

**AGENDA**  
**Seguin Parks and Recreation Advisory Board Meeting**  
**June 02, 2014**  
**City Hall Council Chambers, 210 E. Gonzales, Seguin, TX 78155**  
**5:30 p.m.**

- I. Call to Order.
- II. Roll Call.
- III. Approval of Minutes.
- IV. Invitation to Hear Citizen Speak (5 Minutes).
- V. Discussion and Possible Action on Capital Improvement Projects Budget for FY 2014-2015, Jack Jones, Director of Parks & Recreation.
- VI. Presentation on new pavement markings whereby bicycles will share the road with vehicles that will connect the future TxDOT Hike and Bike Trail to Max Starcke Park, Crystal Miranda, Assistant Director of Parks & Recreation.
- VII. Presentation of Parks & Recreation Activity Report, Crystal Miranda, Assistant Director of Parks & Recreation.
  - A. Parks & Facilities Update
    - a. Rental Statistics
    - b. Sport Facility Statistics
  - B. Programs Update
    - a. JAAM Program
    - b. Summer Day Camp
    - c. Wave Pool
    - d. Upcoming Special Events.
- VIII. Adjourn.

CERTIFICATE

I certify that the above notice of meeting was posted in the display case in front of the Municipal Building, 210 E. Gonzales Street of the City of Seguin, Texas on the 30th day of May 2014 at 9:00 a.m. Said place is readily accessible to the general public at all times.



\_\_\_\_\_  
Naomi Manski – Assistant to City Manager

The City of Seguin is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Secretary at (830) 401-2468 at least 48 hours in advance. This meeting site is accessible to disabled persons as there are two (2) parking spaces reserved for the disabled on the east side of the Municipal Building.







**SEGUIN PARKS & RECREATION ADVISORY MEETING**  
**May 5, 2014**  
**City Hall Council Chambers, 210 E. Gonzales, Seguin, TX 78155**  
**5:30 p.m.**

**I. Call to Order.**

Robert McMillan called the meeting to order at approximately 5:34 p.m. in the City Hall Council Chambers.

**II. Roll Call.**

Members Present

Robert McMillan, Chair  
Pete Silvius, Vice Chair  
Lana Urbanek, Secretary  
Tom Bruns  
Jesse Herrera  
Atlee Fritz

Staff Present

Jack Jones – Director of Parks & Recreation  
Crystal Miranda – Assistant Director of Parks & Recreation  
Helena Perez – Administrative Assistant

Trevor Haas was absent for this meeting.

**III. Approval of Minutes.**

Tom Bruns motioned to approve the minutes of April 07, 2014. Atlee Fritz seconded the motion. The Board approved the minutes with no changes or amendments.

**IV. Invitation to hear citizen speak ( 5 Min.).**

There were no other citizens present to speak.

**V. Presentation, Discussion, and Possible Action regarding proposed changes to the City of Seguin's Parkland Dedication Ordinance, Jack Jones, Director of Parks & Recreation.**

Jack Jones stated that the Planning Department has been working on a comprehensive review and rewrite of the City's Unified Development Code (UDC). Seguin is on the verge of growing in population with developers looking to construct new residential subdivisions. The issue going forward is that the current parkland dedication requirements in the UDC may not keep up with the future growth of the City with parkland dedicated for future subdivisions. In addition, the UDC does not require developers to add typical park amenities once the parkland has been dedicated to the City. Currently the UDC calls for 1-acre of parkland dedicated for every 100 homes/units. If parkland were dedicated to the City, it would be up to the City to fund any park improvements for that subdivision. If the City were to decide to take cash in lieu of parkland, the fee is \$400 per home/unit. There is currently no park improvement fee-in-lieu-of.

At the Parks and Recreation Advisory Board meeting of April 7, 2014, Board members asked staff to present a recommendation for Board consideration. City staff recommends upgrading the parkland dedication requirements in the UDC in order to meet the needs of future residents by requiring 1-acre of

parkland dedication for every 75 homes/units. As proposed, the \$400 per home/unit fee in-lieu-of parkland dedication would remain the same. In addition, staff recommends implementing a new park improvement component by requiring developers to add typical park amenities to the dedicated parkland at a value of \$400 per home/unit. These proposed changes would bring Seguin in-line with our neighboring cities, but not deter future City residential growth.

