\$600,000 \$200,000	IFF SEDC
25.	Fuel Tank Removals	\$50,000	\$25,000 \$25,000	FY2013 UTFY2013
26.	Digester Drain System (WBWWTP)	\$10,000	\$10,000	FY2013
27.	HVAC Test/Balance (City Hall)	\$15,000	\$7,500 \$7,500	FY2013 GFFY2013
28.	Oil Pit Roof/Fence Safety (Vehicle Maint.)	\$8,000	\$4,000 \$4,000	FY2013 GFFY2013
29.	Subdivision/Zoning Unified Code	\$187,500	\$87,500 \$87,500 \$6,250 \$6,250	FY2013 GFFY2013 FY2014 GFFY2014
30.	OVN Septic Tank Decommission	\$277,817	\$166,689 \$90,000 \$21,000	TCEQ FY2014 In-kind
31.	Meadows @ Nolte Farms Liftstation Relocation	\$150,000	\$150,000	FY2013

32.	123 Bypass Water Loop		\$980,000	\$780,000	FY2013
	Phase II – US90A to Countryside	\$780,000		\$442,000	FY2014
	Phase III – Countryside to Meadows at Nolte Farms	<u>\$442,000</u>			
		\$1,220,000			
33.	Electric - Reconductor along Heideke Street from IH-10 to 123 Bypass		\$250,000	\$200,000	FY2013
				\$50,000	FY2014
34.	Electric – Reconductor Heideke and E. Court (Heideke/Walnut South to East Court) (Heideke/East Court & West to Milam)		\$300,000	\$250,000	FY2013
				\$50,000	FY2014
35.	Enterprise Software		\$850,000	\$375,000	FY2013
				\$375,000	GFFY2013
				\$50,000	FY2014
				\$50,000	GFFY2014
36.	Sanitary Sewer Extension Hwy 46 – Matthies to Wyatt Arp		\$155,000	\$155,000	SEDC
37.	Solid Thickner Clarifier/Reuse Basin and Demo (Water Plant) Engineering	\$185,000	\$1,850,000	\$185,000	FY2014
	Construction	<u>\$1,665,000</u>		\$1,665,000	URB Pending
		\$1,850,000			
38.	Round House Raw Pump (Water Plant)		\$60,000	\$60,000	FY2014
39.	Filter 1 & 2 Waste Valve Replacement (Water Plant)		\$30,000	\$30,000	FY2014
40.	Rehab #4 Rotor Brush (Geronimo Creek WWTP)		\$85,000	\$85,000	FY2014
41.	Utility Operations Center		\$10,000,000		
42.	Wal-Mart Development Area		\$670,000		FP
	Water Improvements	\$265,000			
	Sewer Improvements	<u>\$405,000</u>			
		\$670,000			
43.	18” Walnut Branch Sewer Replacement (Tyson to 24” main @ Taylor and Guadalupe St.)		\$1,600,000		
44.	Water Storage Tank North 123 Bypass (Fencing/Landscaping/Signage)		\$200,000		
45.	Sagebiel Road Sewer Upgrade		\$150,000		
46.	Liquid Chemical Disinfection and Dechlorination		\$85,000		
47.	City Hall Parking Lot		\$50,000		

48.	Sanitary Sewer Replacement Upgrades		\$1,555,000
	Phase I - Crossroads L.S. to IH-10	\$700,000	
	Phase II- IH-10 to Stempel Rd	\$400,000	
	Phase III - Stempel Rd to Continental	<u>\$455,000</u>	
		\$1,555,000	
49.	Replace/Rebuild two final clarifiers at Walnut Branch		\$550,000
50.	Replace Filter Media – Filters #1 & 2		\$200,000
51.	Paint Roundhouse Pump, Raw Water Pump, Distribution Pump, Station, and Install New Transfer Pump		\$500,000
52.	Water Storage Tank Maintenance Program		\$500,000
	Phase IV – Lucille Tank Repainting	\$500,000	
53.	Water Main Extensions		\$620,000
	Jefferson to Hwy 46 to BB Rd	\$340,000	
	B&B Rd to Burgess St	<u>\$280,000</u>	
		\$620,000	
54.	123 Bypass Booster Pump Station Upgrade & Electrical		\$900,000
55.	Highway 90 Water Extension (123 Bypass to Interstate 10)		\$480,000
56.	Return Activated Sludge, Waste Activated Sludge and Sludge Lines, Flow Meter – Geronimo Creek & Walnut Branch WWTP		\$25,000
57.	Water Plant SCADA Control Conversion		\$880,000
58.	Wastewater and Pretreatment Software		\$80,000
59.	Alley Water Main Replacement		\$460,000
	Weinert/Kingsbury/Cherry to Peach	\$120,000	
	Weinert/Cedar/Cherry to Peach	\$90,000	
	Baxter/Roosevelt/Bauer to Heideke	\$125,000	
	Roosevelt/Rosemary/Bauer to Heideke	<u>\$125,000</u>	
		\$460,000	
60.	Keller Lane Water-Sewer Replacement		\$350,000
61.	Kathy/Gloria Drive Water Line (Fire Protection)		\$120,000
62.	Electric – Reconductor from Seguin Substation (Martindale, Bauer, Baxter, Austin to Krezdorn St)		\$800,000

63.	Plant #2 Clarifier Metal Repainting & Repair	\$350,000
64.	Sluice Gates and Chlorine Basin Detention Wall Replacement - Geronimo Creek WWTP	\$60,000
65.	Electric – Reconductor – King Street (College to Schuessler)	\$80,000
66.	System-Wide Sanitary Sewer Study	\$150,000
67.	Ten 3-Phase Switches Electric System	\$110,000
68.	800 Blk. Williams Water Line (Fire Protection)	\$100,000
69.	Dove Lane & Robin Lane Water Line (Fire Protection)	\$80,000
70.	Belmarez & Collins Water Line (Fire Protection)	\$75,000
71.	Rosewood Street Water Line (Fire Protection)	\$75,000
72.	Miller & Legette Water Line (Fire Protection)	\$120,000
73.	SCADA System – Geronimo Creek and Walnut Branch WWTP	\$275,000
74.	Lift Stations SCADA System	\$50,000
75.	Bismark & Olive Water Line (Fire Protection)	\$120,000
76.	Memorial Drive Water Upgrade (TLU Fire Protection)	\$60,000
77.	Electric – Reconductor from Seguin Substation (Along North Heideke to Bauchman Lane)	\$150,000
78.	Milam Street Sanitary Sewer Replacement	\$650,000
79.	Water Line East Side – 123 Bypass/FM20 to Strempel	\$520,000
80.	Water Extension 123 Bypass (South of Green Gate Nursery on west side)	\$200,000
81.	Digester Conversion/Upgrades – Walnut Branch WWTP and repairs to existing Digester.	\$150,000
82.	Water Line on Fleming Drive (C. H. Matthies to FM 78)	\$280,000
83.	Water Line Upgrade Old Martindale Road East of 123 Bypass	\$350,000
84.	Walnut Branch WWTP Chlorine System Rehab	\$350,000
85.	Return Activated Sludge Pumps to Variable Speed Drives -Geronimo Creek WWTP	\$30,000

86. Water Line Austin Street (IH-10 to Strempe Rd)	\$255,000	
87. Electric – 123 Bypass Line Extension (IH-10 to Kingsbury)	\$250,000	
88. Water Line – North Guadalupe St & Stremple off Austin Street	\$220,000	
89. Water Line East Side 123 Bypass/IH-10 to railroad	\$480,000	
90. IH-10 Water Main Extension (Steve Garcia Property)	\$150,000	
91. Water Line on US90 IH-10 to Old Ilka Rd	\$1,110,000	
92. Water Line on Joe Carrillo Street from Jim Barnes School to FM466	\$200,000	
93. Re-conductor/Poles Seguin West Substation to Guadalupe Street along RR to RNPP	\$700,000	
94. Olive Street Water Line (Fire Protection)	\$175,000	
95. Water Line Along FM20 from 123 to Old Martindale	\$1,200,000	
96. Highway 46 Water Extension (Kingsbury to Matthies Dr)	\$360,000	
97. Electric – TLU Overhead to Underground Conversion	\$125,000	
98. No. 1 and No. 2 Clarifiers Rebuild (WBWWTP)	\$300,000	
<b>TOTAL</b>	<b>\$54,172,204</b>	<b>\$23,297,197</b>

Note: \$1,298,250 from FY2014

**Legend**

UFCB – Utility Fund Capital Budget  
 IFF – Impact Fee Fund  
 URB – Utility Revenue Bonds  
 GF – General Fund  
 LCRA – Lower Colorado River Authority Transmission Line Purchase  
 N/A – Cost Estimate not available  
 DC – Developer Contribution  
 GOB – General Obligation Bonds  
 SECOG – State Energy Conservation Office Grant  
 SEDC – Seguin Economic Development Corporation  
 EF – Emergency Fund  
 EDA – U.S. Economic Development Administration (Non-Binding Commitment)  
 HRSF – Hydro Right Subordination Fund  
 CWAG – Clean Water Act Grant  
 FP – Financing Pending  
 TCEQ – Texas Commission on Environmental Quality Grant

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Intergovernmental Revenue						
State/Federal Gov. Grants						
038-0000-334.48-00	TCEQ Grant	0	0	0	0	166,689
038-0000-334.96-00	SECO Grant	77,513	0	0	0	0
<hr/>						
*	State/Federal Gov. Grants	77,513	0	0	0	166,689
<hr/>						
**	Intergovernmental Revenue	77,513	0	0	0	166,689
<hr/>						
Other Revenues						
Interest Revenues						
038-0000-361.01-00	Interest-Pooled Cash	99-	0	73-	320-	0
038-0000-361.02-00	Interest-Investment Pools	14,722	10,000	8,426	14,000	10,000
038-0000-361.88-00	Pure & Gentle Soap Prod.	34,803	33,036	16,745	33,036	31,174
<hr/>						
*	Interest Revenues	49,426	43,036	25,097	46,716	41,174
<hr/>						
Miscellaneous Revenues						
038-0000-362.30-00	Miscellaneous	22,210	0	0	0	0
038-0000-362.47-00	Love's Reimbursement	28,834	0	0	0	0
<hr/>						
*	Miscellaneous Revenues	51,044	0	0	0	0
<hr/>						
**	Other Revenues	100,470	43,036	25,097	46,716	41,174
<hr/>						
Other Financing Sources						
Intragovernmental Trnsfrs						
038-0000-391.20-00	Transfers from Utility	1,272,750	6,097,958	5,274,216	6,097,958	901,550
<hr/>						
*	Intragovernmental Trnsfrs	1,272,750	6,097,958	5,274,216	6,097,958	901,550
<hr/>						
Sale of Fixed Assets						
038-0000-392.20-00	Sale of Equipment	800	0	10	32,819	0
<hr/>						
*	Sale of Fixed Assets	800	0	10	32,819	0
<hr/>						
**	Other Financing Sources	1,273,550	6,097,958	5,274,226	6,130,777	901,550
<hr/>						
***	Utility Capital Projects	1,451,533	6,140,994	5,299,323	6,177,493	1,109,413

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
038-9000-599.32-05	Professional Services	30,508	181,642	30,035	165,418	262,939
038-9000-599.32-97	Contractor	0	185,000	33,469	185,000	0
-----						
*	Professional Services	30,508	366,642	63,504	350,418	262,939
Energy and Fuel						
038-9000-599.62-10	Gasoline	957	9,044	0	9,044	0
-----						
*	Energy and Fuel	957	9,044	0	9,044	0
Miscellaneous						
038-9000-599.65-65	Housing Initiatives	12,500	0	0	0	0
-----						
*	Miscellaneous	12,500	0	0	0	0
Capital Outlay						
038-9000-599.70-10	Land	41,217	0	0	0	0
038-9000-599.70-25	Improvements to Buildings	10,685	194,321	7,471	38,251	0
038-9000-599.70-30	Impr. Other Than Building	2,275,452	9,146,459	696,761	2,311,508	1,152,000
038-9000-599.70-61	Mach. & Equip.-Office	46,128	509,450	43,312	122,000	94,000
038-9000-599.70-62	Mach. & Equip.-Heavy Eqp.	0	0	0	0	69,300
038-9000-599.70-63	Mach. & Equip.-Mjr. Tools	0	0	0	0	40,000
038-9000-599.70-65	Mach. & Equip.-Small Eqp.	29,222	121,694	23,084	111,075	0
038-9000-599.70-71	Transportation-Vehicles	286,839	173,279	140,633	164,309	0
-----						
*	Capital Outlay	2,689,543	10,145,203	911,261	2,747,143	1,355,300
Capital Projects						
038-9000-599.75-10	Utility Distribution Proj	0	300,000	0	0	0
-----						
*	Capital Projects	0	300,000	0	0	0
Use of Fund Balance						
038-9800-599.96-00	Use of Retained Earnings	0	335,000-	0	0	508,826-
038-9800-599.96-01	Project Roll/Prior Years	0	4,807,455-	0	0	0
-----						
*	Use of Fund Balance	0	5,142,455-	0	0	508,826-
Depreciation						
038-9000-599.98-91	Gain/Loss on Assets	7,283	0	0	0	0
-----						
*	Depreciation	7,283	0	0	0	0
**	Utility Capital Projects	2,740,791	5,678,434	974,765	3,106,605	1,109,413

**COLISEUM**

**FUND**

The Coliseum is a multi-purpose facility rented by the public for a variety of functions including conventions, seminars, trade shows, banquets, dances, pageants, craft shows, and local business organization events. It has 12,000 square feet of meeting and exhibition space and seats 1200 for lecture and 1000 for banquets. It includes kitchen and concession facilities, portable stage with controlled lighting for theatrical performances and a 600 space car parking area.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Event Coordinator	1	1	1
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	1	1	1

**BUDGET SUMMARY**

This budget includes the following:

