



**June 23, 2016**

**ADDENDUM NO. 1**

**RFQ #TF-2016-33**

**RFQ: Land Surveying Services for Sidewalk Improvements**

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This addendum modifies, supplements, and is hereby made a part of the bid document referenced above.

Questions received from prospective respondents and other interested parties followed by the City's responses:

**Question regarding budget:**

**Q1:** Can you provide me with the estimated cost for the Land Surveying Services for Sidewalk Improvements or tell me if its anticipated to be over or under \$100k?

**A1:** The response to this request for statements of qualification will not include cost information as it is a professional service procurement. However, given the scope of work, the anticipated surveying costs will be significantly under \$100,000.

**Questions regarding proposal organization:**

**Q2:** 2.4 Proposal Organization and Format, 1. Signature cover page. Does the cover have to be signed or is this a reference to a cover letter?

**A2:** The signature cover page can be in the form of a letter or a cover page. In either case it should include a signature.

**Q3:** 2.4 Proposal Organization and Format, 2. Introduction. Is this a separate section from 4. General Proposal Requirements?

**Q4:** Section 4 does not track to Section 2.4. Can you please clarify which items from Section 4 go in which sections of 2.4?

**A3&4:** Section 2.4 "Proposal Organization and Format" provides the required sections to be included in the proposal. Section 4 "General Proposal Requirements" provides the information or subjects that should be addressed in the response. Respondents may choose the manner in which the information requested in Section 4 is placed into the format provided in Section 2.4.

Twila Wood

Purchasing Manager