Rob McMillan, Chair, motioned to make the multi-family units pay at 75%. There was no second for the motion therefore the motion died.

Tom Bruns motioned to recommend the following changes to the City of Seguin's Parkland Dedication Ordinance. Pete Silvius seconded the motion. All Board Members voted in favor.

- 1-acre of parkland dedication for every 75 homes/units.
- The current \$400 per home/unit fee in-lieu-of parkland dedication would remain the same.
- New park improvement component by requiring developers to add typical park amenities to the dedicated parkland at a value of \$400 per home/unit.
- New \$400 per home/unit fee in-lieu-of parkland improvement.

**VI. Presentation and Discussion of the overall City of Seguin park system, Jack Jones Director of Parks & Recreation.**

Jack Jones provided a presentation of the overall City of Seguin park system.

**VII. Presentation and Discussion regarding the approved Capital Improvement Projects Budget for FY 2013-2014 and proposed projects for FY 2014-2015, Jack Jones, Director of Parks & Recreation.**

Jack Jones reviewed Capital Improvement Projects Budget for FY 2013-2014 that were in progress or have been completed per list provided in packets. He stated that CPS is considering a project to resurface the walking trail. Staff is also working on a proposal to add electrical to the medium pavilion.

Jack reviewed staff rankings for Capital Improvement Projects for FY2014-2015 included in their packets. He asked that the Board review the list and provide input or changes for the next meeting. Robert McMillan wanted the movie screen/wound system moved higher up on the list. Pete Silvius wanted the natatorium to be moved up on the priority list. He asked if the County could be asked to join the City in funding a natatorium to allow the ranking to be moved up on the priority list. Atlee stated that the school might be willing to join the City as well in this project.

**VIII. Presentation of Parks and Recreation Activity Report, Crystal Miranda, Assistant Director of Parks & Recreation.**

**Parks & Facilities Update**

- a. Rental Statistics – Crystal reported that there was a 30.997% increase in park usage for the month of April in comparison to the previous year.
- b. Sport Facility Statistics – Crystal reported that there was a 25% decrease in sport facility rentals for the month of April in comparison to the previous year. The League Participants has decreased 45.12% from the previous fiscal year.

**Programs Update**

- a. JAAM Program - Crystal reported that the JAAM After School Program had a decrease of 4.36% in students attending JAAM for the month of April as compared to last year.
- b. Summer Day Camp registration is ongoing and begins Monday, June 9 through Friday, August 15 at Ball Early Childhood Center Monday thru Friday from 7:30am to 5:30pm for 10 weeks.
- c. Wave Pool – Crystal reported that the Seguin Leadership group has finished painting murals at the Seguin Wave Pool for the special opening of Memorial Day Weekend. A special recognition/opening ceremony will take place on Saturday, May 24, at 1pm.
- d. Upcoming Special Events – Crystal reported that the Seguin Police Department will be hosting its annual Cops-N-Kids picnic at the Patricia K. Irvine-King Pavilion on Saturday, May 17. Crystal stated that the City is partnering with the Seguin Wellness Task Force to hold a Light the Night Ride at the Pecan Bottom for families on Friday, May 30. The event is free and open to the public for those that would like to bike, walk, stroll, run or skateboard around the Pecan Bottom Multi-Use Trail.

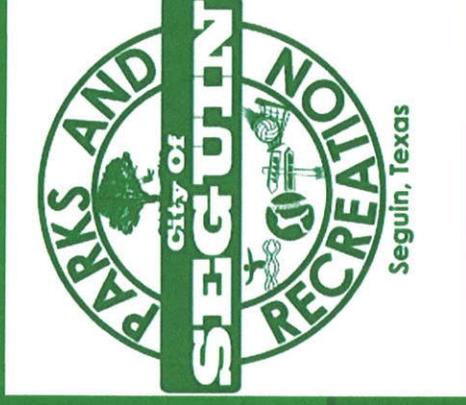
**IX. Adjourn.**

There being no further business, the meeting was adjourned at approximately 6:41 p.m.