1. A decrease in Buildings Maintenance of \$62,000. A budget amendment of \$80,000 occurred mid-year of FY13 to purchase a new digital sign. These funds will be transferred to General Fund Capital Projects account in order to appropriate the funds for FY14.
2. A decrease in Improvements to Buildings of \$45,000. In FY13, funds were appropriated for the replacement of the stage.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Culture and Recreation						
007-0000-347.50-01	Rental Fees	69,047	70,000	28,915	60,000	65,500
007-0000-347.50-02	Concession Income	9,261	9,500	4,887	9,500	7,500
		-----	-----	-----	-----	-----
*	Culture and Recreation	78,308	79,500	33,802	69,500	73,000
		-----	-----	-----	-----	-----
**	Charges for Services	78,308	79,500	33,802	69,500	73,000
Other Revenues						
Interest Revenues						
007-0000-361.01-00	Interest-Pooled Cash	81-	100-	16-	45-	0
007-0000-361.02-00	Interest-Investment Pools	196	150	100	170	100
		-----	-----	-----	-----	-----
*	Interest Revenues	115	50	84	125	100
Miscellaneous Revenues						
007-0000-362.92-00	Credit Card Service Fees	6	0	0	0	0
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	6	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	121	50	84	125	100
Other Financing Sources						
Intragovernmental Trnsfrs						
007-0000-391.60-00	Transfers from Occupancy	159,500	261,250	90,625	261,250	184,575
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	159,500	261,250	90,625	261,250	184,575
		-----	-----	-----	-----	-----
**	Other Financing Sources	159,500	261,250	90,625	261,250	184,575
		-----	-----	-----	-----	-----
***	Coliseum	237,929	340,800	124,512	330,875	257,675

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
007-1500-454.11-01	Regular	35,455	35,554	15,802	35,554	37,348
007-1500-454.11-20	Overtime/On Call	1,000	1,000	485	1,000	1,500
* Salaries		36,455	36,554	16,287	36,554	38,848
Benefits						
007-1500-454.12-10	Payroll Taxes	2,789	2,809	1,248	2,809	3,032
007-1500-454.12-20	Retirement	4,535	4,400	1,980	4,400	4,930
007-1500-454.12-30	Health Insurance	5,463	5,697	2,871	5,697	6,072
007-1500-454.12-31	Life Insurance	63	63	32	63	63
007-1500-454.12-40	Workers' Compensation	111	105	56	105	63
* Benefits		12,961	13,074	6,188	13,074	14,160
Utilities Services						
007-1500-454.41-10	Electric	52,719	50,000	22,741	53,000	53,000
007-1500-454.41-20	Water	2,825	4,000	1,206	3,000	3,000
007-1500-454.41-30	Sewer	2,348	3,000	1,004	2,500	2,500
007-1500-454.41-40	Gas-Centerpoint	3,029	3,000	125	3,000	3,000
007-1500-454.41-50	Telephone Service	1,665	1,150	430	1,150	1,700
007-1500-454.41-51	Long Distance	24	50	10	50	50
007-1500-454.41-53	Internet Access	928	925	308	925	930
* Utilities Services		63,538	62,125	25,823	63,625	64,180
Cleaning						
007-1500-454.42-10	Janitorial Services	80,000	80,000	40,000	80,000	80,000
* Cleaning		80,000	80,000	40,000	80,000	80,000
Repairs/Maintenance						
007-1500-454.43-11	Office Maint.-Equipment	0	200	0	200	200
007-1500-454.43-22	V&E Maint.-Machine & Tool	1,145	1,500	0	1,500	1,500
007-1500-454.43-30	Buildings Maintenance	18,802	98,000	11,557	98,000	36,000
007-1500-454.43-31	Bldg. Maint.-Annual Cont.	1,724	3,600	2,386	3,600	8,700
* Repairs/Maintenance		21,671	103,300	13,943	103,300	46,400
Rental						
007-1500-454.44-15	Office Equipment	375	500	205	500	500
* Rental		375	500	205	500	500
General Supplies						
007-1500-454.61-20	Postage	212	400	113	400	300
007-1500-454.61-30	Operating Supplies	2,555	5,000	3,188	5,000	4,000
007-1500-454.61-80	Minor Tools and Equipment	4,221	5,800	2,637	5,800	5,800
* General Supplies		6,988	11,200	5,938	11,200	10,100
Miscellaneous						
007-1500-454.65-11	Credit Card Service Fees	565	500	299	500	600
* Miscellaneous		565	500	299	500	600
Education						
007-1500-454.66-10	Seminar Tuition	0	200	0	200	200
007-1500-454.66-50	Travel and Lodging	0	200	0	200	200
007-1500-454.66-55	Meals	0	400	0	400	400
* Education		0	800	0	800	800

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Public Relations						
007-1500-454.67-10	Public Relations	797	2,000	0	2,000	2,000
-----						
*	Public Relations	797	2,000	0	2,000	2,000
Capital Outlay						
007-1500-454.70-25	Improvements to Buildings	8,074	45,000	0	45,000	0
-----						
*	Capital Outlay	8,074	45,000	0	45,000	0
Use of Fund Balance						
007-9800-599.97-00	Use of Fund Balance	0	14,253-	0	25,678-	0
-----						
*	Use of Fund Balance	0	14,253-	0	25,678-	0
**	Coliseum	231,424	340,800	108,683	330,875	257,588



**AQUATICS**

**FUND**

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The City of Seguin's Aquatic Center Complex, located at Starcke Park East opened on July 1, 1991. The project was funded with the Texas Local Park, Recreation and Open Space Fund, through the Texas Parks and Wildlife Department. The center point of this complex is a wave pool of approximately 14,500 sq. ft. The pool is constructed with a zero depth to six feet. This enables the pool to be accessible by Senior citizens and the handicapped. A bathhouse is constructed to provide for restrooms, admission area, concession area, and pool manager and lifeguard office.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Temporary/Seasonal:			
Pool Manager	2	2	2
Lifeguard Instructors	9	9	9
Cashiers	4	4	4
	--	--	--
	15	15	15

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Culture and Recreation						
008-0000-347.20-01	Gate Admissions	42,144	50,000	0	50,000	44,000
008-0000-347.20-02	Concession Receipts	20,834	20,000	0	20,000	20,000
008-0000-347.20-03	Swimming Lessons/Act.	1,983	3,000	0	3,000	2,000
008-0000-347.20-04	Group Functions	19,975	11,500	0	11,500	20,000
008-0000-347.20-06	Day Camp Admissions	6,850	6,500	0	6,500	6,000
		-----	-----	-----	-----	-----
*	Culture and Recreation	91,786	91,000	0	91,000	92,000
		-----	-----	-----	-----	-----
**	Charges for Services	91,786	91,000	0	91,000	92,000
Other Revenues						
Interest Revenues						
008-0000-361.01-00	Interest-Pooled Cash	37-	0	2-	0	0
008-0000-361.02-00	Interest-Investment Pools	17	20	5	0	0
		-----	-----	-----	-----	-----
*	Interest Revenues	20-	20	3	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	20-	20	3	0	0
		-----	-----	-----	-----	-----
***	Aquatic Center	91,766	91,020	3	91,000	92,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
008-8800-456.11-01	Regular	40,666	39,276	0	39,276	41,263
-----						
*	Salaries	40,666	39,276	0	39,276	41,263
Benefits						
008-8800-456.12-10	Payroll Taxes	3,111	3,004	0	3,004	3,157
008-8800-456.12-40	Workers' Compensation	967	884	0	884	661
-----						
*	Benefits	4,078	3,888	0	3,888	3,818
Professional Services						
008-8800-456.32-05	Professional Services	3,567	4,000	770	4,000	4,400
-----						
*	Professional Services	3,567	4,000	770	4,000	4,400
Utilities Services						
008-8800-456.41-10	Electric	10,658	13,000	1,418	13,000	12,000
008-8800-456.41-20	Water	2,165	4,000	492	4,000	3,000
008-8800-456.41-30	Sewer	317	1,500	210	1,500	1,000
008-8800-456.41-50	Telephone Service	319	200	89	212	210
008-8800-456.41-51	Long Distance	2	0	0	0	0
-----						
*	Utilities Services	13,461	18,700	2,209	18,712	16,210
Repairs/Maintenance						
008-8800-456.43-22	V&E Maint.-Machine & Tool	355	300	0	300	300
008-8800-456.43-25	V&E Maint.-Pumps & Motors	1,056	1,000	0	1,000	1,000
008-8800-456.43-30	Buildings Maintenance	480	300	0	300	800
-----						
*	Repairs/Maintenance	1,891	1,600	0	1,600	2,100
Insurance						
008-8800-456.52-10	Building/Auto Liability	1,800	1,800	1,800	1,800	1,800
-----						
*	Insurance	1,800	1,800	1,800	1,800	1,800
General Supplies						
008-8800-456.61-20	Postage	0	24	0	0	0
008-8800-456.61-30	Operating Supplies	1,686	1,800	0	1,850	4,890
008-8800-456.61-33	Chemicals	5,722	6,000	0	6,000	6,500
008-8800-456.61-60	Uniforms	417	526	0	500	500
008-8800-456.61-65	Concession Supplies	9,581	10,000	0	10,000	10,000
-----						
*	General Supplies	17,406	18,350	0	18,350	21,890
Miscellaneous						
008-8800-456.65-15	Cash Over/Short	6	0	0	0	0
-----						
*	Miscellaneous	6	0	0	0	0
Public Relations						
008-8800-456.67-10	Public Relations	196	400	0	400	200
-----						
*	Public Relations	196	400	0	400	200
Capital Outlay						
008-8800-456.70-30	Impr. Other Than Building	23,100	11,113	0	11,113	0
008-8800-456.70-65	Mach. & Equip.-Small Eq.	5,815	0	0	0	0
-----						
*	Capital Outlay	28,915	11,113	0	11,113	0
Use of Fund Balance						
008-9800-599.97-00	Use of Fund Balance	0	11,113-	0	8,139-	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	11,113-	0	8,139-	0
**	Aquatic Center	111,986	88,014	4,779	91,000	91,681



**SCHERTZ-SEGUIN  
LOCAL  
GOVERNMENT  
CORPORATION  
OPERATING  
FUND**

The City of Seguin operates the Schertz Seguin Water System in accordance with a management services agreement between the City and the Schertz Seguin Local Government Corporation. These employees are City employees under the supervision of the Water Utility Manager. The General Manager is an employee of the City of Schertz. The Schertz Seguin Local Government Corporation reimburses the City of Schertz for the costs for this position.

**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
General Manager	1	1	1
Water System Superintendent	1	1	1
Administrative Assistant	1	1	1
Water Plant Operator	4	4	4
Chief Operator	1	1	1
Service Worker	0	1	1
	--	--	--
	8	9	9

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Charges for Services						
063-0000-341.75-00	Management Services-SSLGC	4,608,468	5,298,194	0	5,298,194	8,565,415
063-0000-341.76-00	Management Services-CVLGC	36,226	0	0	0	0
-----						
*	Charges for Services	4,644,694	5,298,194	0	5,298,194	8,565,415
-----						
**	Charges for Services	4,644,694	5,298,194	0	5,298,194	8,565,415
-----						
***	SSLGC Operating Dept.	4,644,694	5,298,194	0	5,298,194	8,565,415

