



It's real.

POSITION VACANCY ANNOUNCEMENT

City of Seguin

"An Affirmative Action/Equal Opportunity Employer"

FACILITIES MANAGER

1485

11/14/16

The Facilities Manager plans, organizes, directs and manages staff in the care and maintenance of all City buildings. The manager assures safe, effective and efficient facilities operations and compliance with all Federal, State and local laws as well as City policies and procedures. Must have knowledge of developing bid specifications, methods, practices, equipment, and materials used in the construction, operation, and maintenance of buildings. Must have the ability to direct and motivate employees, prepare a departmental budget and establish and maintain effective relationships with city officials, other city departments, contractors, and the general public.

Position requires: Prefer candidates with a Bachelor's degree in Facilities Management (or related field) with five years facilities management/supervisory experience or H.S. (or G.E.D.) plus seven years' experience in building maintenance, two years of which included supervisory duties. Candidates must have a Texas Class "C" driver's license with good driving record and be able to successfully complete a pre-employment drug screen. Starting salary negotiable dependent upon qualifications. Applications accepted at City Hall, 205 N. River, Seguin, Texas 78155, 830-401-2473. www.seguintexas.gov Position open until filled. AA/EOE