**City of Seguin Parks and Recreation Department  
Proposed Capital Improvement Projects  
Fiscal Year 2014-2015 and Beyond Rankings**

<u>Staff Rank</u>	<u>Parks Board Rank</u>	<u>Project</u>	<u>Budget</u>
1		New Community Park Improvements-Hoermann Property (Lighted skate park, multi-use recreational/athletic fields, ADA accessible playscape, splash/spray pad, nature trails, large and small picnic pavilions, lighted basketball court, restroom/concession facility, off-road bicycle trail, parking)	\$4,250,000 GOB FY 2013-14
2		Max Starcke Park Restrooms (Two new ADA accessible restrooms replacing existing restrooms by the Playscape and Bowl area)	\$200,000 GOB FY 2013-14
3		Manuel C. Castilla Park Restroom (One new ADA accessible restroom replacing the existing restroom)	\$100,000 GOB FY 2013-14
4		Max Starcke Park Improvements (New playscape and renovations to the large playscape area, medium sized group pavilion at the large playscape area, frisbee disc golf course, two new sand filters at Wave Pool, tennis court renovations)	\$500,000 GOB FY 2013-2014
5		Community Activity Center (Renovate the old Library facility for recreational programs such as art classes, dance classes, day camps, educational classes, fitness classes, special interest classes, etc. and for facility rentals)	\$750,000
6		Large Outdoor Movie Screen, Projector, and Sound System (Outdoor movies could be shown at places such as Max Starcke Park, Wave Pool, Central Park, and the Hoermann Property)	\$25,000
7		Repaint Flooring of the Wave Pool (Use epoxy paint for the wave pool and the kiddie pool)	\$14,000
8		Seal Coat/Chip Seal Wave Pool Parking Lot (This will extend the life of the parking lot)	\$10,000
9		New Large Playscape at Manuel C. Castilla Park (This would replace the old, small playscape in the middle of the walking track)	\$300,000
10		Resurface Basketball Court at Manuel C. Castilla Park (The existing surface needs to be removed entirely and a new surface installed)	\$10,000

11	Kiddie Splash and Spray Features at the Wave Pool (Add kiddie features to attract smaller children)	\$30,000
12	Four Scoreboards at the Softball 4-Plex (Replace non-operational scoreboards with new LED ones)	\$40,000
13	Playscape Protective Surface (Remove the pea gravel at the existing large playscape at Max Starcke Park and at the swings at Blumberg Park replacing with rubberized protective fall zone surfacing)	\$200,000
14	Two Small Picnic Pavilions at Manuel C. Castilla Park (Construct two new 15'x15' pavilions with picnic tables)	\$30,000
15	Repaint the Exterior of the Sebastopol House (Paint is starting to chip/fade)	\$20,000
16	Turf Irrigation and Grass Seed at the Sebastopol House (Add an irrigation system to water the new grass seed planted)	\$20,000
17	Natatorium (To construct a new indoor aquatic 25 yard x 25 meter competitive pool)	\$15,000,000
18	Soccer Complex (To be constructed at the detention ponds south of I-10)	\$4,000,000