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
063-5500-537.11-01	Regular	304,234	345,540	124,841	345,540	371,447
063-5500-537.11-20	Overtime/On Call	3,618	10,000	1,428	10,000	10,000
		-----	-----	-----	-----	-----
*	Salaries	307,852	355,540	126,270	355,540	381,447
Benefits						
063-5500-537.12-10	Payroll Taxes	21,819	25,584	8,854	25,584	26,517
063-5500-537.12-20	Retirement	41,126	43,490	16,209	43,490	47,327
063-5500-537.12-30	Health Insurance	45,983	51,272	21,476	51,272	54,648
063-5500-537.12-31	Life Insurance	980	568	350	568	568
063-5500-537.12-40	Workers' Compensation	5,950	6,693	2,985	6,693	6,470
		-----	-----	-----	-----	-----
*	Benefits	115,858	127,607	49,874	127,607	135,530
Professional Services						
063-5500-537.32-05	Professional Services	8,519	23,500	3,362	23,500	7,500
063-5500-537.32-10	Annual Audit	12,985	13,375	13,375	13,375	13,775
063-5500-537.32-12	Consultant Services	139,202	135,000	66,741	135,000	111,000
063-5500-537.32-15	Attorney Fees	64,596	50,000	30,140	50,000	50,000
063-5500-537.32-16	Landfill Opposition	0	50,000	0	50,000	50,000
		-----	-----	-----	-----	-----
*	Professional Services	225,302	271,875	113,618	271,875	232,275
Technical Services						
063-5500-537.34-21	Gonzales Undergrd Wtr Dst	82,247	83,950	29,773	83,950	122,455
063-5500-537.34-24	GCGCD Permit Fee	36,792	36,792	18,396	36,792	55,188
063-5500-537.34-30	Testing/Inspection Fees	17,742	16,100	6,283	16,100	13,200
		-----	-----	-----	-----	-----
*	Technical Services	136,781	136,842	54,453	136,842	190,843
Utilities Services						
063-5500-537.41-10	Electric	749,890	958,500	319,373	958,500	2,506,000
063-5500-537.41-20	Water	250	300	121	300	1,800
063-5500-537.41-30	Sewer	212	300	103	300	1,800
063-5500-537.41-50	Telephone Service	865	1,000	204	1,000	1,000
063-5500-537.41-51	Long Distance	391	1,000	150	1,000	1,000
063-5500-537.41-52	Telephone-Mobile Phone	2,761	3,500	1,308	3,500	3,500
063-5500-537.41-53	Internet Access	204	2,500	0	2,500	2,500
		-----	-----	-----	-----	-----
*	Utilities Services	754,573	967,100	321,259	967,100	2,517,600
Repairs/Maintenance						
063-5500-537.43-11	Office Maint.-Equipment	0	1,000	259	1,000	5,000
063-5500-537.43-21	V&E Maint.-Motor Vehicles	6,087	6,000	4,051	6,000	6,000
063-5500-537.43-22	V&E Maint.-Machine & Tool	16,194	46,500	3,772	46,500	46,500
063-5500-537.43-24	V&E Maint.-Communications	10,004	18,600	6,142	18,600	18,600
063-5500-537.43-25	V&E Maint.-Pumps & Motors	109,510	149,000	15,050	149,000	177,000
063-5500-537.43-30	Buildings Maintenance	10,332	14,000	819	14,000	14,000
063-5500-537.43-46	L&I Maint.-WATER System	1,379	50,000	26,031	50,000	100,000
063-5500-537.43-60	Property Maintenance	4,605	15,000	162	15,000	15,000
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*	Repairs/Maintenance	158,111	300,100	56,285	300,100	382,100
Rental						
063-5500-537.44-10	Equipment Rental	1,364	4,000	536	4,000	5,000
063-5500-537.44-25	Office Space Rental	14,612	14,700	7,306	14,700	0
063-5500-537.44-35	Water Leases	2,221,928	2,300,000	1,230,533	2,300,000	2,600,000
		-----	-----	-----	-----	-----
*	Rental	2,237,904	2,318,700	1,238,374	2,318,700	2,605,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Insurance						
063-5500-537.52-10	Building/Auto Liability	15,000	15,000	15,000	15,000	20,000
		-----	-----	-----	-----	-----
*	Insurance	15,000	15,000	15,000	15,000	20,000
General Supplies						
063-5500-537.61-10	Office Supplies	2,909	3,000	1,338	3,000	3,000
063-5500-537.61-20	Postage	767	1,000	340	1,000	1,000
063-5500-537.61-30	Operating Supplies	1,479	5,200	870	5,200	5,200
063-5500-537.61-33	Chemicals	321,658	439,780	104,668	439,780	725,000
063-5500-537.61-35	Laboratory Supplies	1,840	4,300	873	4,300	4,300
063-5500-537.61-43	Safety Supplies	232	2,000	0	2,000	2,000
063-5500-537.61-60	Uniforms	1,919	3,000	6,392	3,000	3,000
063-5500-537.61-80	Minor Tools	2,001	4,000	0	4,000	4,000
		-----	-----	-----	-----	-----
*	General Supplies	332,805	462,280	114,480	462,280	747,500
Energy and Fuel						
063-5500-537.62-10	Gasoline	13,673	16,000	5,465	16,000	16,000
		-----	-----	-----	-----	-----
*	Energy and Fuel	13,673	16,000	5,465	16,000	16,000
Education						
063-5500-537.66-10	Seminar Tuition	2,213	4,150	1,185	4,150	4,150
063-5500-537.66-20	Certification Fees	588	1,120	0	1,120	1,120
063-5500-537.66-50	Travel and Lodging	850	1,300	891	1,300	1,300
063-5500-537.66-55	Meals	1,672	1,500	246	1,500	1,500
063-5500-537.66-60	Dues	646	1,800	480	1,800	1,800
063-5500-537.66-70	Subscriptions	88	780	35	780	750
		-----	-----	-----	-----	-----
*	Education	6,057	10,650	2,838	10,650	10,620
Public Relations						
063-5500-537.67-10	Public Relations	4,551	6,500	297	6,500	6,500
		-----	-----	-----	-----	-----
*	Public Relations	4,551	6,500	297	6,500	6,500
Capital Outlay						
063-5500-537.70-61	Mach. & Equip.-Office	2,012	0	0	0	20,000
063-5500-537.70-62	Mach. & Equip.-Heavy Equip.	0	60,000	0	60,000	0
		-----	-----	-----	-----	-----
*	Capital Outlay	2,012	60,000	0	60,000	20,000
Intragvt. Transfers						
063-5500-537.82-61	Transfer to Rpr/Repl Fd.	200,000	175,000	87,500	175,000	800,000
063-5500-537.82-62	Transfer to Future Dev Fd	100,000	75,000	37,500	75,000	500,000
		-----	-----	-----	-----	-----
*	Intragvt. Transfers	300,000	250,000	125,000	250,000	1,300,000
Depreciation						
063-5500-537.98-45	SSLGC	460,538	0	0	0	0
		-----	-----	-----	-----	-----
*	Depreciation	460,538	0	0	0	0
**	SSLGC Operating Dept.	5,071,017	5,298,194	2,223,212	5,298,194	8,565,415



**CONVENTION  
AND VISITORS  
BUREAU**

The Seguin Convention and Visitors Bureau became a City of Seguin department on September 1, 2011. The Convention and Visitors Bureau promotes Seguin as a tourist destination, one with rich cultural arts, history and recreational opportunities. It also supports the development of cultural arts programs, special events, sporting activities, conventions, and visitor-related attractions.

The Seguin Convention and Visitors Board was created to assist in giving beneficial direction to the Convention and Visitors Bureau and act on recommendations made by the Director for programs for the promotion of tourism within the city. They are responsible for developing and making a recommendation to the Seguin Hotel Occupancy Tax Committee for approval of the proposed annual budget for tourism and promotion programs prior to the Hotel Occupancy Tax Committee making a recommendation on the budget to the Seguin City Council. They monitor the performance of the Convention and Visitors Bureau in conducting tourism promotion. The Board consists of seven (7) active members appointed by the City Council to fulfill a particular composition. The term of each member is three years and is limited to two consecutive terms but may be reappointed after sitting out at least three years.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Convention & Visitors Bureau Director	1	1	1
Tourism Assistant	0	1	1
Part time:			
Clerk	2	0	0
Marketing Assistant	0	1	1
	--	--	--
	3	3	3

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
094-0000-361.01-00	Interest-Pooled Cash	68-	0	34-	60-	0
094-0000-361.02-00	Interest-Investment Pools	149	50	67	120	100
		-----	-----	-----	-----	-----
*	Interest Revenues	81	50	33	60	100
Miscellaneous Revenues						
094-0000-362.74-00	CVB Revenue	398	0	29	180	0
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	398	0	29	180	0
		-----	-----	-----	-----	-----
**	Other Revenues	479	50	63	240	100
Other Financing Sources						
Intragovernmental Trnsfrs						
094-0000-391.60-00	Transfers from Occupancy	295,666	307,028	153,514	307,028	310,629
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	295,666	307,028	153,514	307,028	310,629
		-----	-----	-----	-----	-----
**	Other Financing Sources	295,666	307,028	153,514	307,028	310,629
		-----	-----	-----	-----	-----
***	CVB Fund	296,145	307,078	153,577	307,268	310,729

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
094-9400-457.11-01	Regular	64,314	85,671	37,554	85,671	102,131
-----						
* Salaries		64,314	85,671	37,554	85,671	102,131
Benefits						
094-9400-457.12-10	Payroll Taxes	4,979	6,623	2,920	6,623	8,102
094-9400-457.12-20	Retirement	6,476	10,527	4,274	10,527	12,879
094-9400-457.12-30	Health Insurance	3,986	5,697	2,788	5,697	12,144
094-9400-457.12-31	Life Insurance	46	63	31	63	126
094-9400-457.12-40	Workers' Compensation	160	206	103	206	172
-----						
* Benefits		15,647	23,116	10,117	23,116	33,423
Professional Services						
094-9400-457.32-10	Annual Audit	2,700	2,500	0	2,500	2,500
094-9400-457.32-17	Administrative Services	9,500	9,500	1,375	5,500	4,000
-----						
* Professional Services		12,200	12,000	1,375	8,000	6,500
Utilities Services						
094-9400-457.41-50	Telephone Service	1,734	1,900	440	1,900	1,900
094-9400-457.41-52	Telephone-Mobile Phone	658	900	450	900	900
-----						
* Utilities Services		2,392	2,800	890	2,800	2,800
Repairs/Maintenance						
094-9400-457.43-11	Office Maint.-Equipment	0	300	0	300	300
094-9400-457.43-12	Office Maint.-Computer	0	0	0	0	0
-----						
* Repairs/Maintenance		0	300	0	300	300
Rental						
094-9400-457.44-15	Office Equipment	4,199	4,025	1,345	4,025	4,025
094-9400-457.44-25	Office Space Rental	15,576	16,476	3,894	16,476	17,774
-----						
* Rental		19,775	20,501	5,239	20,501	21,799
General Supplies						
094-9400-457.61-10	Office Supplies	677	800	858	1,300	1,300
094-9400-457.61-20	Postage	2,109	4,000	160	2,000	3,000
094-9400-457.61-80	Minor Tools	3,055	500	467	1,000	500
-----						
* General Supplies		5,841	5,300	1,484	4,300	4,800
Education						
094-9400-457.66-10	Seminar Tuition	340	350	255	350	350
094-9400-457.66-45	Professional Development	0	0	0	0	0
094-9400-457.66-50	Travel and Lodging	1,382	500	0	500	500
094-9400-457.66-55	Meals	39	150	0	150	200
094-9400-457.66-60	Dues	700	1,395	1,088	1,395	1,395
094-9400-457.66-70	Subscriptions	0	175	35	175	175
-----						
* Education		2,461	2,570	1,378	2,570	2,620
Public Relations						
094-9400-457.67-10	Public Relations	3,445	5,530	1,756	5,530	4,500
094-9400-457.67-41	Public Relations-Travel	1,644	2,400	536	2,400	2,000
094-9400-457.67-42	Public Relations-Meals	179	625	31	625	500
094-9400-457.67-43	Public Relations-Lodging	349	1,300	112	1,300	1,000
094-9400-457.67-44	Public Relations-Other	600	500	0	500	500
094-9400-457.67-45	Public Relations-Advert.	67,898	93,915	22,758	93,915	85,270

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
094-9400-457.67-47	Public Rel.-Marketing	22,835	50,500	15,244	50,500	42,500
*	Public Relations	96,950	154,770	40,437	154,770	136,270
**	CVB Fund	219,580	307,028	98,474	302,028	310,643



# **SEBASTOPOL FUND**

The City of Seguin assumed responsibility of this state historical site on September 1, 2011. This structure is an 1850's Greek Revival residence constructed of local limecrete. This is one of the very few limecrete structures remaining in the City of Seguin. This site hosts many visitors throughout the year.

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**PERSONNEL SCHEDULE**

POSITION TITLE:	11/12	12/13	13/14
Park Ranger – Part-Time	1	0	0
Park Ranger – Full-Time	0	1	1
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	1	1	1

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**BUDGET SUMMARY**

This budget includes an increase in salaries and benefits due to the fact this is the first full year the Park Ranger will be full-time.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Intergovernmental Revenue						
Local Grants & Contribut.						
093-0000-339.93-00	Sebastopol Donations	1,643	1,137	1,006	2,000	2,246
		-----	-----	-----	-----	-----
*	Local Grants & Contribut.	1,643	1,137	1,006	2,000	2,246
		-----	-----	-----	-----	-----
**	Intergovernmental Revenue	1,643	1,137	1,006	2,000	2,246
Other Revenues						
Interest Revenues						
093-0000-361.01-00	Interest-Pooled Cash	0	0	0	0	0
093-0000-361.02-00	Interest-Investment Pools	0	0	0	0	0
093-0000-361.03-00	Interest-Treasuries	0	0	0	0	0
		-----	-----	-----	-----	-----
*	Interest Revenues	0	0	0	0	0
Lease Revenues						
093-0000-363.75-00	Sebastopol House	0	8,500	4,250	9,350	10,200
		-----	-----	-----	-----	-----
*	Lease Revenues	0	8,500	4,250	9,350	10,200
Private Source Donations						
093-0000-365.44-00	Memorial Donations	0	0	0	0	0
		-----	-----	-----	-----	-----
*	Private Source Donations	0	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	0	8,500	4,250	9,350	10,200
Other Financing Sources						
Intragovernmental Trnsfrs						
093-0000-391.60-00	Transfers from Occupancy	27,200	46,940	14,558	46,940	62,952
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	27,200	46,940	14,558	46,940	62,952
		-----	-----	-----	-----	-----
**	Other Financing Sources	27,200	46,940	14,558	46,940	62,952
		-----	-----	-----	-----	-----
***	Sebastopol House Fund	28,843	56,577	19,814	58,290	75,398

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
093-9300-452.11-01	Regular	17,995	23,455	8,535	23,455	33,761
093-9300-452.11-20	Overtime/On Call	0	0	0	0	0
		-----	-----	-----	-----	-----
* Salaries		17,995	23,455	8,535	23,455	33,761
Benefits						
093-9300-452.12-10	Payroll Taxes	1,392	1,794	667	1,794	2,583
093-9300-452.12-20	Retirement	13	2,852	1,038	2,852	4,220
093-9300-452.12-30	Health Insurance	0	1,440	0	1,440	6,072
093-9300-452.12-31	Life Insurance	0	0	0	0	63
093-9300-452.12-40	Workers' Compensation	427	528	226	528	530
		-----	-----	-----	-----	-----
* Benefits		1,832	6,614	1,931	6,614	13,468
Utilities Services						
093-9300-452.41-10	Electric	3,768	5,000	2,273	5,000	7,000
093-9300-452.41-20	Water	1,002	1,500	535	1,500	1,500
093-9300-452.41-30	Sewer	492	650	204	650	650
093-9300-452.41-40	Gas-Centerpoint	0	0	0	0	0
093-9300-452.41-50	Telephone Service	1,412	1,000	814	1,951	1,946
093-9300-452.41-51	Long Distance	0	50	0	0	50
093-9300-452.41-52	Telephone-Mobile Phone	0	600	0	200	600
		-----	-----	-----	-----	-----
* Utilities Services		6,674	8,800	3,826	9,301	11,746
Repairs/Maintenance						
093-9300-452.43-11	Office Maint.-Equipment	0	0	0	0	0
093-9300-452.43-21	V&E Maint.-Motor Vehicles	0	0	0	0	0
093-9300-452.43-30	Buildings Maintenance	213	8,280	130	8,000	8,280
093-9300-452.43-31	Bldg. Maint.-Annual Cont.	0	720	400	800	720
		-----	-----	-----	-----	-----
* Repairs/Maintenance		213	9,000	529	8,800	9,000
Rental						
093-9300-452.44-10	Equipment Rental	0	108	0	208	0
		-----	-----	-----	-----	-----
* Rental		0	108	0	208	0
Insurance						
093-9300-452.52-10	Building/Auto Liability	3,500	3,500	3,500	3,500	3,500
		-----	-----	-----	-----	-----
* Insurance		3,500	3,500	3,500	3,500	3,500
General Supplies						
093-9300-452.61-30	Operating Supplies	1,091	4,650	542	4,500	3,300
093-9300-452.61-60	Uniforms	0	450	337	500	350
		-----	-----	-----	-----	-----
* General Supplies		1,091	5,100	879	5,000	3,650
Energy and Fuel						
093-9300-452.62-10	Gasoline	0	0	0	0	0
		-----	-----	-----	-----	-----
* Energy and Fuel		0	0	0	0	0
** Sebastopol House Fund		31,305	56,577	19,199	56,878	75,125

