CITY OF SEGUIN
Purchasing Department
PO Box 591, Seguin, Texas 78156-0591
Phone: (830) 401-2453 Fax: (830) 401-2414

November 14, 2011

ADDENDUM #3

City of Seguin RFQ Package #24-2012-07
Engineering Services
Seguin Walnut Branch Linear Park Hike and Bike Trail
Project CSJ#0915-46-039

Proposal Due Date: November 29, 2011
Proposal Due Time: 2:30 P.M.

This addendum modifies, supplements, and is hereby made a part of the Request for Proposal and Qualifications documents for City of Seguin RFQ Package #24-2012-07. The following is a list of questions asked by potential vendors and the City's response to those questions. Some of the questions have been paraphrased for clarity.

Q.1. The 4th paragraph of Section 10 (Work Hours and Location) of the RFQ states, "The primary work location(s) for limited personnel will be at the City of Seguin Municipal Bldg, 205 N. River, Seguin, TX. Any and all commuting expenses shall be at the vendor's expense." Does this mean that whoever is awarded this contract will have to report on a daily basis (or multiple times per week) to the office in Seguin for the duration of the project?

A.1. No, there will be an inspector on staff to verify that the contractor is onsite.

Q.2 Page 8 asks that attachment A be placed before the RFP document, while page 3 and addendum 1 both place it in the back section after the RFP document. Which outline do we follow?

A.2 Please place Attachment A "Proposer Data Sheet" after the RFP document.

Q.3 Do any or all of the exhibits need to be filled out and included in the RFP package?

A.3 None of the Exhibits (Exhibits A, A-1, A-2, A-3, and A-4) should be included with the RFP package. They are included for informational purposes only, and will be completed by the firm selected by the City.

Q.4 Are the Request for Proposal Signature Cover Page, Introduction, and Response to General Proposal requirements actual forms?

A.4 No.

Q. 5 Please clarify what information/forms are required underneath the following headings in 2.4 "Proposal Organization and Format": Request for Proposal Signature Cover Page; Introduction; Response to General Requirements; Technical Specifications.

A.5 The Request for Proposal Signature Cover Page, Introduction, and Response to General Proposal requirements are not actual forms. Respondents should provide the information which is requested by those sections but no specific format is required.

Q.6 What is required in Section 5 "Technical Specifications"? For#2 under 5 "Technical Specification", does the City want us to answer this or are they just stating?

A.6 Section 5 "Technical Specifications" is a general project description of requirements and deliverables applicable to the selected consultant.

Q.7 The opening page of the RFQ states that the limits of the project are "from Court Street (Hwy 90) to FM 78", however the graphic shows the limits from W. New Braunfels Street to W. Covent Street. Please clarify the project limits.

A.7 The project limits are from W. New Braunfels (FM 78) to Court Street (US 90A), as well as Nolte Street to W. Convent. The block between Court Street (US 90A) and Nolte Street is an existing park and was Phase I of this project.

Q.8. The opening page of the RFQ states that "the City is seeking to contract with a qualified Texas registered engineer for basic and special engineering services". However, Section 4.2 does not state the required licensure of the proposed staff. Can Registered Landscape Architects lead applicable aspects of the project, such as Trail design? Can other technical professionals lead additional support categories, such as Environmental Study and Clearance, and Construction Progress Monitoring?

A.8 The project will be under the direction of a Registered Professional Engineer, licensed in the State of Texas. The project consists of a 14-foot wide, AASHTO compliant, concrete path with appurtenant structures. There are no landscaping elements, benches, trash receptacles, or lighting features associated with this project.

Q.9 Please clarify if a landscape architectural led team that includes an engineer will be accepted and considered.

A.9 The project will be led by a Registered Professional Engineer, licensed in the State of Texas.

Q.10 Are there any master plans for this corridor that the TxDOT application was based on?

A.10 The trail is generally based on the Walnut Branch Master Plan Report, dated January 2009, produced by Jacobs, for the City of Seguin.

Q.11 Has TxDOT stated that a categorical exclusion document is needed for this project?

A.11 No, our Advance Funding Agreement states that we are responsible for any identification and assessment, and environmental problems mitigation and remediation, thereof. However, we anticipate that this project would qualify for a categorical exclusion.

Q.12 Does the City have an estimated construction cost or a budget amount for this project?

A.12 Preliminary construction cost estimate is approximately $1,800,000.

End this Addendum No. 3, November 14, 2011.

City of Seguin

Willa Hagemann

Willa Hagemann
Assistant Director of Finance

The vendor shall acknowledge receipt of this Addendum on the face of the sealed envelope in which he submits his proposal, and by signing this Addendum and attaching it to his proposal.

Receipt is hereby acknowledged of the following addenda to the specifications to RFQ #24-2012-07:

Addendum No. 3 Dated_____ Received _____

_____ _____

Name and Title Date