

REQUEST FOR QUALIFICATIONS

The City of Seguin is accepting sealed proposals until **2:30 p.m. (CDST) October 11, 2011**, for **Mortgage Broker or Residential Mortgage Loan Originator (RMLO) Services**. The City recently received a contract award from the Texas Department of Rural Affairs (TDRA) for the Texas Neighborhood Stabilization Program (NSP). Accordingly, the City is seeking to contract with a qualified professional Mortgage Broker or Residential Mortgage Loan Originator (RMLO) to provide determination on applicant eligibility and assure that homebuyers meet the loan qualification requirement activities. Please submit your proposal of services and a statement of qualifications, per the City's Request for Qualifications (RFQ) package which may be obtained from the City of Seguin Planning Department.

Proposals should be submitted to the Office of the City Manager, City of Seguin, 205 N. River, Seguin, Texas 78155, in an envelope no smaller than 8 1/2" x 11" and clearly marked in the lower left hand corner:

REQUEST FOR QUALIFICATIONS
Mortgage Broker or Residential Mortgage Loan Originator (RMLO) Services
City of Seguin Proposal Package No. 21-2011-33
To be opened at 3:00 p.m., Tuesday, October 11, 2011

Any proposal received in the City Managers' office after 2:30 p.m., October 11, 2011 will be returned unopened. At 3:00 p.m. the name of all Vendors submitting a Proposal will be read publicly but no contents of the Proposals will be disclosed. Proposal Package No. 21-2011-33 is available by request made to the City of Seguin Planning Department, 205 N. River Street, Seguin, Texas.

The City of Seguin reserves the right to negotiate with any and all firms that submit proposals, as per the Texas Professional Services Procurement Act, as amended and Office of Management and Budget Circular No. A-102.

The City of Seguin is an Affirmative Action/Equal Opportunity Employer and encourages Historically Underutilized Businesses to submit proposals.

DOUGLAS G. FASELER
CITY MANAGER