**OCCUPANCY**

**TAX**

**FUND**

## OCCUPANCY TAX CIVIC ORGANIZATIONS FUNDING

Organization	Budget FY 2013	Estimate FY 2013	Requested FY 2014	Funded FY 2014
Seguin Area Convention and Vistors Bureau	\$307,028	\$307,028	51%	\$310,629
Transfer to CVB Building Fund	\$11,722	\$11,722		\$8,121
Seguin Conservation Society	\$10,000	\$10,000	\$16,000	\$13,000
Mid Texas Symphony	\$5,500	\$5,500	\$8,000	\$8,000
Teatro de Artes	\$10,000	\$10,000	\$25,000	\$5,000
Hispanic Chamber of Commerce	\$62,500	\$62,500	\$70,000	\$45,996
Seguin Heritage Museum	\$5,000	\$5,000	\$5,000	\$5,000
Guadalupe County Fair Association	\$5,500	\$5,500	\$19,550	\$14,350
Façade Restoration Grants	\$20,000	\$20,000	\$20,000	\$20,000
Seguin LULAC Council #682	\$5,500	\$5,500	\$18,000	\$5,500
Seguin Area Chamber of Commerce	\$1,000	\$1,000	\$27,018	\$6,363
Seguin Oakwood Art League	\$1,000	\$1,000	\$10,000	\$4,750
Sebastopol	\$46,940	\$46,940	\$62,952	\$62,952
The Fields of Huber Ranch, LLC	\$11,250	\$11,250	\$62,900	\$20,000
Coliseum	\$181,250	\$261,250	29%	\$184,575
Wayfinding Signage	\$20,000	\$20,000	\$0	\$0
Use of Fund Balance	\$ (79,190)	\$ (159,190)		\$ (89,236)
<b>Total</b>	<b>\$625,000</b>	<b>\$625,000</b>		<b>\$625,000</b>

*The amount paid to each organization will not exceed the dollar amount funded for each organization in the column titled "Funded FY2014". If occupancy tax collections exceed the amount funded, that amount over will be transferred to fund balance for future project*

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
General Taxes						
Use Taxes						
006-0000-313.10-00	Occupancy Tax	838,506	625,000	213,754	685,000	625,000
		-----	-----	-----	-----	-----
*	Use Taxes	838,506	625,000	213,754	685,000	625,000
		-----	-----	-----	-----	-----
**	General Taxes	838,506	625,000	213,754	685,000	625,000
Other Revenues						
Interest Revenues						
006-0000-361.01-00	Interest-Pooled Cash	393-	0	166-	280-	0
006-0000-361.02-00	Interest-Investment Pools	600	40	555	850	500
		-----	-----	-----	-----	-----
*	Interest Revenues	207	40	388	570	500
		-----	-----	-----	-----	-----
**	Other Revenues	207	40	388	570	500
		-----	-----	-----	-----	-----
***	Occupancy Tax Fund	838,713	625,040	214,143	685,570	625,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Contributions						
006-9000-599.81-48	Seguin Conservation Soc.	5,500	10,000	5,000	10,000	13,000
006-9000-599.81-50	Mid-Texas Symphony	5,500	5,500	2,750	5,500	8,000
006-9000-599.81-51	Teatro de Artes	8,250	10,000	5,000	10,000	5,000
006-9000-599.81-52	Hispanic Chamber of Comm.	55,000	62,500	31,250	62,500	45,996
006-9000-599.81-56	Seguin Heritage Museum	5,000	5,000	2,500	5,000	5,000
006-9000-599.81-59	Guadalupe Co. Fair Assoc.	5,500	5,500	2,750	5,500	14,350
006-9000-599.81-61	The Fields at Huber Ranch	0	11,250	5,625	11,250	20,000
006-9000-599.81-70	Seguin LULAC Council #682	5,500	5,500	2,750	5,500	5,500
006-9000-599.81-72	Seguin Area Chamber	0	1,000	500	1,000	6,363
006-9000-599.81-73	Seguin Oakwood Art League	0	1,000	500	1,000	4,750
006-9000-599.81-96	Other Marketing Projects	0	20,000	0	20,000	0
006-9000-599.81-98	Other Historical Projects	11,500	20,000	8,895	20,000	20,000
		-----	-----	-----	-----	-----
* Contributions		101,750	157,250	67,520	157,250	147,959
Intragvt. Transfers						
006-9000-599.82-70	Coliseum	159,500	261,250	90,625	261,250	184,575
006-9000-599.82-87	Trans. to Sebastopol Fund	27,200	46,940	14,558	46,940	62,952
006-9000-599.82-88	Transfer to CVB Fund	280,500	307,028	153,514	307,028	310,629
006-9000-599.82-89	Transfer to CVB Bldg Fund	0	11,722	0	11,722	8,121
		-----	-----	-----	-----	-----
* Intragvt. Transfers		467,200	626,940	258,697	626,940	566,277
Use of Fund Balance						
006-9800-599.97-00	Use of Fund Balance	0	159,150-	0	98,620-	88,736-
		-----	-----	-----	-----	-----
* Use of Fund Balance		0	159,150-	0	98,620-	88,736-
** Occupancy Tax Fund		568,950	625,040	326,217	685,570	625,500

**BOND**

**FUNDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
072-0000-361.01-00	Interest-Pooled Cash	7-	0	0	0	0
072-0000-361.02-00	Interest-Investment Pools	54	0	29	35	0
		-----	-----	-----	-----	-----
*	Interest Revenues	47	0	29	35	0
		-----	-----	-----	-----	-----
**	Other Revenues	47	0	29	35	0
		-----	-----	-----	-----	-----
***	2007 Bond Fund	47	0	29	35	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Capital Outlay					
072-9000-599.70-30	Impr. Other Than Building	25,077	43,400	0	0	44,835
		-----	-----	-----	-----	-----
*	Capital Outlay	25,077	43,400	0	0	44,835
	Use of Fund Balance					
072-9800-599.97-00	Use of Fund Balance	0	43,400-	0	0	44,835-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	43,400-	0	0	44,835-
**	2007 Bond Fund	25,077	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
082-0000-361.01-00	Interest-Pooled Cash	32-	0	64-	65-	0
082-0000-361.02-00	Interest-Investment Pools	3,263	1,000	901	1,300	500
		-----	-----	-----	-----	-----
*	Interest Revenues	3,231	1,000	837	1,235	500
		-----	-----	-----	-----	-----
**	Other Revenues	3,231	1,000	837	1,235	500
		-----	-----	-----	-----	-----
***	2008 Bond Fund	3,231	1,000	837	1,235	500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Outlay						
082-9000-599.70-25	Improvements to Buildings	59,748	136,300	21,110	105,111	0
082-9000-599.70-30	Impr. Other Than Building	602,664	603,265	209,754	395,028	670,000
		-----	-----	-----	-----	-----
*	Capital Outlay	662,412	739,565	230,864	500,139	670,000
Use of Fund Balance						
082-9800-599.97-00	Use of Fund Balance	0	738,565-	0	498,904-	669,500-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	738,565-	0	498,904-	669,500-
**	2008 Bond Fund	662,412	1,000	230,864	1,235	500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
090-0000-361.01-00	Interest-Pooled Cash	2-	0	14-	60-	0
090-0000-361.02-00	Interest-Investment Pools	21,215	10,000	8,007	13,500	5,000
		-----	-----	-----	-----	-----
*	Interest Revenues	21,213	10,000	7,993	13,440	5,000
		-----	-----	-----	-----	-----
**	Other Revenues	21,213	10,000	7,993	13,440	5,000
		-----	-----	-----	-----	-----
***	2010 Cert. of Obligation	21,213	10,000	7,993	13,440	5,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Capital Outlay					
090-9000-599.70-30	Impr. Other Than Building	277,604	9,500,000	66,767	279,662	9,560,000
		-----	-----	-----	-----	-----
*	Capital Outlay	277,604	9,500,000	66,767	279,662	9,560,000
	Use of Fund Balance					
090-9800-599.97-00	Use of Fund Balance	0	9,490,000-	0	266,222-	9,555,000-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	9,490,000-	0	266,222-	9,555,000-
**	2010 Cert. of Obligation	277,604	10,000	66,767	13,440	5,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
096-0000-361.01-00	Interest-Pooled Cash	1- 0	0	8- 0	15- 0	0
096-0000-361.02-00	Interest-Investment Pools	6,292	3,000	2,436	4,200	1,000
		-----	-----	-----	-----	-----
*	Interest Revenues	6,291	3,000	2,427	4,185	1,000
		-----	-----	-----	-----	-----
**	Other Revenues	6,291	3,000	2,427	4,185	1,000
Other Financing Sources						
Long-Term Debt Proceeds						
096-0000-393.10-00	Bond Proceeds	3,344,643	0	0	0	0
		-----	-----	-----	-----	-----
*	Long-Term Debt Proceeds	3,344,643	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Financing Sources	3,344,643	0	0	0	0
		-----	-----	-----	-----	-----
***	2011 Certificates of Obl.	3,350,934	3,000	2,427	4,185	1,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Outlay						
096-9000-599.70-30	Impr. Other Than Building	10,749	2,880,000	58,315	205,895	2,685,000
096-9000-599.70-71	Transportation-Vehicles	451,542	0	0	0	0
		-----	-----	-----	-----	-----
*	Capital Outlay	462,291	2,880,000	58,315	205,895	2,685,000
Use of Fund Balance						
096-9800-599.97-00	Use of Fund Balance	0	2,877,000-	0	201,710-	2,684,000-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	2,877,000-	0	201,710-	2,684,000-
**	2011 Certificates of Obl.	462,291	3,000	58,315	4,185	1,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
083-0000-361.01-00	Interest-Pooled Cash	7-	0	14-	20-	0
083-0000-361.02-00	Interest-Investment Pools	2,141	0	708	1,100	0
		-----	-----	-----	-----	-----
*	Interest Revenues	2,134	0	695	1,080	0
		-----	-----	-----	-----	-----
**	Other Revenues	2,134	0	695	1,080	0
		-----	-----	-----	-----	-----
***	2008 Util System Rev Bds	2,134	0	695	1,080	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Capital Outlay					
083-9000-599.70-30	Impr. Other Than Building	308,047	0	23,381	875,000	70,585
		-----	-----	-----	-----	-----
*	Capital Outlay	308,047	0	23,381	875,000	70,585
	Use of Fund Balance					
083-9800-599.96-00	Use of Retained Earnings	0	0	0	873,920-	70,585-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	0	0	873,920-	70,585-
**	2008 Util System Rev Bds	308,047	0	23,381	1,080	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
089-0000-361.01-00	Interest-Pooled Cash	22-	0	137-	160-	0
089-0000-361.02-00	Interest-Investment Pools	13,495	3,000	4,364	7,000	1,000
		-----	-----	-----	-----	-----
*	Interest Revenues	13,473	3,000	4,227	6,840	1,000
		-----	-----	-----	-----	-----
**	Other Revenues	13,473	3,000	4,227	6,840	1,000
		-----	-----	-----	-----	-----
***	2010 Util System Rev Bds	13,473	3,000	4,227	6,840	1,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Outlay						
089-9000-599.70-30	Impr. Other Than Building	966,388	4,450,000	1,461,262	1,685,701	3,986,107
		-----	-----	-----	-----	-----
*	Capital Outlay	966,388	4,450,000	1,461,262	1,685,701	3,986,107
Use of Fund Balance						
089-9800-599.96-00	Use of Retained Earnings	0	4,447,000-	0	1,678,861-	3,985,107-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	4,447,000-	0	1,678,861-	3,985,107-
**	2010 Util System Rev Bds	966,388	3,000	1,461,262	6,840	1,000



**CAPITAL  
PROJECTS  
FUNDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Culture and Recreation						
025-0000-347.11-00	Golf Fees	50,335	38,000	16,673	23,783	120,000
		-----	-----	-----	-----	-----
*	Culture and Recreation	50,335	38,000	16,673	23,783	120,000
		-----	-----	-----	-----	-----
**	Charges for Services	50,335	38,000	16,673	23,783	120,000
Other Revenues						
Interest Revenues						
025-0000-361.01-00	Interest-Pooled Cash	48-	0	26-	100-	0
025-0000-361.02-00	Interest-Investment Pools	169	50	104	160	100
		-----	-----	-----	-----	-----
*	Interest Revenues	121	50	78	60	100
		-----	-----	-----	-----	-----
**	Other Revenues	121	50	78	60	100
		-----	-----	-----	-----	-----
***	Golf Course Capital Proj.	50,456	38,050	16,750	23,843	120,100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Repairs/Maintenance						
025-9000-599.43-22	V&E Maint.-Machine & Tool	0	15,000	5,698	7,718	0
-----						
*	Repairs/Maintenance	0	15,000	5,698	7,718	0
Capital Outlay						
025-9000-599.70-30	Impr. Other Than Building	450	75,000	215	75,867	10,500
025-9000-599.70-65	Mach. & Equip.-Small Eqp.	0	0	0	0	88,000
-----						
*	Capital Outlay	450	75,000	215	75,867	98,500
Capital Lease Payments						
025-9000-599.93-00	Capital Lease Principal	7,446	7,788	3,801	7,788	72,122
025-9000-599.94-00	Capital Lease Interest	1,251	909	548	909	7,063
-----						
*	Capital Lease Payments	8,697	8,697	4,349	8,697	79,185
Use of Fund Balance						
025-9800-599.97-00	Use of Fund Balance	0	60,647-	0	68,439-	57,585-
-----						
*	Use of Fund Balance	0	60,647-	0	68,439-	57,585-
**	Golf Course Capital Proj.	9,147	38,050	10,261	23,843	120,100