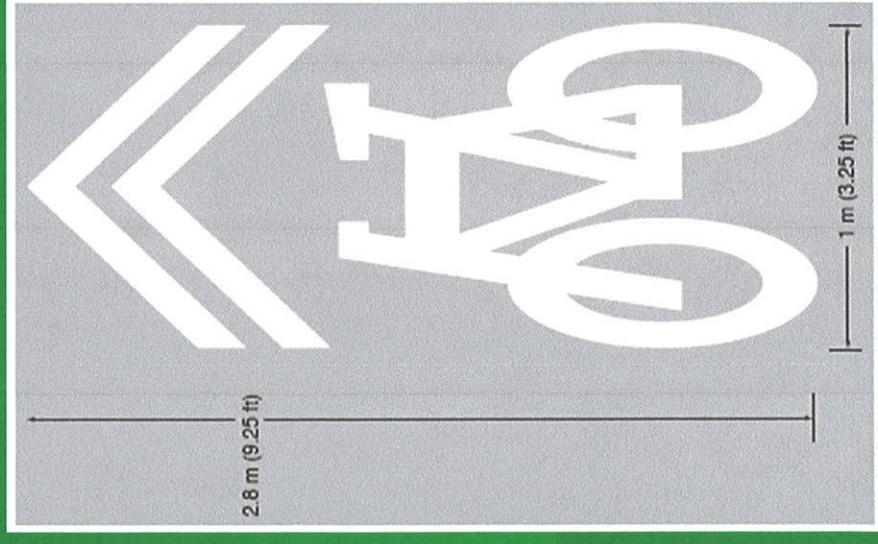


# Shared Road Markings “Sharrows” For Bicycles

Max Starcke Park Connection to the  
Future TxDOT Hike and Bike Trail

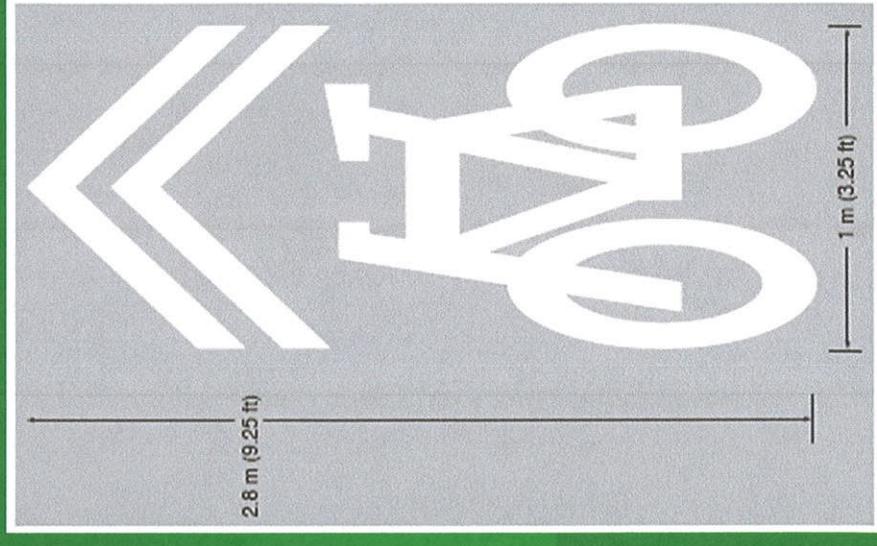
# Road Markings

The Institute for Public Health and Education Research (TIPHER), in coordination with the Seguin Wellness Task Force, has funded 44 shared road markings (22 pairs) for bicycles also known as “Sharrows” at a cost of \$6,805.45.



# Road Markings

- “Sharrows” mean that bicycles share the road with vehicular traffic.
- The Sharrows are made of white thermoplastic paint and will be heat pressed onto the pavement by the City of Seguin’s Public Works Department.

