



**POSITION VACANCY ANNOUNCEMENT**  
**City of Seguin**  
**"An Affirmative Action/Equal Opportunity Employer"**

**INFORMATION SYSTEMS ADMINISTRATOR # 1345 01/14/15**

Under direction, is responsible for developing and coordinating the information technology needs of individual departments, and training of City staff on technology related topics. Maintains the operations of assigned computer systems to include: installation of hardware/software, configuration of hardware/software, and provides support to departments in problem solving with their respective systems. Requires: A.S. degree in related area and two years experience, and experience in supporting computers running Windows 7/8.1, Windows 2008 R2/2012 R2 servers, OSX, and other Microsoft applications including Office Professional. Solid networking skills a must. VMWare and Red Hat Linux experience highly desired. Applicants must have: good oral and written communication skills, and the ability to communicate technical information to line personnel and vendors. Successful completion of pre-employment drug screen required. Starting salary is \$48,886, plus \$300/month vehicle allowance and \$75/month smart phone allowance. Applications will be accepted at City Hall, 205 N. River, Seguin, Texas 78155 until position is filled. [www.seguintexas.gov](http://www.seguintexas.gov) EOE