### BUDGET SUMMARY

This budget includes an appropriation for the following:

1.	Golf Cart Lease Payments	\$70,489
2.	Annual payments for airifier and flex mower	\$8,697
3.	Greens Mower	\$30,000
4.	Sprayer	\$22,000
5.	Fill & Sweep Groomer	\$5,500
6.	Terra Spiker/Roller	\$5,500
7.	Utility Vehicle	\$25,000
8.	Irrigation Addition	\$5,000
9.	Pro Shop Landscaping	\$5,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
092-0000-361.01-00	Interest-Pooled Cash	3-	0	50-	100-	0
092-0000-361.02-00	Interest-Investment Pools	16,023	10,000	5,567	9,400	5,000
		-----	-----	-----	-----	-----
*	Interest Revenues	16,020	10,000	5,517	9,300	5,000
		-----	-----	-----	-----	-----
**	Other Revenues	16,020	10,000	5,517	9,300	5,000
		-----	-----	-----	-----	-----
***	Hydro Rights Subord. Fund	16,020	10,000	5,517	9,300	5,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Outlay						
092-9000-599.70-30	Impr. Other Than Building	143,657	1,795,000	352,745	715,000	1,005,900
		-----	-----	-----	-----	-----
*	Capital Outlay	143,657	1,795,000	352,745	715,000	1,005,900
Intragvt. Transfers						
092-9000-599.82-20	Utility Fund	250,000	0	0	0	0
		-----	-----	-----	-----	-----
*	Intragvt. Transfers	250,000	0	0	0	0
Use of Fund Balance						
092-9800-599.96-00	Use of Retained Earnings	0	1,785,000-	0	705,700-	1,000,900-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	1,785,000-	0	705,700-	1,000,900-
**	Hydro Rights Subord. Fund	393,657	10,000	352,745	9,300	5,000



**MISCELLANEOUS**

**FUNDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Fines						
Municipal Court						
009-0000-351.40-00	Municipal Ct Security Fee	24,961	22,000	11,666	22,000	22,000
		-----	-----	-----	-----	-----
*	Municipal Court	24,961	22,000	11,666	22,000	22,000
		-----	-----	-----	-----	-----
**	Fines	24,961	22,000	11,666	22,000	22,000
Other Revenues						
Interest Revenues						
009-0000-361.01-00	Interest-Pooled Cash	16-	0	3-	5-	0
009-0000-361.02-00	Interest-Investment Pools	92	50	50	75	50
		-----	-----	-----	-----	-----
*	Interest Revenues	76	50	47	70	50
		-----	-----	-----	-----	-----
**	Other Revenues	76	50	47	70	50
		-----	-----	-----	-----	-----
***	Municipal Ct Security Fd.	25,037	22,050	11,713	22,070	22,050

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Salaries						
009-9000-599.11-01	Regular	0	13,415	6,223	21,500	14,055
009-9000-599.11-19	Security	19,693	0	3,520	0	0
-----						
*	Salaries	19,693	13,415	9,742	21,500	14,055
Benefits						
009-9000-599.12-10	Payroll Taxes	1,495	1,041	744	1,650	1,094
009-9000-599.12-20	Retirement	2,469	1,631	1,185	2,618	1,757
009-9000-599.12-30	Health Insurance	1,236	1,424	697	1,462	1,518
009-9000-599.12-31	Life Insurance	14	16	8	16	16
009-9000-599.12-40	Workers' Compensation	457	275	247	528	172
-----						
*	Benefits	5,671	4,387	2,880	6,274	4,557
Repairs/Maintenance						
009-9000-599.43-31	Bldg. Maint.-Annual Cont.	423	500	440	1,000	1,000
-----						
*	Repairs/Maintenance	423	500	440	1,000	1,000
Capital Outlay						
009-9000-599.70-25	Improvements to Buildings	3,687	0	0	0	0
-----						
*	Capital Outlay	3,687	0	0	0	0
Use of Fund Balance						
009-9800-599.97-00	Use of Fund Balance	0	0	0	6,704-	0
-----						
*	Use of Fund Balance	0	0	0	6,704-	0
**	Municipal Ct Security Fd.	29,474	18,302	13,062	22,070	19,612

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Fines						
Municipal Court						
013-0000-351.30-00	Technology Fee	33,407	30,000	15,602	29,660	28,000
		-----	-----	-----	-----	-----
*	Municipal Court	33,407	30,000	15,602	29,660	28,000
		-----	-----	-----	-----	-----
**	Fines	33,407	30,000	15,602	29,660	28,000
Other Revenues						
Interest Revenues						
013-0000-361.01-00	Interest-Pooled Cash	31-	0	29-	65-	0
013-0000-361.02-00	Interest-Investment Pools	33	10	21	30	0
		-----	-----	-----	-----	-----
*	Interest Revenues	2	10	9-	35-	0
		-----	-----	-----	-----	-----
**	Other Revenues	2	10	9-	35-	0
		-----	-----	-----	-----	-----
***	Municipal Ct. Technology	33,409	30,010	15,593	29,625	28,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Repairs/Maintenance						
013-9000-599.43-12	Office Maint.-Computer	13,374	15,000	7,824	15,000	16,000
		-----	-----	-----	-----	-----
*	Repairs/Maintenance	13,374	15,000	7,824	15,000	16,000
Rental						
013-9000-599.44-15	Office Equipment	1,434	1,500	782	1,565	1,565
		-----	-----	-----	-----	-----
*	Rental	1,434	1,500	782	1,565	1,565
Capital Outlay						
013-9000-599.70-25	Improvements to Buildings	3,687	0	0	0	0
013-9000-599.70-61	Mach. & Equip.-Office	333	0	0	0	0
013-9000-599.70-65	Mach. & Equip.-Small Eqp.	0	0	0	0	30,000
		-----	-----	-----	-----	-----
*	Capital Outlay	4,020	0	0	0	30,000
Use of Fund Balance						
013-9800-599.97-00	Use of Fund Balance	0	0	0	0	19,565-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	0	0	0	19,565-
**	Municipal Ct. Technology	18,828	16,500	8,606	16,565	28,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
014-0000-361.01-00	Interest-Pooled Cash	1-	0	0	0	0
014-0000-361.02-00	Interest-Investment Pools	104	100	56	80	50
		-----	-----	-----	-----	-----
*	Interest Revenues	103	100	56	80	50
		-----	-----	-----	-----	-----
**	Other Revenues	103	100	56	80	50
		-----	-----	-----	-----	-----
***	Smokey Joe Scholarship Fd	103	100	56	80	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Professional Services					
014-9000-599.32-05	Professional Services	600	700	0	600	700
		-----	-----	-----	-----	-----
*	Professional Services	600	700	0	600	700
	Contributions					
014-9000-599.81-65	Scholarship Recipient	6,000	4,000	2,000	4,000	4,000
		-----	-----	-----	-----	-----
*	Contributions	6,000	4,000	2,000	4,000	4,000
	Use of Fund Balance					
014-9800-599.97-00	Use of Fund Balance	0	4,600-	0	4,520-	4,650-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	4,600-	0	4,520-	4,650-
**	Smokey Joe Scholarship Fd	6,600	100	2,000	80	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Charges for Services						
015-0000-343.20-10	Water Impact Fee	29,133	20,000	1,687	5,000	40,000
015-0000-343.30-10	Sewer Impact Fee	149,459	70,000	220,903	165,000	75,000
		-----	-----	-----	-----	-----
*	Charges for Services	178,592	90,000	222,590	170,000	115,000
		-----	-----	-----	-----	-----
**	Charges for Services	178,592	90,000	222,590	170,000	115,000
Other Revenues						
Interest Revenues						
015-0000-361.01-00	Interest-Pooled Cash	140-	0	85-	200-	0
015-0000-361.02-00	Interest-Investment Pools	1,918	1,000	849	0	1,000
015-0000-361.03-00	Interest-Treasuries	0	0	0	1,500	0
		-----	-----	-----	-----	-----
*	Interest Revenues	1,778	1,000	764	1,300	1,000
		-----	-----	-----	-----	-----
**	Other Revenues	1,778	1,000	764	1,300	1,000
		-----	-----	-----	-----	-----
***	Impact Fund	180,370	91,000	223,354	171,300	116,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Projects						
015-9000-599.75-11	Water Extensions	0	300,000	0	0	300,000
015-9000-599.75-12	Sewer Extensions	0	600,000	0	55,500	544,500
		-----	-----	-----	-----	-----
*	Capital Projects	0	900,000	0	55,500	844,500
Use of Fund Balance						
015-9800-599.96-00	Use of Retained Earnings	0	809,000-	0	0	728,500-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	809,000-	0	0	728,500-
**	Impact Fund	0	91,000	0	55,500	116,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
022-0000-361.01-00	Interest-Pooled Cash	0	0	1-	2-	0
022-0000-361.02-00	Interest-Investment Pools	6	0	3	5	0
		-----	-----	-----	-----	-----
*	Interest Revenues	6	0	2	3	0
		-----	-----	-----	-----	-----
**	Other Revenues	6	0	2	3	0
		-----	-----	-----	-----	-----
***	Tecni-Quip Project	6	0	2	3	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
024-0000-361.01-00	Interest-Pooled Cash	0	0	4-	0	0
024-0000-361.02-00	Interest-Investment Pools	0	0	4	0	0
		-----	-----	-----	-----	-----
*	Interest Revenues	0	0	0	0	0
Forfeited Funds						
024-0000-366.00-00	Forfeited Funds	0	0	9,527	9,527	0
		-----	-----	-----	-----	-----
*	Forfeited Funds	0	0	9,527	9,527	0
		-----	-----	-----	-----	-----
**	Other Revenues	0	0	9,527	9,527	0
		-----	-----	-----	-----	-----
***	Civil Forfeiture Fund	0	0	9,527	9,527	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
026-0000-361.02-00	Interest-Investment Pools	103	100	58	100	100
		-----	-----	-----	-----	-----
*	Interest Revenues	103	100	58	100	100
		-----	-----	-----	-----	-----
**	Other Revenues	103	100	58	100	100
		-----	-----	-----	-----	-----
***	Riverside Cemetery	103	100	58	100	100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Intragvt. Transfers					
026-9000-599.82-10	General Fund	110	100	58	100	100
		-----	-----	-----	-----	-----
*	Intragvt. Transfers	110	100	58	100	100
**	Riverside Cemetery	110	100	58	100	100

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
027-0000-361.01-00	Interest-Pooled Cash	12-	0	7-	35-	0
027-0000-361.02-00	Interest-Investment Pools	596	300	220	350	300
		-----	-----	-----	-----	-----
*	Interest Revenues	584	300	213	315	300
		-----	-----	-----	-----	-----
**	Other Revenues	584	300	213	315	300
		-----	-----	-----	-----	-----
***	Industrial Development	584	300	213	315	300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	General Supplies					
027-9000-599.61-30	Operating Supplies	0	3,000	0	0	3,000
		-----	-----	-----	-----	-----
*	General Supplies	0	3,000	0	0	3,000
	Use of Fund Balance					
027-9800-599.97-00	Use of Fund Balance	0	2,700-	0	0	2,700-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	2,700-	0	0	2,700-
**	Industrial Development	0	300	0	0	300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
028-0000-361.01-00	Interest-Pooled Cash	9-	0	25-	60-	0
028-0000-361.02-00	Interest-Investment Pools	19	10	20	50	0
		-----	-----	-----	-----	-----
*	Interest Revenues	10	10	5-	10-	0
Forfeited Funds						
028-0000-366.00-00	Forfeited Funds	10,084	0	35,523	55,471	0
		-----	-----	-----	-----	-----
*	Forfeited Funds	10,084	0	35,523	55,471	0
		-----	-----	-----	-----	-----
**	Other Revenues	10,094	10	35,518	55,461	0
		-----	-----	-----	-----	-----
***	Federal Forfeiture/Seiz.	10,094	10	35,518	55,461	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	General Supplies					
028-9000-599.61-30	Operating Supplies	0	0	0	0	10,000
		-----	-----	-----	-----	-----
*	General Supplies	0	0	0	0	10,000
	Miscellaneous					
028-9000-599.65-21	Confidential Fds/Info	2,750	6,000	0	6,000	6,000
		-----	-----	-----	-----	-----
*	Miscellaneous	2,750	6,000	0	6,000	6,000
	Capital Outlay					
028-9000-599.70-65	Mach. & Equip.-Small Eqp.	0	4,000	0	0	15,100
		-----	-----	-----	-----	-----
*	Capital Outlay	0	4,000	0	0	15,100
	Use of Fund Balance					
028-9800-599.97-00	Use of Fund Balance	0	9,990-	0	0	31,100-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	9,990-	0	0	31,100-
**	Federal Forfeiture/Seiz.	2,750	10	0	6,000	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
029-0000-361.01-00	Interest-Pooled Cash	26-	0	33-	35-	0
029-0000-361.02-00	Interest-Investment Pools	38	10	23	35	0
-----						
*	Interest Revenues	12	10	9-	0	0
Forfeited Funds						
029-0000-366.00-00	Forfeited Funds	9,217	0	5,496	5,496	0
-----						
*	Forfeited Funds	9,217	0	5,496	5,496	0
-----						
**	Other Revenues	9,229	10	5,487	5,496	0
Other Financing Sources						
Sale of Fixed Assets						
029-0000-392.30-00	Sale of Forfeited Equip.	2,850-	0	0	0	0
-----						
*	Sale of Fixed Assets	2,850-	0	0	0	0
-----						
**	Other Financing Sources	2,850-	0	0	0	0
-----						
***	State Forfeiture/Seizure	6,379	10	5,487	5,496	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	General Supplies					
029-9000-599.61-30	Operating Supplies	617	10,000	0	0	0
029-9000-599.61-80	Minor Tools	0	5,500	0	0	0
		-----	-----	-----	-----	-----
*	General Supplies	617	15,500	0	0	0
	Miscellaneous					
029-9000-599.65-25	Special Compensation	0	5,000	0	0	0
		-----	-----	-----	-----	-----
*	Miscellaneous	0	5,000	0	0	0
	Capital Outlay					
029-9000-599.70-65	Mach. & Equip.-Small Eqp.	0	5,100	0	0	0
		-----	-----	-----	-----	-----
*	Capital Outlay	0	5,100	0	0	0
	Use of Fund Balance					
029-9800-599.97-00	Use of Fund Balance	0	25,590-	0	0	0
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	25,590-	0	0	0
**	State Forfeiture/Seizure	617	10	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
030-0000-361.01-00	Interest-Pooled Cash	21-	0	43-	65-	0
030-0000-361.02-00	Interest-Investment Pools	124	100	70	115	50
		-----	-----	-----	-----	-----
*	Interest Revenues	103	100	27	50	50
Private Source Donations						
030-0000-365.35-00	D.A.R.E. Program	30,831	25,000	24,873	41,477	25,000
		-----	-----	-----	-----	-----
*	Private Source Donations	30,831	25,000	24,873	41,477	25,000
		-----	-----	-----	-----	-----
**	Other Revenues	30,934	25,100	24,900	41,527	25,050
		-----	-----	-----	-----	-----
***	D.A.R.E. Program	30,934	25,100	24,900	41,527	25,050