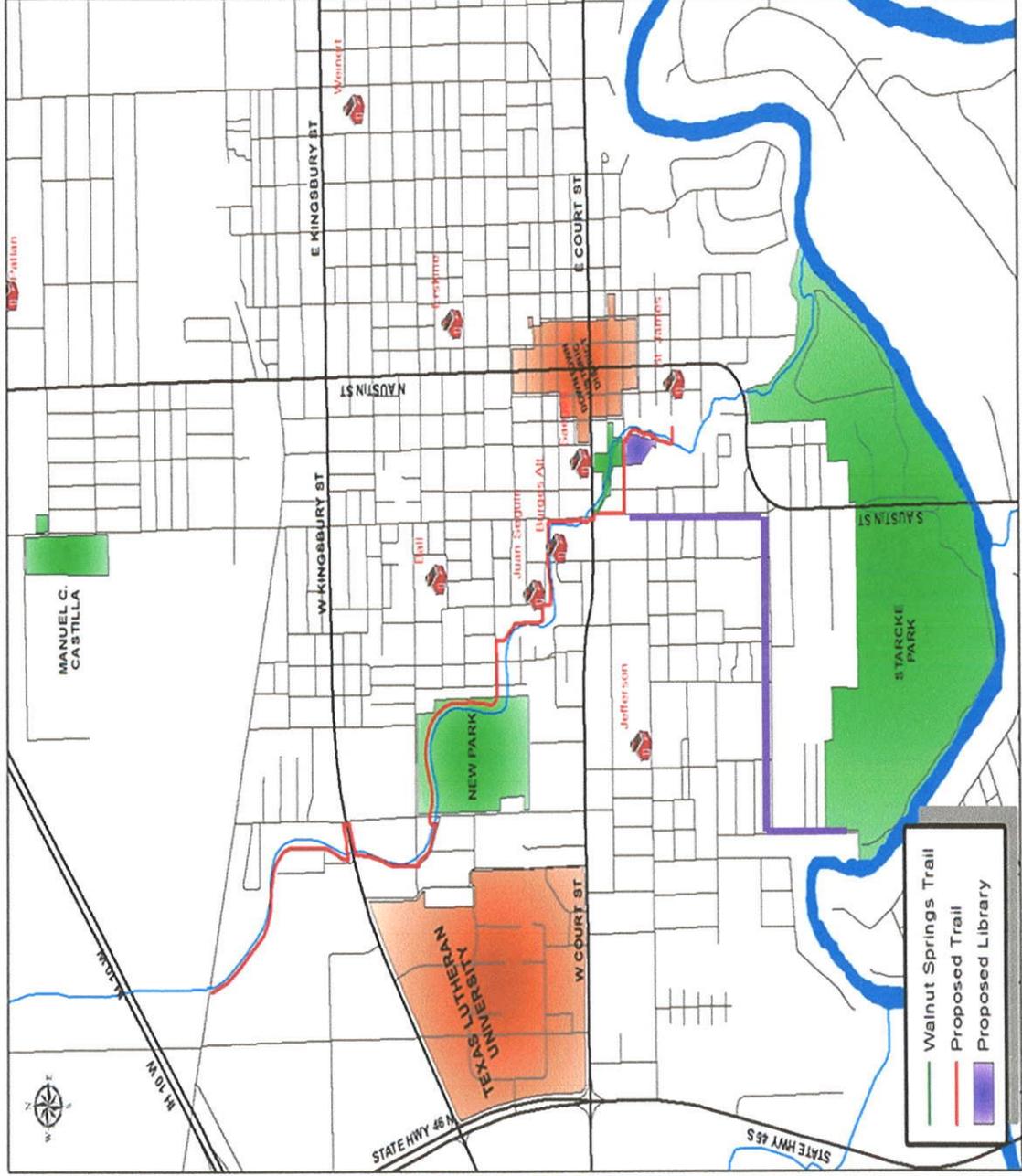


# Sharrows Bike Route

- The Sharrows will connect the future TxDOT Hike and Bike Trail to Max Starcke Park from Guadalupe Street to Nelda Street and onto Boenig Street entering the River Road pedestrian gate to Max Starcke Park west.
- The bike route is approximately 1.3 miles in length.



# TxDOT Hike & Bike Trail Map



# Possible Street Signage

- Even though street signs are not necessary for the project, staff is requesting additional TIPHER funding for street signage to increase visibility of the bike route.





## Questions?

Staff would like to publically acknowledge and thank The Institute for Public Health and Education Research (TIPHER) and the Seguin Wellness Task Force for their generous support of the City of Seguin and the Parks and Recreation Department.

**PARKS AND RECREATION  
ACTIVITY REPORT  
FOR  
June 2014**

**PARKS & FACILITIES**

Total usage of the park areas increased 10.53% in May from the previous fiscal year.

**PROGRAMS**

Total enrollment in our JAAM program has increased 9.07% from the previous fiscal year.

Total sport facility usage has decreased 116.67% in April from the previous fiscal year.

Total enrollment in our League Participants has decreased 14.17% from the previous fiscal year.

Total private parties at the Seguin Wave Pool facility has increased 114.29% from the previous fiscal year.

**Upcoming Events/Programs & Updates**

The Summer Day Camp Program is full and on a waiting list for the summer. Our Just for Kids Summer Day Camp is held at the Ball Early Childhood Center Monday thru Friday from 7:30 a.m. – 5:30 p.m for 10 weeks beginning Monday, June 9 through Friday, August 15.

We are partnering with the Seguin Wellness Task Force to hold a Light the Night Ride in the Pecan Bottom for families on Friday, May 30. This event is free and open to the public for families to bike, walk, stroll, run or skateboard around the Pecan Bottom Multi-Use Trail.