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
General Supplies						
030-9000-599.61-30	Operating Supplies	28,751	35,000	13,570	25,000	35,000
030-9000-599.61-72	Cops & Kids Picnic	493	5,000	1,195	5,250	5,000
		-----	-----	-----	-----	-----
*	General Supplies	29,244	40,000	14,765	30,250	40,000
Use of Fund Balance						
030-9800-599.97-00	Use of Fund Balance	0	14,900-	0	0	14,950-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	14,900-	0	0	14,950-
**	D.A.R.E. Program	29,244	25,100	14,765	30,250	25,050

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
031-0000-361.01-00	Interest-Pooled Cash	3-	0	1-	2-	0
031-0000-361.02-00	Interest-Investment Pools	35	30	16	25	20
		-----	-----	-----	-----	-----
*	Interest Revenues	32	30	14	23	20
Private Source Donations						
031-0000-365.17-00	DARE Scholarship Donation	1,000	0	0	0	0
		-----	-----	-----	-----	-----
*	Private Source Donations	1,000	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	1,032	30	14	23	20
		-----	-----	-----	-----	-----
***	D.A.R.E. Scholarship Fd.	1,032	30	14	23	20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Professional Services					
031-9000-599.32-05	Professional Services	600	700	0	611	700
		-----	-----	-----	-----	-----
*	Professional Services	600	700	0	611	700
	Contributions					
031-9000-599.81-65	Scholarship Recipient	8,000	4,000	0	4,000	4,000
		-----	-----	-----	-----	-----
*	Contributions	8,000	4,000	0	4,000	4,000
	Use of Fund Balance					
031-9800-599.97-00	Use of Fund Balance	0	4,670-	0	4,588-	4,680-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	4,670-	0	4,588-	4,680-
**	D.A.R.E. Scholarship Fd.	8,600	30	0	23	20

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
034-0000-361.02-00	Interest-Investment Pools	231	200	119	150	150
		-----	-----	-----	-----	-----
*	Interest Revenues	231	200	119	150	150
Miscellaneous Revenues						
034-0000-362.70-00	Dependent Premiums	15,331	13,436	4,536	11,650	0
034-0000-362.71-00	Retiree Premiums	24,389	29,313	15,378	30,275	68,000
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	39,720	42,749	19,914	41,925	68,000
		-----	-----	-----	-----	-----
**	Other Revenues	39,951	42,949	20,033	42,075	68,150
Other Financing Sources						
Intragovernmental Trnsfrs						
034-0000-391.71-00	Transfers from Work. Comp	0	181,676	90,838	181,676	0
034-0000-391.95-00	Transfers from Operating	87,791	0	0	0	113,540
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	87,791	181,676	90,838	181,676	113,540
		-----	-----	-----	-----	-----
**	Other Financing Sources	87,791	181,676	90,838	181,676	113,540
		-----	-----	-----	-----	-----
***	Retiree's Insurance Fund	127,742	224,625	110,871	223,751	181,690

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Insurance					
034-9000-599.52-50	Health Insurance	91,608	93,270	55,640	98,735	113,540
		-----	-----	-----	-----	-----
*	Insurance	91,608	93,270	55,640	98,735	113,540
**	Retiree's Insurance Fund	91,608	93,270	55,640	98,735	113,540

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
035-0000-361.02-00	Interest-Investment Pools	241	200	16	30	25
		-----	-----	-----	-----	-----
*	Interest Revenues	241	200	16	30	25
Miscellaneous Revenues						
035-0000-362.30-00	Miscellaneous	361	0	0	0	0
035-0000-362.70-00	Dependent Premiums	554,012	556,526	272,014	560,000	616,000
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	554,373	556,526	272,014	560,000	616,000
-----						
**	Other Revenues	554,614	556,726	272,031	560,030	616,025
Other Financing Sources						
Intragovernmental Trnsfrs						
035-0000-391.71-00	Transfers from Work. Comp	0	125,000	0	125,000	0
035-0000-391.95-00	Transfers from Operating	1,714,670	1,837,120	844,610	1,844,318	1,996,399
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	1,714,670	1,962,120	844,610	1,969,318	1,996,399
-----						
**	Other Financing Sources	1,714,670	1,962,120	844,610	1,969,318	1,996,399
-----						
***	Health Internal Ins. Serv	2,269,284	2,518,846	1,116,641	2,529,348	2,612,424

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
035-9000-599.32-05	Professional Services	44,200	32,000	16,145	31,000	45,000
-----						
*	Professional Services	44,200	32,000	16,145	31,000	45,000
Insurance						
035-9000-599.52-50	Health Insurance	2,409,320	2,628,790	1,424,881	2,628,790	2,713,712
-----						
*	Insurance	2,409,320	2,628,790	1,424,881	2,628,790	2,713,712
Use of Fund Balance						
035-9800-599.97-00	Use of Fund Balance	0	141,944-	0	130,442-	146,288-
-----						
*	Use of Fund Balance	0	141,944-	0	130,442-	146,288-
**	Health Internal Ins. Serv	2,453,520	2,518,846	1,441,026	2,529,348	2,612,424

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
039-0000-361.01-00	Interest-Pooled Cash	6-	0	11-	12-	0
039-0000-361.02-00	Interest-Investment Pools	5,442	4,000	1,861	3,300	3,000
		-----	-----	-----	-----	-----
*	Interest Revenues	5,436	4,000	1,850	3,288	3,000
		-----	-----	-----	-----	-----
**	Other Revenues	5,436	4,000	1,850	3,288	3,000
		-----	-----	-----	-----	-----
***	Emergency Fund	5,436	4,000	1,850	3,288	3,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Outlay						
039-9000-599.70-30	Impr. Other Than Building	159,931	154,720	51,434	48,547	0
		-----	-----	-----	-----	-----
*	Capital Outlay	159,931	154,720	51,434	48,547	0
Use of Fund Balance						
039-9800-599.96-00	Use of Retained Earnings	0	150,720-	0	45,259-	0
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	150,720-	0	45,259-	0
**	Emergency Fund	159,931	4,000	51,434	3,288	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
051-0000-361.01-00	Interest-Pooled Cash	0	0	0	0	0
051-0000-361.02-00	Interest-Investment Pools	5,468	5,000	7,700	12,500	7,500
051-0000-361.03-00	Interest-Treasuries	0	0	0	0	0
		-----	-----	-----	-----	-----
*	Interest Revenues	5,468	5,000	7,700	12,500	7,500
Miscellaneous Revenues						
051-0000-362.18-00	CPS Agreement	9,585,200	0	0	0	0
051-0000-362.30-00	Miscellaneous	0	0	0	0	0
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	9,585,200	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Revenues	9,590,668	5,000	7,700	12,500	7,500
		-----	-----	-----	-----	-----
***	CPS Agreement Fund	9,590,668	5,000	7,700	12,500	7,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Intragvt. Transfers						
051-9000-599.82-10	General Fund	0	350,000	0	350,000	350,000
051-9000-599.82-31	General I&S Fund	0	350,000	0	350,000	350,000
051-9000-599.82-36	General Fd. Capital Proj.	0	50,000	50,000	50,000	0
-----						
*	Intragvt. Transfers	0	750,000	50,000	750,000	700,000
Use of Fund Balance						
051-9800-599.97-00	Use of Fund Balance	0	745,000-	0	737,500-	692,500-
-----						
*	Use of Fund Balance	0	745,000-	0	737,500-	692,500-
**	CPS Agreement Fund	0	5,000	50,000	12,500	7,500

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
070-0000-361.01-00	Interest-Pooled Cash	179-	0	91-	115-	0
070-0000-361.02-00	Interest-Investment Pools	264	100	130	170	50
		-----	-----	-----	-----	-----
*	Interest Revenues	85	100	39	55	50
		-----	-----	-----	-----	-----
**	Other Revenues	85	100	39	55	50
Other Financing Sources						
Intragovernmental Trnsfrs						
070-0000-391.95-00	Transfers from Operating	265,470	265,102	133,607	266,363	199,536
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	265,470	265,102	133,607	266,363	199,536
		-----	-----	-----	-----	-----
**	Other Financing Sources	265,470	265,102	133,607	266,363	199,536
		-----	-----	-----	-----	-----
***	Workers Comp Internal Ins	265,555	265,202	133,645	266,418	199,586

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Insurance					
070-9000-599.52-30	Workers' Compensation	192,024	265,112	184,748	184,748	185,000
		-----	-----	-----	-----	-----
*	Insurance	192,024	265,112	184,748	184,748	185,000
	Intragvt. Transfers					
070-9000-599.82-92	Transfers to Retiree Ins.	0	181,676	90,838	181,676	0
070-9000-599.82-93	Insurance Fund	0	125,000	0	125,000	0
		-----	-----	-----	-----	-----
*	Intragvt. Transfers	0	306,676	90,838	306,676	0
	Use of Fund Balance					
070-9800-599.97-00	Use of Fund Balance	0	306,586-	0	225,006-	0
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	306,586-	0	225,006-	0
**	Workers Comp Internal Ins	192,024	265,202	275,586	266,418	185,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
075-0000-361.01-00	Interest-Pooled Cash	5-	0	5-	20-	0
075-0000-361.02-00	Interest-Investment Pools	69	50	39	60	50
		-----	-----	-----	-----	-----
*	Interest Revenues	64	50	34	40	50
		-----	-----	-----	-----	-----
**	Other Revenues	64	50	34	40	50
		-----	-----	-----	-----	-----
***	Police Dept. Donations	64	50	34	40	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	General Supplies					
075-9000-599.61-30	Operating Supplies	0	0	0	207	0
		-----	-----	-----	-----	-----
*	General Supplies	0	0	0	207	0
	Capital Outlay					
075-9000-599.70-30	Impr. Other Than Building	0	10,000	0	2,800	10,000
		-----	-----	-----	-----	-----
*	Capital Outlay	0	10,000	0	2,800	10,000
	Use of Fund Balance					
075-9800-599.97-00	Use of Fund Balance	0	9,950-	0	2,967-	9,950-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	9,950-	0	2,967-	9,950-
**	Police Dept. Donations	0	50	0	40	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
078-0000-361.01-00	Interest-Pooled Cash	15-	0	11-	45-	0
078-0000-361.02-00	Interest-Investment Pools	102	50	58	90	50
		-----	-----	-----	-----	-----
*	Interest Revenues	87	50	46	45	50
Miscellaneous Revenues						
078-0000-362.11-00	Park Development Fee	5,200	0	2,800	2,800	0
		-----	-----	-----	-----	-----
*	Miscellaneous Revenues	5,200	0	2,800	2,800	0
		-----	-----	-----	-----	-----
**	Other Revenues	5,287	50	2,846	2,845	50
		-----	-----	-----	-----	-----
***	Park Development Fund	5,287	50	2,846	2,845	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Capital Outlay					
078-9000-599.70-30	Impr. Other Than Building	2,900	87,293	2,221	5,000	46,271
		-----	-----	-----	-----	-----
*	Capital Outlay	2,900	87,293	2,221	5,000	46,271
	Use of Fund Balance					
078-9800-599.97-00	Use of Fund Balance	0	93,950-	0	2,155-	46,221-
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	93,950-	0	2,155-	46,221-
**	Park Development Fund	2,900	6,657-	2,221	2,845	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
084-0000-361.01-00	Interest-Pooled Cash	1-	0	1-	0	0
084-0000-361.02-00	Interest-Investment Pools	240	100	132	175	50
		-----	-----	-----	-----	-----
*	Interest Revenues	239	100	131	175	50
		-----	-----	-----	-----	-----
**	Other Revenues	239	100	131	175	50
		-----	-----	-----	-----	-----
***	Library Building Fund	239	100	131	175	50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
084-9000-599.32-05	Professional Services	0	64,400	15,902	67,397	0
		-----	-----	-----	-----	-----
*	Professional Services	0	64,400	15,902	67,397	0
Capital Outlay						
084-9000-599.70-25	Improvements to Buildings	0	0	14,985	14,985	0
		-----	-----	-----	-----	-----
*	Capital Outlay	0	0	14,985	14,985	0
Use of Fund Balance						
084-9800-599.97-00	Use of Fund Balance	0	64,300-	0	82,207-	0
		-----	-----	-----	-----	-----
*	Use of Fund Balance	0	64,300-	0	82,207-	0
**	Library Building Fund	0	100	30,887	175	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
086-0000-361.02-00	Interest-Investment Pools	28	0	36	55	0
		-----	-----	-----	-----	-----
*	Interest Revenues	28	0	36	55	0
		-----	-----	-----	-----	-----
**	Other Revenues	28	0	36	55	0
		-----	-----	-----	-----	-----
***	Retirement Fund-Utility	28	0	36	55	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
	Other Revenues					
	Interest Revenues					
091-0000-361.02-00	Interest-Investment Pools	38	0	30	40	0
		-----	-----	-----	-----	-----
*	Interest Revenues	38	0	30	40	0
		-----	-----	-----	-----	-----
**	Other Revenues	38	0	30	40	0
		-----	-----	-----	-----	-----
***	Retirement Fund-General	38	0	30	40	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
General Taxes						
Franchise Taxes						
095-0000-318.20-00	Cable Television	40,387	40,000	10,150	40,000	40,000
		-----	-----	-----	-----	-----
*	Franchise Taxes	40,387	40,000	10,150	40,000	40,000
		-----	-----	-----	-----	-----
**	General Taxes	40,387	40,000	10,150	40,000	40,000
Other Revenues						
Interest Revenues						
095-0000-361.01-00	Interest-Pooled Cash	55-	0	14-	35-	0
095-0000-361.02-00	Interest-Investment Pools	2	50	24	40	10
		-----	-----	-----	-----	-----
*	Interest Revenues	53-	50	10	5	10
		-----	-----	-----	-----	-----
**	Other Revenues	53-	50	10	5	10
		-----	-----	-----	-----	-----
***	PEG Capital Fees	40,334	40,050	10,160	40,005	40,010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Professional Services						
095-9000-599.32-21	Cable TV Services	0	0	0	1,200	1,200
		-----	-----	-----	-----	-----
*	Professional Services	0	0	0	1,200	1,200
Utilities Services						
095-9000-599.41-70	Cable Television	0	1,200	586	0	0
		-----	-----	-----	-----	-----
*	Utilities Services	0	1,200	586	0	0
**	PEG Capital Fees	0	1,200	586	1,200	1,200



**DEBT  
SERVICE  
FUNDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
040-0000-361.01-00	Interest-Pooled Cash	1-	0	1-	2-	0
040-0000-361.02-00	Interest-Investment Pools	3,699	2,500	1,362	2,300	2,000
		-----	-----	-----	-----	-----
*	Interest Revenues	3,698	2,500	1,361	2,298	2,000
		-----	-----	-----	-----	-----
**	Other Revenues	3,698	2,500	1,361	2,298	2,000
		-----	-----	-----	-----	-----
***	Reserve Fund-Utility Bds	3,698	2,500	1,361	2,298	2,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
041-0000-361.02-00	Interest-Investment Pools	929	750	562	750	750
		-----	-----	-----	-----	-----
*	Interest Revenues	929	750	562	750	750
		-----	-----	-----	-----	-----
**	Other Revenues	929	750	562	750	750
Other Financing Sources						
Intragovernmental Trnsfrs						
041-0000-391.20-00	Transfers from Utility	1,849,997	1,828,443	914,222	1,828,443	1,760,704
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	1,849,997	1,828,443	914,222	1,828,443	1,760,704
		-----	-----	-----	-----	-----
**	Other Financing Sources	1,849,997	1,828,443	914,222	1,828,443	1,760,704
		-----	-----	-----	-----	-----
***	Utility I & S Fund	1,850,926	1,829,193	914,783	1,829,193	1,761,454

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Bond Payments						
041-9200-471.90-56	2003 Utility Sys Rev Bds	240,000	255,000	255,000	255,000	0
041-9200-471.90-61	2006 Utility Syst Rev Bds	225,000	235,000	235,000	235,000	245,000
041-9200-471.90-68	2008 Utility Rev Bonds	180,000	175,000	175,000	175,000	200,000
041-9200-471.90-70	2010 Utility Sys Rev Bds	70,000	75,000	75,000	75,000	65,000
041-9200-471.90-73	2011 General Obl Ref Bds	189,521	208,090	0	208,090	207,714
041-9200-471.90-75	2013 General Obl Ref Bds	0	0	0	0	330,000
041-9200-472.91-56	2003 Utility Sys Rev Bds	228,143	218,243	111,671	111,671	0
041-9200-472.91-61	2006 Utility Syst Rev Bds	183,538	174,338	89,519	174,338	164,738
041-9200-472.91-68	2008 Utility Rev Bonds	152,275	146,063	74,563	146,063	139,000
041-9200-472.91-70	2010 Utility Sys Rev Bds	303,150	301,700	151,225	301,700	300,300
041-9200-472.91-73	2011 General Obl Ref Bds	66,738	36,510	18,255	36,510	32,586
041-9200-472.91-75	2013 General Obl Ref Bds	0	0	0	11,333	70,366
041-9200-475.92-00	Fiscal Agent Fees	1,800	3,500	1,000	3,500	6,000
		-----	-----	-----	-----	-----
*	Bond Payments	1,840,165	1,828,444	1,186,233	1,733,205	1,760,704
**	Utility I & S Fund	1,840,165	1,828,444	1,186,233	1,733,205	1,760,704

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Charges for Services						
042-0000-341.80-00	Reimb from SEDC-Bond	324,792	331,675	18,338	331,675	329,075
		-----	-----	-----	-----	-----
*	Charges for Services	324,792	331,675	18,338	331,675	329,075
		-----	-----	-----	-----	-----
**	Charges for Services	324,792	331,675	18,338	331,675	329,075
Other Revenues						
Interest Revenues						
042-0000-361.02-00	Interest-Investment Pools	2,981	2,000	1,256	2,200	2,000
		-----	-----	-----	-----	-----
*	Interest Revenues	2,981	2,000	1,256	2,200	2,000
		-----	-----	-----	-----	-----
**	Other Revenues	2,981	2,000	1,256	2,200	2,000
Other Financing Sources						
Intragovernmental Trnsfrs						
042-0000-391.10-00	Transfers from General	3,288,750	2,899,002	3,165,782	3,300,000	2,848,678
042-0000-391.51-00	Transfer from CPS Agr. Fd	0	350,000	0	350,000	350,000
		-----	-----	-----	-----	-----
*	Intragovernmental Trnsfrs	3,288,750	3,249,002	3,165,782	3,650,000	3,198,678
Long-Term Debt Proceeds						
042-0000-393.10-00	Bond Proceeds	30,921	0	0	0	0
		-----	-----	-----	-----	-----
*	Long-Term Debt Proceeds	30,921	0	0	0	0
		-----	-----	-----	-----	-----
**	Other Financing Sources	3,319,671	3,249,002	3,165,782	3,650,000	3,198,678
		-----	-----	-----	-----	-----
***	General I & S Fund	3,647,444	3,582,677	3,185,376	3,983,875	3,529,753

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Bond Payments						
042-9200-471.90-53	2002 General Obl. Bonds	300,000	0	0	0	0
042-9200-471.90-58	2004 Gen Obligation Bonds	275,000	290,000	0	290,000	305,000
042-9200-471.90-60	2005 General Oblig Bonds	235,000	240,000	0	240,000	250,000
042-9200-471.90-62	2006 General Obl Bds	130,000	135,000	0	135,000	145,000
042-9200-471.90-63	2007 General Obl Bonds	135,000	150,000	0	150,000	165,000
042-9200-471.90-65	State Infrastructure Bank	65,970	0	0	0	0
042-9200-471.90-66	2008 General Obl. Bond	40,000	45,000	0	45,000	45,000
042-9200-471.90-67	2008 Tax Notes	185,000	195,000	0	195,000	205,000
042-9200-471.90-69	2009 Tax Notes	165,000	170,000	0	170,000	175,000
042-9200-471.90-72	2010 Certificates of Obl.	70,000	70,000	0	70,000	70,000
042-9200-471.90-73	2011 General Obl Ref Bds	75,479	341,910	0	341,910	337,286
042-9200-471.90-74	2011 Certificates of Obl	180,000	240,000	0	240,000	240,000
042-9200-471.90-75	2013 General Obl Ref Bds	0	0	0	0	65,000
042-9200-472.91-53	2002 General Obl. Bonds	14,250	0	0	0	0
042-9200-472.91-58	2004 Gen Obligation Bonds	222,033	211,033	105,516	118,091	13,115
042-9200-472.91-60	2005 General Oblig Bonds	169,398	159,998	79,999	159,998	150,398
042-9200-472.91-62	2006 General Obl Bonds	111,211	106,011	53,006	106,011	100,611
042-9200-472.91-63	2007 General Obl Bonds	251,795	246,395	123,198	246,395	240,395
042-9200-472.91-65	State Infrastructure Bank	2,428	0	0	0	0
042-9200-472.91-66	2008 General Obl. Bonds	370,200	368,800	184,400	368,800	367,225
042-9200-472.91-67	2008 Tax Notes	17,772	12,152	6,076	12,152	6,228
042-9200-472.91-69	2009 Tax Notes	22,750	18,625	9,313	18,625	13,525
042-9200-472.91-72	2010 Certificates of Obl.	429,575	428,175	214,088	428,175	426,775
042-9200-472.91-73	2011 General Obl Ref Bds	26,579	59,990	29,995	59,990	52,914
042-9200-472.91-74	2011 Certificates of Obl	77,073	88,888	44,444	88,888	84,088
042-9200-472.91-75	2013 General Obl Ref Bds	0	0	0	10,218	65,194
042-9200-475.92-00	Fiscal Agent Fees	3,421	5,700	2,300	5,700	5,000
		-----	-----	-----	-----	-----
*	Bond Payments	3,574,934	3,582,677	852,333	3,499,953	3,527,754
**	General I & S Fund	3,574,934	3,582,677	852,333	3,499,953	3,527,754

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Charges for Services						
Culture and Recreation						
045-0000-347.11-00	Golf Fees	48,162	37,000	20,007	28,509	0
		-----	-----	-----	-----	-----
*	Culture and Recreation	48,162	37,000	20,007	28,509	0
		-----	-----	-----	-----	-----
**	Charges for Services	48,162	37,000	20,007	28,509	0
Other Revenues						
Interest Revenues						
045-0000-361.01-00	Interest-Pooled Cash	57-	0	20-	80-	0
045-0000-361.02-00	Interest-Investment Pools	47	0	37	65	0
		-----	-----	-----	-----	-----
*	Interest Revenues	10-	0	17	15-	0
		-----	-----	-----	-----	-----
**	Other Revenues	10-	0	17	15-	0
		-----	-----	-----	-----	-----
***	Golf Interest & Sinking	48,152	37,000	20,024	28,494	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Capital Lease Payments						
045-9200-471.93-15	Golf Carts	33,794	5,854	5,854	5,854	0
045-9200-472.94-15	Golf Cart	1,624	49	49	49	0
		-----	-----	-----	-----	-----
*	Capital Lease Payments	35,418	5,903	5,903	5,903	0
**	Golf Interest & Sinking	35,418	5,903	5,903	5,903	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011/12 ACTUAL	2012/13 BUDGET	2012/13 03/31/13	09/30/13 ESTIMATES	2013/14 BUDGET
Other Revenues						
Interest Revenues						
064-0000-361.01-00	Interest-Pooled Cash	3-0	0	2-	5-	0
064-0000-361.02-00	Interest-Investment Pools	2,054	1,500	745	1,100	1,000
		-----	-----	-----	-----	-----
*	Interest Revenues	2,051	1,500	743	1,095	1,000
		-----	-----	-----	-----	-----
**	Other Revenues	2,051	1,500	743	1,095	1,000
		-----	-----	-----	-----	-----
***	Seguin Portion-SSLGC I&S	2,051	1,500	743	1,095	1,000



**DEBT**

**SERVICE**

**SCHEDULES**

GENERAL OBLIGATION  
TOTAL DEBT SERVICE PAYMENTS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	BONDS OUTSTANDING
			BEGINNING BALANCE	40,752,426.66
2014	2,002,286.28	1,520,467.13	3,522,753.41	38,750,140.38
2015	2,047,880.58	1,454,819.68	3,502,700.26	36,702,259.80
2016	1,923,229.50	1,397,539.01	3,320,768.51	34,779,030.30
2017	1,978,741.50	1,343,645.52	3,322,387.02	32,800,288.80
2018	2,026,621.62	1,293,289.15	3,319,910.77	30,773,667.18
2019	1,931,751.56	1,230,373.45	3,162,125.01	28,841,915.62
2020	1,981,915.62	1,170,080.13	3,151,995.75	26,860,000.00
2021	2,045,000.00	1,109,454.25	3,154,454.25	24,815,000.00
2022	2,135,000.00	1,041,322.00	3,176,322.00	22,680,000.00
2023	2,210,000.00	965,994.00	3,175,994.00	20,470,000.00
2024	2,275,000.00	887,778.00	3,162,778.00	18,195,000.00
2025	2,415,000.00	809,865.00	3,224,865.00	15,780,000.00
2026	2,520,000.00	697,582.50	3,217,582.50	13,260,000.00
2027	2,465,000.00	577,212.50	3,042,212.50	10,795,000.00
2028	2,580,000.00	460,750.00	3,040,750.00	8,215,000.00
2029	2,655,000.00	338,900.00	2,993,900.00	5,560,000.00
2030	2,735,000.00	230,475.00	2,965,475.00	2,825,000.00
2031	2,825,000.00	118,750.00	2,943,750.00	(0.00)

GENERAL OBLIGATION BONDS

SERIES 2004

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	305,000.00
2014	305,000.00	13,115.00	318,115.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION BONDS

SERIES 2005

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	3,755,000.00
2014	250,000.00	150,397.50	400,397.50	3,505,000.00
2015	260,000.00	141,022.50	401,022.50	3,245,000.00
2016	270,000.00	131,142.50	401,142.50	2,975,000.00
2017	280,000.00	120,882.50	400,882.50	2,695,000.00
2018	290,000.00	110,102.50	400,102.50	2,405,000.00
2019	305,000.00	98,792.50	403,792.50	2,100,000.00
2020	315,000.00	86,745.00	401,745.00	1,785,000.00
2021	330,000.00	74,145.00	404,145.00	1,455,000.00
2022	345,000.00	60,780.00	405,780.00	1,110,000.00
2023	355,000.00	46,635.00	401,635.00	755,000.00
2024	370,000.00	31,902.50	401,902.50	385,000.00
2025	385,000.00	16,362.50	401,362.50	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION BONDS

SERIES 2006

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	2,385,000.00
2014	145,000.00	100,611.26	245,611.26	2,240,000.00
2015	150,000.00	94,811.26	244,811.26	2,090,000.00
2016	155,000.00	88,436.26	243,436.26	1,935,000.00
2017	160,000.00	81,848.76	241,848.76	1,775,000.00
2018	165,000.00	75,368.76	240,368.76	1,610,000.00
2019	175,000.00	68,603.76	243,603.76	1,435,000.00
2020	180,000.00	61,385.00	241,385.00	1,255,000.00
2021	190,000.00	53,915.00	243,915.00	1,065,000.00
2022	195,000.00	45,935.00	240,935.00	870,000.00
2023	205,000.00	37,647.50	242,647.50	665,000.00
2024	215,000.00	28,935.00	243,935.00	450,000.00
2025	220,000.00	19,690.00	239,690.00	230,000.00
2026	230,000.00	10,120.00	240,120.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION BONDS

SERIES 2007

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	5,375,000.00
2014	165,000.00	240,395.00	405,395.00	5,210,000.00
2015	185,000.00	233,795.00	418,795.00	5,025,000.00
2016	205,000.00	226,395.00	431,395.00	4,820,000.00
2017	225,000.00	218,195.00	443,195.00	4,595,000.00
2018	250,000.00	209,195.00	459,195.00	4,345,000.00
2019	270,000.00	199,195.00	469,195.00	4,075,000.00
2020	295,000.00	188,125.00	483,125.00	3,780,000.00
2021	315,000.00	175,735.00	490,735.00	3,465,000.00
2022	490,000.00	162,505.00	652,505.00	2,975,000.00
2023	490,000.00	141,680.00	631,680.00	2,485,000.00
2024	485,000.00	120,855.00	605,855.00	2,000,000.00
2025	815,000.00	100,000.00	915,000.00	1,185,000.00
2026	1,185,000.00	59,250.00	1,244,250.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION BONDS

SERIES 2008

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	7,950,000.00
2014	45,000.00	367,225.00	412,225.00	7,905,000.00
2015	170,000.00	365,650.00	535,650.00	7,735,000.00
2016	185,000.00	359,700.00	544,700.00	7,550,000.00
2017	190,000.00	352,993.76	542,993.76	7,360,000.00
2018	195,000.00	346,106.26	541,106.26	7,165,000.00
2019	200,000.00	339,037.50	539,037.50	6,965,000.00
2020	205,000.00	331,637.50	536,637.50	6,760,000.00
2021	205,000.00	323,950.00	528,950.00	6,555,000.00
2022	365,000.00	315,750.00	680,750.00	6,190,000.00
2023	395,000.00	301,150.00	696,150.00	5,795,000.00
2024	440,000.00	285,350.00	725,350.00	5,355,000.00
2025	680,000.00	267,750.00	947,750.00	4,675,000.00
2026	780,000.00	233,750.00	1,013,750.00	3,895,000.00
2027	1,900,000.00	194,750.00	2,094,750.00	1,995,000.00
2028	1,995,000.00	99,750.00	2,094,750.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

TAX NOTES

SERIES 2008

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	205,000.00
2014	205,000.00	6,227.90	211,227.90	0.00

Principal 9/1  
Interest 3/1 & 9/1

TAX NOTES

SERIES 2009

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	360,000.00
2014	175,000.00	13,525.00	188,525.00	185,000.00
2015	185,000.00	7,400.00	192,400.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

CERTIFICATES OF OBLIGATION

SERIES 2010

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	10,620,000.00
2014	70,000.00	426,775.00	496,775.00	10,550,000.00
2015	90,000.00	425,375.00	515,375.00	10,460,000.00
2016	145,000.00	423,575.00	568,575.00	10,315,000.00
2017	150,000.00	419,225.00	569,225.00	10,165,000.00
2018	155,000.00	414,725.00	569,725.00	10,010,000.00
2019	160,000.00	410,075.00	570,075.00	9,850,000.00
2020	165,000.00	405,275.00	570,275.00	9,685,000.00
2021	180,000.00	400,325.00	580,325.00	9,505,000.00
2022	190,000.00	393,125.00	583,125.00	9,315,000.00
2023	205,000.00	385,525.00	590,525.00	9,110,000.00
2024	205,000.00	377,325.00	582,325.00	8,905,000.00
2025	215,000.00	369,125.00	584,125.00	8,690,000.00
2026	225,000.00	360,525.00	585,525.00	8,465,000.00
2027	390,000.00	351,525.00	741,525.00	8,075,000.00
2028	385,000.00	335,925.00	720,925.00	7,690,000.00
2029	2,480,000.00	320,525.00	2,800,525.00	5,210,000.00
2030	2,560,000.00	218,225.00	2,778,225.00	2,650,000.00
2031	2,650,000.00	112,625.00	2,762,625.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

CERTIFICATES OF OBLIGATION

SERIES 2011

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	2,980,000.00
2014	240,000.00	84,087.50	324,087.50	2,740,000.00
2015	290,000.00	79,287.50	369,287.50	2,450,000.00
2016	245,000.00	73,487.50	318,487.50	2,205,000.00
2017	250,000.00	68,587.50	318,587.50	1,955,000.00
2018	255,000.00	61,087.50	316,087.50	1,700,000.00
2019	100,000.00	53,437.50	153,437.50	1,600,000.00
2020	100,000.00	51,187.50	151,187.50	1,500,000.00
2021	100,000.00	48,937.50	148,937.50	1,400,000.00
2022	100,000.00	45,937.50	145,937.50	1,300,000.00
2023	100,000.00	42,937.50	142,937.50	1,200,000.00
2024	100,000.00	39,937.50	139,937.50	1,100,000.00
2025	100,000.00	36,937.50	136,937.50	1,000,000.00
2026	100,000.00	33,937.50	133,937.50	900,000.00
2027	175,000.00	30,937.50	205,937.50	725,000.00
2028	200,000.00	25,075.00	225,075.00	525,000.00
2029	175,000.00	18,375.00	193,375.00	350,000.00
2030	175,000.00	12,250.00	187,250.00	175,000.00
2031	175,000.00	6,125.00	181,125.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION REFUNDING

SERIES 2011

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	2,467,426.66
2014	337,286.28	52,913.72	390,200.00	2,130,140.38
2015	327,880.58	45,719.42	373,600.00	1,802,259.80
2016	323,229.50	38,970.50	362,200.00	1,479,030.30
2017	313,741.50	32,158.50	345,900.00	1,165,288.80
2018	301,621.62	33,178.38	334,800.00	863,667.18
2019	296,751.56	24,048.44	320,800.00	566,915.62
2020	286,915.62	15,034.38	301,950.00	280,000.00
2021	280,000.00	8,400.00	288,400.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION REFUNDING

SERIES 2013

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	4,350,000.00
2014	65,000.00	65,194.25	130,194.25	4,285,000.00
2015	390,000.00	61,759.00	451,759.00	3,895,000.00
2016	395,000.00	55,832.25	450,832.25	3,500,000.00
2017	410,000.00	49,754.50	459,754.50	3,090,000.00
2018	415,000.00	43,525.75	458,525.75	2,675,000.00
2019	425,000.00	37,183.75	462,183.75	2,250,000.00
2020	435,000.00	30,690.75	465,690.75	1,815,000.00
2021	445,000.00	24,046.75	469,046.75	1,370,000.00
2022	450,000.00	17,289.50	467,289.50	920,000.00
2023	460,000.00	10,419.00	470,419.00	460,000.00
2024	460,000.00	3,473.00	463,473.00	0.00

Principal 2/1  
Interest 2/1 & 8/1

UTILITY REVENUE BONDS

TOTAL DEBT SERVICE PAYMENTS

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	BONDS OUTSTANDING
			BEGINNING BALANCE	20,822,573.34
2014	1,047,713.72	706,989.78	1,754,703.50	19,774,859.62
2015	1,077,119.42	678,825.58	1,755,945.00	18,697,740.20
2016	1,111,770.50	649,465.00	1,761,235.50	17,585,969.70
2017	1,136,258.50	618,941.50	1,755,200.00	16,449,711.20
2018	1,173,378.38	578,616.37	1,751,994.75	15,276,332.82
2019	1,213,248.44	545,208.81	1,758,457.25	14,063,084.38
2020	1,253,084.38	508,127.87	1,761,212.25	12,810,000.00
2021	1,310,000.00	465,420.13	1,775,420.13	11,500,000.00
2022	1,350,000.00	424,956.38	1,774,956.38	10,150,000.00
2023	1,390,000.00	382,695.00	1,772,695.00	8,760,000.00
2024	1,300,000.00	330,968.75	1,630,968.75	7,460,000.00
2025	1,135,000.00	277,681.25	1,412,681.25	6,325,000.00
2026	1,145,000.00	230,850.00	1,375,850.00	5,180,000.00
2027	990,000.00	187,400.00	1,177,400.00	4,190,000.00
2028	1,030,000.00	147,000.00	1,177,000.00	3,160,000.00
2029	1,065,000.00	105,100.00	1,170,100.00	2,095,000.00
2030	1,055,000.00	62,700.00	1,117,700.00	1,040,000.00
2031	1,040,000.00	20,800.00	1,060,800.00	0.00

UTILITY REVENUE BONDS

SERIES 2006

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	4,095,000.00
2014	245,000.00	164,737.50	409,737.50	3,850,000.00
2015	255,000.00	154,737.50	409,737.50	3,595,000.00
2016	265,000.00	144,337.50	409,337.50	3,330,000.00
2017	275,000.00	133,537.50	408,537.50	3,055,000.00
2018	285,000.00	122,337.50	407,337.50	2,770,000.00
2019	300,000.00	110,450.00	410,450.00	2,470,000.00
2020	310,000.00	97,868.75	407,868.75	2,160,000.00
2021	325,000.00	84,771.88	409,771.88	1,835,000.00
2022	335,000.00	71,159.38	406,159.38	1,500,000.00
2023	350,000.00	56,812.50	406,812.50	1,150,000.00
2024	365,000.00	41,618.75	406,618.75	785,000.00
2025	385,000.00	25,681.25	410,681.25	400,000.00
2026	400,000.00	8,750.00	408,750.00	0.00

Principal 2/1  
Interest 2/1 & 8/1

UTILITY REVENUE BONDS

SERIES 2008

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	3,120,000.00
2014	200,000.00	139,000.00	339,000.00	2,920,000.00
2015	200,000.00	131,000.00	331,000.00	2,720,000.00
2016	215,000.00	122,700.00	337,700.00	2,505,000.00
2017	220,000.00	114,000.00	334,000.00	2,285,000.00
2018	230,000.00	105,000.00	335,000.00	2,055,000.00
2019	235,000.00	95,700.00	330,700.00	1,820,000.00
2020	250,000.00	84,750.00	334,750.00	1,570,000.00
2021	265,000.00	71,875.00	336,875.00	1,305,000.00
2022	280,000.00	58,250.00	338,250.00	1,025,000.00
2023	295,000.00	43,875.00	338,875.00	730,000.00
2024	730,000.00	18,250.00	748,250.00	0.00

Principal 2/1  
Interest 2/1 & 8/1

UTILITY REVENUE BONDS

SERIES 2010

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	7,690,000.00
2014	65,000.00	300,300.00	365,300.00	7,625,000.00
2015	75,000.00	298,900.00	373,900.00	7,550,000.00
2016	75,000.00	297,400.00	372,400.00	7,475,000.00
2017	75,000.00	295,525.00	370,525.00	7,400,000.00
2018	75,000.00	293,275.00	368,275.00	7,325,000.00
2019	85,000.00	290,875.00	375,875.00	7,240,000.00
2020	85,000.00	287,900.00	372,900.00	7,155,000.00
2021	85,000.00	284,500.00	369,500.00	7,070,000.00
2022	95,000.00	280,900.00	375,900.00	6,975,000.00
2023	95,000.00	277,100.00	372,100.00	6,880,000.00
2024	205,000.00	271,100.00	476,100.00	6,675,000.00
2025	750,000.00	252,000.00	1,002,000.00	5,925,000.00
2026	745,000.00	222,100.00	967,100.00	5,180,000.00
2027	990,000.00	187,400.00	1,177,400.00	4,190,000.00
2028	1,030,000.00	147,000.00	1,177,000.00	3,160,000.00
2029	1,065,000.00	105,100.00	1,170,100.00	2,095,000.00
2030	1,055,000.00	62,700.00	1,117,700.00	1,040,000.00
2031	1,040,000.00	20,800.00	1,060,800.00	0.00

Principal 2/1  
Interest 2/1 & 8/1

GENERAL OBLIGATION REFUNDING  
(UTILITY PORTION)  
SERIES 2011

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	1,092,573.34
2014	207,713.72	32,586.28	240,300.00	884,859.62
2015	207,119.42	28,880.58	236,000.00	677,740.20
2016	206,770.50	24,929.50	231,700.00	470,969.70
2017	206,258.50	21,141.50	227,400.00	264,711.20
2018	88,378.38	9,721.62	98,100.00	176,332.82
2019	88,248.44	7,151.56	95,400.00	88,084.38
2020	88,084.38	4,615.62	92,700.00	0.00

Principal 9/1  
Interest 3/1 & 9/1

GENERAL OBLIGATION REFUNDING  
(UTILITY PORTION)  
SERIES 2013

FISCAL YEAR	PRINCIPAL	INTEREST	PRINCIPAL & INTEREST	BONDS OUTSTANDING
			BEGINNING BALANCE	4,825,000.00
2014	330,000.00	70,366.00	400,366.00	4,495,000.00
2015	340,000.00	65,307.50	405,307.50	4,155,000.00
2016	350,000.00	60,098.00	410,098.00	3,805,000.00
2017	360,000.00	54,737.50	414,737.50	3,445,000.00
2018	495,000.00	48,282.25	543,282.25	2,950,000.00
2019	505,000.00	41,032.25	546,032.25	2,445,000.00
2020	520,000.00	32,993.50	552,993.50	1,925,000.00
2021	635,000.00	24,273.25	659,273.25	1,290,000.00
2022	640,000.00	14,647.00	654,647.00	650,000.00
2023	650,000.00	4,907.50	654,907.50	0.00

Principal 2/1  
Interest 2/1 & 8/1